

**Minutes of the Meeting of Fleggburgh Parish Council held on
Thursday 23rd November 2017 at 7.30pm in Fleggburgh Village Hall.**

Present: Andrew Peake (Chairman)
Daniel Forde-Pogson
John Lindsay
June Pratt
Richard Sewell
Susan Holland, Clerk

Also present: 16 members of the public were also in attendance. Borough and County Councillor Haydn Thirtle (from 8pm)

1. Public Forum

A member of the public asked 1. why the item regarding the Brambles needing to be cut back at Rollesby Road had been postponed to the next agenda and 2. why the clerk's vacancy had not been advertised in the local press and why an unqualified person living several miles away had been appointed. He was somewhat aggressive and refused to accept the Chairman's responses.

The Chairman then asked if there were any more questions from others.

The owner of 2 Chapel Cottages asked whether the email he sent regarding the planning application, discussed at the last meeting, had been circulated to the rest of the council. It had not as it had been missed in the changeover between clerks. The clerk apologised and undertook to forward it.

Clerk

Another member of the public spoke in favour of the produce stall and said he would be sorry to see it go as it is a good resource.

Mr Richard Jordan spoke regarding the Deed of Trust for the Village Hall. He handed over a document outlining future ideas for the Parish Council and Village Hall Committee. It was agreed that this would be an item for the next agenda to be discussed in more detail.

**Item for
Dec
agenda**

The parishioner who had asked the question regarding the appointment of the new clerk became disruptive. His aggressive manner upset members of the public who asked him to be quiet to no avail. The Chairman asked him to leave. He refused. The Chairman adjourned the meeting at 7.42 and called the police. When a police officer arrived, the parishioner left the room with him.

The meeting resumed at 8.17pm

A member of the public asked about the potholes on Tower Road and Councillor Daniel Forde-Pogson added there are also potholes on Rollesby Road. Councillor Thirtle offered to raise these matters with highways for repairs to be scheduled.

**Cllr.
Thirtle**

A question was raised regarding the 40mph sign which had originally been situated on the other side of Bygone Village. The parishioner asked whether the sign could

be returned to its original position. The Chairman said there were a number of Highways issues which had been discussed with Jon Winnett of the Highways Department and which may include road safety recommendations. These are to form part of discussions with Councillor Thirtle as part of the Parish Partnership scheme.

Councillor Thirtle gave his report:
Borough Council:

- Great Yarmouth Borough Council have maintained the concurrent functions grant for the forthcoming financial year.
- The third river crossing has been approved with £98m funding agreed leaving £22m left to find. It is hoped to complete by 2025 and it is anticipated it will bring 5000 jobs to the region.
- A business case for restoration of the Winter Gardens is being formulated with an anticipated cost of £14m.
- Discussions about the Marina Centre are ongoing.
- A £2.7m grant for the Waterways restoration has been approved.

Broads Authority: There is a £4m grant to restore the windmills in the area using local apprentices.

Norfolk County Council:

Have agreed to appoint 30 new social workers to support re-ablement centres being developed with the aim of freeing hospital beds.

A question was asked about repairing potholes in village roads. Councillor Thirtle said he would raise this with Highways.

2. Apologies

Apologies for absence were received from Barry Hall and Jean Lindsay.

3. Declarations of interest for items on the agenda and applications for dispensations

Andrew Peake declared an interest in item 9a as he knew the applicant.

John Lindsay declared a pecuniary interest in item 8a(i) as he was the applicant.

4. Minutes of the meeting held 26th October 2017

The minutes of the meeting held on 26th October 2017 were **agreed** as a correct record and signed by the Chairman, proposed by Andrew Peake, seconded by Daniel Forde-Pogson, all in favour.

5. Update on Matters Arising

a) Road Crossing Patrol

The Chairman read out an email response from Ian Webb at Norfolk County Council outlining the reasons for discontinuing the road crossing patrol and confirming that the decision would not be reversed.

b) Parking at King's Arms

The Chairman advised that following recommendations from Highways, the landlord has agreed to removal of the white parking line and painting of an H marking between the Churchyard wall and the Pub wall. The landlord is also considering bollards to protect seated area and prevent parking. Regarding the land at the corner of the pub, the landlord said that he does not own it. Councillor June Pratt offered to check with the previous owner for clarification of position historically.

JP

6 Personnel – Ratification of appointment of clerk

June Pratt proposed that the appointment of the clerk be ratified by council this was seconded by Daniel Forde-Pogson and **agreed** unanimously.

7 Policies – Review and adoption of new standing orders.

Where necessary figures and times were agreed and noted by the Chairman and Clerk. With these amendments the new standing orders were adopted unanimously. Proposed Andrew Peake, Seconded Daniel Forde-Pogson. The clerk will insert the relevant details and forward finalised copies to all councillors.

Clerk

Councillor John Lindsay withdrew from the meeting

8. Planning Applications Received

- i) 06/17/0680/F - Clippesby Hall - Erection of flat roof extension and attached canopy – supported.
- ii) 06/17/0707/F - Jasme Cottage, Fleggburgh - Demolition of rear extension and replace with single storey extension – supported.

Councillor John Lindsay returned to the meeting.
Councillor Peake withdrew from the meeting.
Councillor June Pratt took the chair.

9. Correspondence

- a) Ashtons – Land registry boundary error at 5 Bygone Close, Main Road, Fleggburgh. Ashtons, acting for Mr and Mrs Flowerdew had written to the council and included plans. Mr Flowerdew, as owner of the property, was invited to address the council. He explained that the boundary line has been drawn incorrectly and records the boundary at the wrong angle. The existing fence is the correct boundary. The error has produced approximately three feet of land inside the property’s boundary fence as registered to the Parish Council. Mr Flowerdew wished to have this corrected and asked the parish council’s agreement.

It was unanimously **agreed** that, as this appeared to be an administrative error, the council were happy to agree to the amendment of the land registry record providing there was no expense to the council. The clerk will advise Ashtons Legal.

Clerk

Councillor Peake returned to the meeting, resuming as chair.

10. Finance

a) Bank Reconciliation and Accounts

The bank reconciliation and accounts for October were **noted**.

b) Accounts for Payment

It was **agreed** to pay the following accounts, proposed by Richard Sewell, seconded by June Pratt, 4 in favour, 1 against:

| | | |
|--------------------------------------|-------------------------------------|----------|
| S & C Moore Farming Ltd | Locum Clerk October 2017 | £333.00 |
| Andrew Peake | Royal British Legion wreath £18.50 | |
| Broadland Sports room booking £20.00 | | £38.50 |
| Fleggburgh Village Hall | Village Hall Hire | £102.00 |
| URM (UK) Ltd | Glass recycling | £7.20 |
| Mr Crook | Footpath cutting | £780.00 |
| Maple Tree Services | Grass Cutting Fleggburgh Churchyard | £1950.00 |

Councillor Daniel Forde-Pogson proposed that quotations for works to be undertaken be requested in future. **All agreed**. The clerk will write to Mr Crook to ask if he will give a quote for the footpath work for the 2017/18 season.

Clerk

11. Repairs, Defects and Other Maintenance Requests

a) Clippesby Churchyard

It was **agreed** to increase the Clippesby Churchyard grass cutting grant from £350.00 to £450.00. The clerk was asked to write to Clippesby church to ask for the full cost details.

Clerk

b) Fleggburgh Church noticeboard

It was **agreed** to pay £25 for the repairs to the noticeboard at Fleggburgh church.

12. Other Matters

a) Grounds maintenance

Councillors considered the quotations received from 6 contractors for the grounds maintenance at the Village Hall and Fleggburgh Churchyard. It was **agreed** to accept the Garden Guardian quote at £3270.

Clerk

The hedge cutting has been done in the past by Mr Roper and it was **agreed** to ask if he would be willing to do this again in 2017/18.

AP

b) The land at Tower Road had been inspected and it was reported that the new tenant had advised that Mrs Packer planned to clear the remaining items by the end of the week. It was **agreed** to extend the deadline for clearance to the end of November. The clerk was asked to write to Mrs Packer to advise that the council would arrange for removal of any items remaining after the extended date and any costs incurred would be invoiced to her. A final inspection of the land will be arranged to take place after 30th November.

Clerk

The new tenant has agreed to maintain some of the overgrown wooded area but had requested the support of the council for the remainder. The clerk is to write to Mr Glendenning to ask for an outline of proposed works for the council to consider at their next meeting.

Clerk

c) Regular meeting day and village hall availability Councillor Peake advised that the hall had been booked for 14th December. 2018 dates to be advised.

d) Produce Stall on corner of Westfield Close

A complaint had been received regarding the siting of a produce stall on highways land at the corner of Westfield Close. Councillor Thirtle confirmed that this was a highways matter. The clerk was asked to write to the complainant advising that if he wished make a formal complaint his course should be to write to the Highways department at Norfolk County Council.

Clerk

e) Overgrown hedge on Rollesby Road

Councillor Peake offered to speak to the owner in the first instance for any overhanging brambles to be cut back.

AP

13. Items for Next Meeting

- Broad Road pumping station parking
- Bollards by village sign
- Village Hall Deed of Trust and presentation from Richard Jordan.

14. Date of the Next Meeting

Next meeting - Thursday 14th December 2017 7.30pm at Fleggburgh Village Hall.

The meeting closed at 10.13pm.

Chairman _____

Date _____