

# FLEGGBURGH PARISH COUNCIL

Serving Fleggburgh, Billockby & Clippesby

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## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Fleggburgh Parish Council  
at **7.30pm on Thursday 23<sup>rd</sup> November 2017** at Fleggburgh Village Hall.

*Planning documents will be available to view from 7.15pm.*

Clerk to the Council: Susan Holland

17 November 2017

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## AGENDA

1. **PUBLIC FORUM** - Prior to the start of the business of the meeting, members of the public are welcome to raise any issues or comments (10 minutes)
2. **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND APPLICATIONS FOR DISPENSATIONS**
4. **TO APPROVE THE MINUTES OF THE MEETING HELD THURSDAY 26<sup>TH</sup> OCTOBER 2017**
5. **MATTERS ARISING FROM THE MINUTES** - not covered elsewhere on the Agenda
  - a. Road Crossing Patrol
  - b. Parking at King's Head
6. **PERSONNEL** – Ratification of Parish Clerk appointment
7. **POLICIES** – Review and adopt new Standing Orders
8. **PLANNING**
  - a. Applications Received
    - i. 06/17/0680/F - Clippesby Hall - Erection of flat roof extension and attached canopy
    - ii. 06/17/0707/F - Jasme Cottage, Fleggburgh - Demolition of rear extension and replace with single storey extension
9. **CORRESPONDENCE**
  - a. Ashtons Land Registry – boundary error
10. **FINANCE**
  - a. Bank reconciliation and Accounts for October 2017
  - b. Accounts for payment
    - i. S & C Moore Farming Ltd                      Locum Clerk October 2017                      £333.50
    - ii. Andrew Peake                                      Royal British Legion wreath £18.50
    - Broadland Sports room booking £20.00                      £38.50
    - iii. Fleggburgh Village Hall                      Village Hall Hire                                      £102.00
    - iv. URM (UK) Ltd                                      Glass recycling                                      £7.20
    - v. Mr Crook    Footpath cutting                                      £780.00
    - vi. Maple Tree Services                              Grass Cutting Fleggburgh Churchyard                      £1950.00

**11. REPAIRS, DEFECTS AND OTHER MAINTENANCE REQUESTS**

- a. Clippesby churchyard grass cutting - requested increase from £350.00 to £450.00
- b. Request for grant to repair noticeboard at the Church

**12. OTHER MATTERS**

- a. Grounds Maintenance – appointment of contractor for 2018/19
- b. Inspection of land at Tower Road
- c. Regular meeting day and village hall availability 14<sup>th</sup> or 21<sup>st</sup>
- d. Produce Stall on corner of Westfield Close
- e. Overgrown hedge on Rollesby Road

**13. ITEMS FOR THE NEXT AGENDA**

**14. DATE OF NEXT PARISH COUNCIL MEETING**