

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

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NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Meeting of Fleggburgh Parish Council
at **7.30pm on 24th May 2018** at Fleggburgh Village Hall.

Planning documents will be available to view from 7.15pm.

Clerk to the Council: Susan Holland



Date: 18 May 2018

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1. **ELECTION OF CHAIR** (and signature of declaration of office).
 2. **ELECTION OF VICE-CHAIR**
 3. **PUBLIC FORUM** –10 minutes for comments from members of the public and reports from the County Councillor and local Police
 4. **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
 5. **DECLARATIONS OF INTEREST** FOR ITEMS AND APPLICATIONS FOR DISPENSATIONS
 6. **TO APPROVE THE MINUTES OF THE MEETING HELD THURSDAY 12TH APRIL 2018**
 7. **TO REVIEW STANDING ORDERS**
 8. **TO REVIEW FINANCIAL REGULATIONS**
 9. **TO REVIEW DATES OF MEETINGS FOR THE FORTHCOMING YEAR**
 10. **TO RECEIVE AND NOTE CLERK'S MONTHLY REPORT**
 11. **MATTERS ARISING FROM THE MINUTES** not covered elsewhere on the Agenda
 - a. Tower Road Land fence
 - b. Trees at edge of playing field
 - c. Recycling area fencing
 12. **PLANNING**
 - a. Applications Received
 - i. 06/17/0321/O - Rowan Cottage (adj), Main Road, Billockby - Proposed erection of 5 new dwellings with garages and new access road.
 - ii. 06/18/0232/EU - Tiree Church Lane, Clippesby - Application for certificate of lawfulness for existing use for residential use.
 - iii. 06/18/0233/EU - Galbraith & Glenross, Church Lane, Clippesby - Application for certificate of lawfulness for existing use not to comply with agricultural Condition - as residential use.
 - iv. 06/18//0234/EU - Arbroath, Church Lane, Clippesby - Application or certificate of lawfulness for existing use for residential use.
 - b. Applications Received since 18th May 2018
 - c. Planning Decisions
 13. **CORRESPONDENCE** - list attached
 14. **FINANCE**
 - a. **To note Bank reconciliation and accounts for April 2018**
 - b. **To approve accounts for payment**

i.	S Holland	Salary	£232.13
ii.	S Holland	Expenses	£45.90
iii.	Clippesby Church	Grass Cutting	£750.00
iv.	Fleggburgh VH	Hall hire 2018	£213.00
v.	Great Yarmouth BC	Election expenses 2017	£1557.90
 - c. **To approve payment of invoices received since 18th May 2018**
 - d. **Review of accounts 2017/18 accounts prepared for audit**

e. **To appoint internal auditor**

15. REPAIRS, DEFECTS AND OTHER MAINTENANCE REQUESTS

a. **Grass cutting - Spays at entrance of West Field Close not being cut**

16. REPORT FROM VILLAGE HALL COMMITTEE MEETING

17. ITEMS FOR THE NEXT AGENDA

18. DATE OF NEXT PARISH COUNCIL MEETING – 21ST June 2018