

Minutes of the Meeting of Fleggburgh Parish Council held on Thursday 12th April 2018 at 7.30pm in Fleggburgh Village Hall.

Present: Andrew Peake (Chairman)
Daniel Forde-Pogson
Barry Hall
Jean Lindsay (Vice-Chair)
June Pratt
Keith Osborne
Susan Holland, Clerk

Also present: Borough and County Councillor Haydn Thirtle, 4 members of the public.

1. PUBLIC FORUM –

A parishioner suggested the revenue from the recycling collections could be given to the Village Hall for the debris to be cleared. This recycling debris is on the agenda for discussion at item 12 a.

County Councillor Haydn Thirtle gave his report:

In view of the fact that Council Tax bills have recently been issued, Councillor Thirtle offered some background information into other ways the County Council are attempting to maintain revenue:

- The county council are exploring assets to develop housing to generate income. Initially there are 100 homes to be built in Acle. Great Yarmouth Borough Council are also giving consideration for a similar project.
- Norse is a company owned by Norfolk County Council and has a turnover of £281,000,000 per annum and employs over 10,000 staff. Amongst the services it offers, Norse provides care in 10 care homes which have been judged 'outstanding'.
- The monies raised from these activities is returned to the general fund and supports the other services the council provides.
- In answer to a question from Cllr. June Pratt relating to the loss of PCSOs in Norfolk, Councillor Thirtle pointed out that this is not under the control of the County Council.

2. APOLOGIES FOR ABSENCE were accepted from Councillor Shaun Hacon, Councillor John Lindsay and Councillor Alan Greenwood.

3. DECLARATION OF INTEREST was noted as Cllr Daniel Forde-Pogson declared a personal interest as neighbour of the land to be discussed under planning.

4. THE MINUTES OF THE MEETING HELD THURSDAY 15th March 2018 were **AGREED** as a true record. Proposed Cllr Andrew Peake, Seconded Cllr Barry Hall, all in favour.

5. The CLERK'S MONTHLY REPORT had been circulated and a copy attached to these minutes. There were no questions.

6. **MATTERS ARISING FROM THE MINUTES** not covered elsewhere on the Agenda
- a. Tower Road Land
 - i. Inspection had determined that the tree had been removed but the fence has yet to be repaired. It was **RESOLVED** that a hand-delivered letter be sent to the property owner giving seven days for repairs to be effected. Should this not have been done by the allotted time, the council will undertake the repairs and bill the proprietor for expenses incurred. Cllr Barry Hall proposed, Cllr Daniel Ford-Pogson seconded, all in favour. Clerk
 - ii. Cllr Barry Hall confirmed that the tree and hedge cuttings had been prepared for burning. The bill will be forwarded to the council by MA Roper & Sons as agreed at the March meeting. Cllr Hall will contact the tenant to complete. BH
 - b. Research had established that a public parish staithe had existed near Acle Bridge. If there was a Parish Staithe to launch boats into Filby Broad it is on privately owned land. Residents would need to contact the landowner to enquire further.

7. **PLANNING**

- a. Applications Received
 - i. BA/2018/0089/FUL – Land adjacent to West View, Marsh Road, Fleggburgh – erection of portal frame building – **SUPPORTED** 5, 1 Abstention.
 - ii. Since 6th April 2018 - NONE
- b. Planning Decisions - NONE

8. A **CORRESPONDENCE** list had been circulated and a copy is attached to these minutes.

9. The clerk and Chairman reported back from **GENERAL DATA PROTECTION REGULATIONS** training. The recommendations:

- to carry out an audit of data held,
- to register with the Information Commissioner’s Office,
- to produce an updated form of privacy notice to be issued to those whose data is held,
- that councillors as Data Protection Controller must receive training,
- That the clerk should be appointed the Data Protection Officer. However, the clerk reported that NALC and SLCC are not recommending the appointment of the clerk as DPO and suggested that it might be appropriate to await the outcome of consultations between the two bodies and the government.

It was **RESOLVED** that the clerk carry out an audit of data held by the council and that the council register with the ICO. The remaining items to be considered at a future meeting. Clerk

10. **FINANCE**

- a. Bank reconciliation and Accounts for March 2018 had been circulated and were noted.
- b. It was **RESOLVED** that the following accounts be paid:

i. S Holland	Salary	£198.97
ii. Norfolk ALC	Subscription	£235.83
iii. Information Commissioner	Registration fee - Data Protection	£35.00
- c. Invoices received since 6th April 2018 – NONE
Proposed Cllr Andrew Peake, seconded Cllr Keith Osborne, all in favour.

11. REPAIRS, DEFECTS AND OTHER MAINTENANCE REQUESTS – It was **AGREED** that Cllr Hall will deal with the problem trees at the side of the playing field and Cllr Peake will speak to the property owner regarding the remainder. **BH
AP**

12. Cllr Andrew Peake had attended the VILLAGE HALL COMMITTEE MEETING and reported that the debris on the playing field has been removed and is being dealt with. Cllr Peake is to flail the area and it will then be sprayed.

- a. It was **RESOLVED** to retain the income from the recycling containers at present and to use funds to tidy the area. Proposed Cllr Andrew Peake, seconded, Cllr Daniel Forde-Pogson, all in favour. Cllr Forde-Pogson offered to deal with the broken glass. It was further **RESOLVED** to reinstate a fence behind the containers up to a cost of £130 to assist with safety, proposed Cllr Andrew Peake, seconded Cllr Jean Lindsay, all in favour. Cllr Barry Hall offered to source panels and posts. **DFP
BH**

Further discussions suggested that the recycling service offered be more widely promoted. All **agreed**. Cllr Osborne will liaise with Yarmouth Mercury and publicise recycling, Cllr Forde-Pogson will insert an advert into the school newsletter, the clerk will publish an article on the website and ask the editor of INFORM-ALL to publish a piece in the village magazine. **KO/Clerk/DFP**

- b. Great Yarmouth Borough Council own the fencing around the playground and had stated the opinion that there was no need for a gate to be installed furthermore a gate cannot be attached to the fencing. Cllr Thirtle confirmed that he was happy that the funds be retained for something else in the vicinity. The clerk was asked to write to the Chairman of the Village Hall Committee to clarify the situation. **Clerk**

13. OTHER MATTERS

- Cllr Jean Lindsay confirmed that there will be an event for Norfolk Day on 27 July. The group organising the event comprises some councillors and some from the Village Hall Committee and all support is welcomed.
- It was confirmed that the community speedwatch group is in operation.

14. There were no **ITEMS FOR THE NEXT AGENDA** specified.

15. DATE OF NEXT PARISH COUNCIL MEETING – 24th May 2018