

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

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NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Fleggburgh Parish Council
at **7.30pm on 21st June 2018** at Fleggburgh Village Hall.
Planning documents will be available to view from 7.15pm.

Clerk to the Council: Susan Holland



Date: 14 June 2018

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1. **PUBLIC FORUM** –10 minutes for comments from members of the public and reports from the County Councillor and local Police
 2. **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
 3. **DECLARATIONS OF INTEREST** FOR ITEMS AND APPLICATIONS FOR DISPENSATIONS
 4. **TO APPROVE THE MINUTES OF THE MEETING HELD THURSDAY 24TH May 2018**
 5. **TO RECEIVE AND NOTE CLERK'S MONTHLY REPORT**
 6. **MATTERS ARISING FROM THE MINUTES not covered elsewhere on the agenda**
 - a. Recycling area fencing
 7. **PLANNING**
 - a. Applications Received since 14th June 2018
 - b. Planning Decisions 06/18/022/F – White House, Main Road, Fleggburgh - APPROVED
 8. **CORRESPONDENCE** - list to be circulated
 9. **FINANCE**
 - a. To note Bank reconciliation and accounts for May 2018
 - b. To approve accounts for payment
 - i. S Holland Salary £193.45
 - ii. D Balls Internal Audit £30.00
 - iii. URM Glass recycling £5.40
 - c. To approve payment of invoices received since 14th June 2018
 - d. To review and approve risk assessment policy
 - e. To agree and sign annual governance statement for year end 31st March 2018
 10. **TO DECIDE ON PROCEDURE FOR RECRUITMENT OF NEW CLERK**
 - a. Interview Panel
 - b. Contract
 11. **TO CONSIDER ALLOCATION OF PARISH COUNCILLOR RESPONSIBILITIES**
 12. **REPAIRS, DEFECTS AND OTHER MAINTENANCE REQUESTS**
 - a. Footpath cutting
 - b. Litter picking event
 13. **OTHER MATTERS**
 - a. Improvements to playground
 - b. Norfolk Day arrangements
 - c. Payment for clock winder
 - d. Main Road, Billockby – land marked as playground
 - e. Request for floral display for 30th June fundraising event at St Margaret's Church.
 - f. To consider an application the Parish Partnership Scheme
 14. **REPORT FROM VILLAGE HALL COMMITTEE MEETING**
 15. **ITEMS FOR THE NEXT AGENDA**
 16. **DATE OF NEXT PARISH COUNCIL MEETING – 19th July 2018**