

Mrs Catherine Moore BSc FILCM – Locum Clerk

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NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Fleggburgh Parish Council at 7.30pm on Thursday 26th October 2017 at Fleggburgh Village Hall. *Planning documents will be available to view from 7.15pm.*

The business to be transacted at the meeting is as follows:-

- 1. Public Forum** Prior to the start of the business of the meeting, members of the public are welcome to raise any issues or comments (10 minutes)
- 2. To receive and approve apologies for absence**
- 3. Declarations of interest for items on the agenda and applications for dispensations**
- 4. To approve the minutes of the meeting held Thursday 28th September 2017**
- 5. Update on matters arising from the minutes, not shown elsewhere on the agenda**
 - a. Cutting of footpath, Beech Road/Marsh Road; and at Acle Bridge
 - b. Speeding near former Bygone Village
 - c. Cars parking on pavement at King's Arms
 - d. Land Registry search for owner of footpath north of Tower Road
- 6. Planning**
 - a. Applications Received
 - i. 06/17/0625/F 2 Chapel Cottages, Rollesby Road, Fleggburgh: Two storey extension.
 - b. Planning Decisions
 - i. BA/2017/0273/FUL Electrical Testing, Main Road A1064, Acle Bridge, Fleggburgh: Temporary consent for the retention of two single portacabins used in association with Electrical Testing. **APPROVED**
- 7. Correspondence and Consultations**
- 8. Finance**
 - a. Bank reconciliation and Accounts for September 2017
 - b. Accounts for payment
 - i. S & C Moore Farming Ltd Locum Clerk September 2017 £270.00
 - ii. Mazars LLP External Audit £150.00
 - iii. Norfolk PTS Chairmanship Training £75.00
- 9. Repairs, Defects and Other Maintenance Requests**
- 10. Other Matters**
 - a. Financial Regulations
 - b. Fidelity Insurance Cover – raise to £60,000
 - c. Code of Conduct
 - d. Footpath Warden – receive response from insurers and agree next steps
 - e. Lease of land, Tower Road
 - f. Parish Partnership Funding: Warning signs and pedestrian guard rails
 - g. Grounds maintenance specifications
 - h. Regular meeting day and village hall availability
 - i. Church clock winding

- 11. Matters to be raised on the next agenda**
- 12. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:**
 - a. Shortlisting applications for Parish Clerk
 - b. Appoint Interview Panel and agree date for interviews
- 13. Date of next Parish Council meeting: Thursday 23rd November 2017, 7.30pm, Fleggburgh Village Hall**

Dated the 17th September 2017

Clerk.....