

# FLEGGBURGH PARISH COUNCIL

Serving Fleggburgh, Billockby & Clippesby

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## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Fleggburgh Parish Council  
at **7.30pm on 21<sup>st</sup> December 2017** at Fleggburgh Village Hall.

*Planning documents will be available to view from 7.15pm.*

Clerk to the Council: Susan Holland



Date:

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## AGENDA

1. **PUBLIC FORUM** - Prior to the start of the business of the meeting, members of the public are welcome to raise any issues or comments (10 minutes)
2. **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND APPLICATIONS FOR DISPENSATIONS**
4. **TO APPROVE THE MINUTES OF THE MEETING HELD THURSDAY 23<sup>rd</sup> November 2017**
5. **MATTERS ARISING FROM THE MINUTES**
6. **PLANNING**
  - a. Applications Received
    - i. 06/17/0753/PAD – Broiler Farm, Mill Lane, Fleggburgh – Change of use 3 no. agricultural buildings to 3 no. single storey dwelling.
    - ii. 06/17/0625/F – 2 Chapel Cottages – revision of earlier application.
    - iii. Broads Authority Application BA/2017/0466/FUL, Broadland Sports Club addition of 2 badminton courts and gymnasium.
  - b. Planning Decisions
    - i. 06/17/0641/F – Willow Tree Bungalow, Tretts Lane, Fleggburgh – Rear extension and loft conversion **APPROVED**
7. **CORRESPONDENCE**
  - a. Pete Best – Broad Road pumping station parking
  - b. Ashtons Legal - boundary correction – Transfer Deed
  - c. John Glendenning – Leased land request
8. **HIGHWAYS**
  - a. Parish Partnership bid update – application for signage at Beech Road/Main Road footpath
  - b. Proposal for double yellow lines at junction of Town and Main Roads
9. **VILLAGE HALL**
  - a. Consider consultation document
  - b. Appoint a parish councillor to the Village Hall Management Committee
10. **FINANCE**
  - a. Bank reconciliation and Accounts for November 2017

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|-------------------------|--|---|---------|
| b. Accounts for payment |  |   |         |
| i.                      | Andrew Peake   | Glenn Hunn – Church noticeboard                   | £25.00  |
|                         |  | Underpaid postage charges                         | £3.50   |
|                         |  |   | £28.50  |
| ii.                     | S Holland  | Laptop and software purchase<br>(Currys PC World) | £428.00 |
|                         |  | Stationery, postage, ink                          | £18.42  |
|                         |  |   | £446.42 |
| iii.                    | S Holland  | Salary  | £263.25 |
| iv.                     | HMRC   | 475PY01182506                                     | £65.60  |
| c. Budget               |  |   |         |
| i.                      | Review spending to date and anticipated spend for year 2017/18 |   |         |
| ii.                     | Review quotation for footpath cutting 2018/19                  |   |         |
| iii.                    | Review quotation for burial ground cutting 2018/19             |   |         |
| iv.                     | To consider and amend draft budget 2018/19                     |   |         |
| v.                      | To confirm precept request                                     |   |         |

**11. REPAIRS, DEFECTS AND OTHER MAINTENANCE REQUESTS**

- a. Bollards by village sign
- b. Flooding Marsh Road
- c. Drain blockage Church Loke

**12. OTHER MATTERS**

**13. ITEMS FOR THE NEXT AGENDA**

**14. DATE OF NEXT PARISH COUNCIL MEETING Thursday 18<sup>th</sup> January 2018**