

**Minutes of the Meeting of Fleggburgh Parish Council held on  
Thursday 15<sup>th</sup> February 2018 at 7.30pm in Fleggburgh Village Hall.**

**Present:** Andrew Peake (Chairman)  
Alan Greenwood  
Barry Hall  
Jean Lindsay (Vice-Chair)  
John Lindsay  
June Pratt  
Susan Holland, Clerk

**Also present:** Borough and County Councillor Haydn Thirtle, 8 members of the public.

**1. Public Forum**

A parishioner questioned the accuracy of the draft minutes from the previous meeting and. These were due for consideration under item 4 of this meeting. He then pointed to an error on the agenda for this meeting – it was noted that the date of the next meeting should read 15<sup>th</sup> March not 15<sup>th</sup> February.

The parishioner also raised a series of questions regarding the precept and budget for 2018/19. The Chairman requested these be put in writing for a response to be made.

The parishioner who had asked the question regarding the shoot at the last meeting thanked the Chairman for looking into the matter and said she was very satisfied with the response received.

**County Councillor Thirtle's report:**

- The Broads Authority had purchased the café at Acle Bridge and was looking for a catering business to pitch there for the season. They will also be purchasing the public lavatories from the Borough Council. There will be a programme of works to be done taking 18 months to 2 years. The footpath, parking, moorings and signage are all to be improved.
- James Pagett hospital is undergoing improvements with Marks and Spencer to take on café area and restaurants. The staff canteen will be open to the public.
- Norfolk County Council has been setting its budget. Council tax will increase by 3% for adult social care – the cost is currently £267m. Children's services funding will increase by £13m.
- Great Yarmouth Borough Council will be considering its budget in a week's time.

**2. Apologies**

Apologies had been received from Mr Shaun Hacon, Mr Daniel Forde-Pogson, PC Gary May.

**3. To Receive and Note Clerk's monthly Report**

The clerk's report had been circulated prior to the meeting; the contents were noted.

4. **Declarations of interest for items on the agenda and applications for dispensations** None
5. **Minutes of the meeting held 18<sup>th</sup> January 2018**  
The minutes of the meeting held on 18<sup>th</sup> January 2018 were unanimously **agreed** as a correct record subject to the amendment that Councillor Forde-Pogson does not live in Trett's Lane but declared a personal interest as he knew the parishioner raising the complaint (item 13(b)). The minutes were then signed by the Chairman.
6. **Matters Arising** (not covered elsewhere on the agenda)  
a. Boundary error – The clerk confirmed that the solicitors had been instructed and will contact the developer.
7. **Planning**
- a) **Applications received**
- i. 06/18/0025/F - 2 Gate House Close, Fleggburgh, Great Yarmouth, NR29 3FE - **Clerk**  
Proposed single storey extension to rear. Two-storey extension to Gable End. - SUPPORTED
- ii. Applications received since 8<sup>th</sup> February 2018 – none
- b) Planning Decisions – Approval of 06/17/0680/F Clippesby Hall – Erection of flat roof extension and canopy was noted.
8. **Correspondence list:**
- a. Osborne – roadside pavements & footpath obstruction – Cllr. John Lindsay confirmed Highways Engineer has this listed for remedial works. The clerk was asked to report missing footpath signs and the issue of straw bales blocking the entrance. **Clerk**
- b. Norwich Western Link Member Working Group
- c. Norfolk County Council – Invitation to 'In Good Company Summit' – County Councillor Thirtle advised he will be attending and will report back.
- d. Daniel Nicholls – Right to launch a boat (Parish Staithe) – The clerk had found reference to a Parish Staithe in Fleggburgh in Broads Authority documentation but no specific details. There being no official documentation, the clerk was asked to contact Professor Tom Williamson (who has co-authored a paper on Parish Staithe of the Broads) to see if any further information can be found. Cllr. Greenwood also offered to investigate. **Clerk/AG**
- e. Brown – FOI request
- f. Flowerdew – Copy of letter to Poor's Trustees
- g. Community Action Norfolk – news
- h. NPTS – Data Protection training course information considered under item 9.
- i. nplaw – Confirmation acting re. Boundary error
- j. Lloyds bank – confirmation of change of signatories – The Chairman thanked Cllr Pratt for liaising with the bank.
9. **GDPR Training** It was **agreed** that the Clerk, Councillors Peake and Ford-Pogson attend the GDPR Training course run by NPTS on March 22<sup>nd</sup> 2018.
10. **Finance**
- a) Bank Reconciliation and Accounts  
The bank reconciliation and accounts for December were **noted**.

**b) Accounts for Payment**

It was **agreed** to pay the following accounts:

S Holland	Salary	£154.65
NPTS	GDPR Training	£105.00

- c)** It was **agreed** that the investment account funds be returned to standard account at the end of the fixed term (16<sup>th</sup> March 2018). The clerk to investigate other investment options to be considered at the next meeting. **Clerk**

**11. Highways – meeting update**

Cllr Hall confirmed the Highways engineer has scheduled alterations to widen the pavement at the wall of the King’s Head pub to improve safety. It is anticipated it will be 2 years before the alterations take place.

**12. Repairs, Defects and Other Maintenance Requests**

- a)** Marsh Road flooding – the Highways Engineer had suggested drainage improvements should be made on land adjacent before Highways clear pipe. The Chairman will contact the landowner to discuss. **AP**
- b)** Tree and damaged fence at Tower Road Land – The property owner is in the process of cutting up and removing the tree prior to repairing the fence. Cllr Hacon had been dealing with this and is asked to check progress on his return. **SH**

**13. Other matters**

- a)** It was **resolved** to adopted the model publication scheme from the Information Commissioner’s Office. The publication scheme schedule provided by the Clerk was **agreed**.
- b)** The request for financial assistance towards the repair of the Village Hall car park was discussed. The Highways Engineer had given his opinion that the general condition is good and does not require a full resurface. The Chairman will report back to VH Committee. **AP**

**14. Items for Next Meeting**

Bollards at Village Hall  
Co-option of Parish Councillor  
Fence at leased land  
Re-investment of council funds.

**15. Date of the Next Meeting**

Next meeting - Thursday 15<sup>th</sup> March 2018 7.30pm at Fleggburgh Village Hall.  
The meeting closed at 8.49 pm.

Chairman \_\_\_\_\_

Date \_\_\_\_\_