

**Minutes of the Meeting of Fleggburgh Parish Council held on
Thursday 21st December 2017 at 7.30pm in Fleggburgh Village Hall.**

Present: Andrew Peake (Chairman)
Barry Hall
Daniel Forde-Pogson
Jean Lindsay
John Lindsay
Richard Sewell
Shaun Hacon
Susan Holland, Clerk

Also present: Borough and County Councillor Haydn Thirtle, PC Gary May and 7 members of the public were also in attendance

1. Public Forum

A member of the public asked about progress towards repairing potholes. Councillor Thirtle had received a response from the Highways engineer that these would be looked at and will chase the matter up.

Three members of the public raised objections to the revised planning application for 2 Chapel Cottages on the same grounds as the original application: overdevelopment of the site, lack of facility for services and access. The original application had been refused on grounds of vehicular access and the revised plans show an additional piece of land which apparently incorporates 7'6" land belonging to a neighbouring property. Councillor Thirtle agreed to request the application goes before the Planning Committee.

PC Gary May reported that between 23rd November and 21st December's meetings there had been 5 calls to Norfolk Constabulary comprising 1 ASB nuisance, 1 civil dispute, 1 suspicious circumstance, 1 found property, 1 missing person.

There had been 3 reported incidents/crimes: 2 thefts – 1 of heating oil and 1 of propane gas bottles and 1 domestic incident.

He advised parishioners that oil tanks are vulnerable where they are easily accessible so be vigilant. It is possible to purchase security items to guard against theft.

A Newsletter from Inspector Drummond was made available.

2. Apologies

Apologies for absence were received from June Pratt.

3. Declarations of interest for items on the agenda and applications for dispensations

Barry Hall declared a personal interest in item 6.a.ii and Andrew Peake declared an interested in item 6.a.iv as he knew the applicant.

4. Minutes of the meeting held 23rd November 2017

The minutes of the meeting held on 23rd November 2017 were **agreed** as a correct record and signed by the Chairman, proposed by Daniel Forde-Pogson, seconded by Richard Sewell.

5. Update on Matters Arising

a) Parking at King's Arms

June Pratt had reported that the owner of the pub had previously received rent from BT for the phone box which suggested that the land referred to was the property of the owner of the King's Arms. She had not been able to speak to the landlord as yet. The clerk was asked to write to Highways for clarification as to ownership.

Clerk

It was suggested that the kerb running along the footpath from the corner of the pub to Sycamore House was quite low and it would be useful to know if there is a minimum height requirement. The clerk is to include this question in the letter to the Highways department.

Clerk

As the volume of cars can be a problem it was suggested that the Village Hall car park could be used. The clerk was asked to check the ownership/rights of the car park.

Clerk

6. Planning

a) Applications Received

- i) 06/17/0753/PAD – Broiler Farm, Mill Lane, Fleggburgh – Change of use 3 no. agricultural buildings to 3 no. single storey dwelling. **Supported with the proviso that it is unclear how the asbestos was being dealt with if the buildings are to be converted.**

- ii) Councillor Barry Hall left the meeting
06/17/0625/F – 2 Chapel Cottages – revision of earlier application – **Objections** from previous application stand and in addition it is unclear where the boundaries lie to incorporate additional turning space.

Councillor Barry Hall returned to the meeting.

- iii) BA/2017/0466/FUL, Broadland Sports Club addition of 2 badminton courts and gymnasium – **Supported**

Councillor Andrew Peake left the meeting, Councillor Jean Lindsay took the chair.

- iv) BA/2017/0389/FUL Common Farm Silver Street Fleggburgh - Demolition of workshop building, renovation of farmhouse and construction of single story link extensions to farm buildings, convert to domestic use. Replacement cattle shed and farm storage buildings. As the site is complex, councillors agreed to arrange a site meeting to gain a better understanding of the plans prior to making comment.

Councillor Andrew Peake returned to the meeting and resumed the chair.

7. Correspondence

- a) Pete Best – Parking at Broad Road – It was unclear whether the piece of land in front of the pumping station was on the Highway or not. The clerk was asked to write to Highways for clarification. If it is not and is in fact the property of Anglian Water, the clerk is to write to inform them of the problem. **Clerk**
- b) Ashtons Legal – Land registry boundary error at 5 Bygone Close, Main Road, Fleggburgh. Following council's agreement to the land transfer at last meeting, Ashtons had written enclosing a Deed of Transfer and noting a registered charge to the developer of the property. After a short discussion it was **agreed** that the clerk would write to Ashtons requesting clarification of the penultimate paragraph of their letter. The clerk was also asked to contact NP Law for a quote to act on their behalf in the matter. **Clerk**
- c) John Glendenning leased land request to advertise grazing space for ponies on Facebook – after some discussion it was agreed that permission for this would not be given. The clerk will advise Mr Glendenning accordingly. **Clerk**

8. Highways

- a) Parish Partnership bid update – the clerk advised that the bid for 50% of the cost for signs at the footpath and main road junctions had been submitted and Councillor Thirtle confirmed his agreement to funding the remaining 50%.
- b) The proposal for double yellow lines at the junction of Town and Main Roads was discussed. Jon Winnett, highways engineer, has advised that this is a lengthy process, the next stage of which would require an initial consultation with properties affected by the new Traffic Order. It was **agreed** that Shaun Hacon and/or Barry Hall and John Lindsay would arrange to meet with Jon Winnett to discuss. **SH, JL, BH**

9. Village Hall

- a) The contents of the consultation document were noted.
- b) Andrew Peake volunteered to be appointed to the Village Hall Management Committee and John Lindsay offered to support. It was **agreed** that the two councillors liaise and alternate according to availability. The clerk will write to the VHMC to advise. **Clerk**

10. Finance

- a) Bank Reconciliation and Accounts
The bank reconciliation and accounts for November were **noted**.
- b) Accounts for Payment
It was **agreed** to pay the following accounts, proposed Andrew Peake, seconded Barry Hall, 5 in favour, 2 abstentions:

Andrew Peake	Glenn Hunn – Noticeboard repair	£25.00	
	Underpaid postage GYBC/BA	<u>£3.50</u>	£28.50
S Holland	Salary		£263.25
S Holland	Currys PC World		
	Laptop and software purchase	£428.00	
	Stationery	<u>£18.42</u>	£446.42
HMRC	475PY01182506		£65.60

It was **agreed** that the clerk would be paid by Andrew Peake and cheques made payable to him for reimbursement when a second signatory was available.

c) Budget

i. Spending to date and anticipated spend for year 2017/18 noted. Following a request for information about the cost of cutting Clippesby Churchyard, the figure was confirmed as £1150. To bring the costs into line with Fleggburgh churchyard, it was **agreed** to increase the grant to Clippesby Church to £750.00. Proposed Barry Hall, seconded Andrew Peake, 6 for, 1 abstention.

ii. The quotation for footpath cutting in 2018/19 was considered. It was suggested that the footpaths could be cut less frequently. Jean Lindsay proposed £400 be set aside for footpath cutting, AP seconded, 4 in favour.

iii. It was noted that the specification for Churchyard cutting had not included the site across the road. As Garden Guardian had been offered the contract for the areas specified, they had been asked for a quotation for this. Their quotation for the 2018/9 season was £900. Barry Hall proposed accepting the quotation, seconded by Andrew Peake, 6 for 1 against. The clerk to write to Garden Guardian confirming acceptance of the quote.

Clerk

iv. It was **agreed** to amend the draft budget 2018/19 to take into account changes agreed at items i. and ii. above.

v. The precept request was confirmed as £8916

11. Repairs, Defects and Other Maintenance Requests

a) Bollards by village sign

Councillors discussed the 9 steel rods that replaced the original concrete bollards as they were considered to be unattractive. It was agreed that Andrew Peake would discuss this with the Village Hall management committee and report back.

AP

b) Flooding on Marsh Road

The dyke between the contractor's yard on the left and the next property is overflowing. It was suggested that the existing pipe is not wide enough to cope. The clerk was asked to write to Highways for this to be looked at.

Clerk

c) The drain in Church Loke is blocked. The clerk to write to Highways.

Clerk

d) Other:

- Potholes in Marsh Road and potential for mirror on lamppost to aid visibility to be included in Highways discussions
- Road sign for Repps Road knocked over

- Town Road sign letters missing
- Pothole in passing place just in Hall lane of B1152

12 Other Matters

None

13. Items for Next Meeting

- Cheque signatories
- Poor's Trustees administration
- Co-option of parish councillor

14. Date of the Next Meeting

Next meeting - Thursday 18th January 2018 7.30pm at Fleggburgh Village Hall.

The meeting closed at 10.20 pm.

Chairman _____

Date _____