

**FLEGGBURGH PARISH COUNCIL**  
Serving Fleggburgh, Billockby & Clippesby

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**NOTICE OF MEETING AND SUMMONS TO ATTEND**

You are hereby summoned to attend a meeting of Fleggburgh Parish Council  
at **7.30pm on 15<sup>th</sup> February 2018** at Fleggburgh Village Hall.

*Planning documents will be available to view from 7.15pm.*

Clerk to the Council: Susan Holland



Date: 9<sup>th</sup> February 2018

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**AGENDA**

1. **PUBLIC FORUM** - Prior to the start of the business of the meeting, members of the public are welcome to raise any issues or comments (10 minutes)
2. **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
3. **TO RECEIVE AND NOTE CLERK'S MONTHLY REPORT**
4. **DECLARATIONS OF INTEREST FOR ITEMS AND APPLICATIONS FOR DISPENSATIONS**
5. **TO APPROVE THE MINUTES OF THE MEETING HELD THURSDAY 18<sup>th</sup> January 2018**
6. **MATTERS ARISING FROM THE MINUTES** not covered elsewhere on the Agenda
  - a. Boundary error – to confirm solicitor to contact developer direct
7. **PLANNING**
  - a. Applications Received
    - i. 06/18/0025/F - 2 Gate House Close, Fleggburgh, Great Yarmouth, NR29 3FE - Proposed single storey extension to rear. Two-storey extension to Gable End.
    - ii. Applications received since 8<sup>th</sup> February 2018
  - b. Planning Decisions – 06/17/0680/F Clippesby Hall – Erection of flat roof extension and canopy - **APPROVED**
8. **CORRESPONDENCE**
  - a. Julie Osborne – roadside pavements & footpath obstruction
  - b. Norwich Western Link Member Working Group
  - c. Norfolk County Council – Invitation to 'In Good Company Summit'
  - d. Daniel Nicholls – Right to launch a boat (Parish Staithe) under
  - e. Frank Brown – FOI request
  - f. Andrew Flowerdew – Copy of letter to Poor's Trustees
  - g. Community Action Norfolk – news
  - h. NPTS – Data Protection training course information
  - i. nplaw – Confirmation acting re. Boundary error
  - j. Lloyds bank – confirmation of change of signatories
9. **GDPR 2018 TRAINING** – To approve attendance at NPTS Training course 22/3/18
10. **FINANCE**
  - a. To note Bank reconciliation and Accounts for January 2018
  - b. To approve accounts for payment
    - i. S Holland Salary £154.65
    - ii. NPTS Data Protection Training £105.00
  - c. To decide on future of Investment account funds – maturity date 18/3/18

- 11. HIGHWAYS** – Highways meeting update
- 12. REPAIRS, DEFECTS AND OTHER MAINTENANCE REQUESTS**
  - a. Marsh Road Flooding – update
  - b. Tree blown over damaging fence at Tower Road Land.
- 13. OTHER MATTERS**
  - a. To adopt ICO model publication scheme and agree Publication scheme schedule
  - b. To consider request for resurfacing Village Hall car park
- 14. ITEMS FOR THE NEXT AGENDA**
- 15. DATE OF NEXT PARISH COUNCIL MEETING – 15<sup>th</sup> February 2018**