

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

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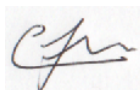
Telephone:
07988 178 295

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Fleggburgh Parish Council
at **7.30pm on 22nd November 2018** at Fleggburgh Village Hall.

Planning documents will be available to view in the Village Hall from 7:15pm.

Clerk to the Council: Catherine Fletcher



Date: 15th November 2018

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1. **Public Forum** –10 minutes for comments from members of the public and reports from the District and County Councillor and local Police
 2. **To receive and approve apologies for absence**
 3. **Declarations of interest for items and applications for dispensations**
 4. **To approve the minutes of the meeting held Thursday 25th October 2018**
 5. **To receive and note the Clerk's monthly report**
 6. **Planning**
 - a. Applications Received
 - i. 06/18/0605/F
Removal of condition 2 of Planning Permission 06/16/0790/F to allow for revised layout and revised house types
Church View (Land South Of), Fleggburgh, Great Yarmouth
 - b. Applications Received since 15th November 2018
 - c. Planning Decisions
 - i. 06/18/0535/F Extension to the existing house and associated work, at 5 Trust Close, Rose House, Fleggburgh **Permission Granted**
 7. **To discuss and consider adopting a Complaints Procedure**
 8. **Correspondence** – To consider and respond to the following correspondence:
 - a. Email of complaint regarding Council comments on planning application 06/18/0436/O and response to initial complaint
 - b. Phone call and email regarding reduction of speed limit on Main Road, Clippesby
 - c. Email from Cllr. Pratt regarding the pavement along Main Road, Fleggburgh
 - d. Email from Cllr. Pratt regarding the hedge cutting along Main Road, Fleggburgh
 - e. Correspondence received since 15th November 2018
 9. **Finance**
 - a. To note Bank Reconciliation for October 2018
 - b. To note the Accounts Summary for October 2018
 - c. To approve accounts for payment

i.	J. Pratt	Remembrance Wreath	£17.00
ii.	NALC	Chairman Training	£132.00
iii.	C. Fletcher	Salary	£258.52
iv.	C. Fletcher	Phone line, stamps	£11.32
v.	C. Fletcher	Membership of SLCC	£72
vi.	URM	Glass Recycling	£9
 - d. To approve payment of invoices received since 15th November 2018
 - e. To discuss the DRAFT budget for 2019/20
 - i. Training
 - ii. Election expenses
 - iii. Repairs

- iv. Clippesby St. Peter's
- v. Any other areas of the budget

10. To consider the quotes for the 2019 Season:

- a. Fleggburgh Playing Field
- b. Fleggburgh Churchyard and Burial Ground

11. To consider a response to the Norfolk County Council 2019/20 Budget consultation

12. To consider altering the planning application comments submitted to GYBC regarding planning application 06/18/0436/O, Rollesby Road (Off), New House (land adj), Fleggburgh, NR29 3AT – Residential development of 13 dwellings with estate road, private drive, garages and parking.

13. Recording of Parish Council Meetings

- a. To discuss and consider adopting a Recording and Filming Policy
- b. To agree to the Clerk recording Parish Council Meetings

14. To discuss how to best collect information to form an Asset Register

15. To receive report from Village Hall Committee Meeting

16. To receive any updates relating to St Mary's Church, Fleggburgh

17. To consider providing a wreath for the Advent Wreath Display at St. Mary's Church Martham

18. Footpaths

- a. To receive report regarding Public Footpaths and stiles in the parish
- b. To discuss sending a letter to landowners regarding their responsibilities in maintaining footpaths

19. To receive any updates regarding Fleggburgh Playground

20. To receive any updates on the possibility of developing a Parish or Neighbourhood Plan

21. To discuss if the village in which the Village Hall is situated is 'Fleggburgh' or 'Burgh St. Mary'

22. To discuss requesting additional support from GYBC Planning Department regarding planning comments

23. To receive any updates regarding the Poor's Trust

24. To consider the additional time worked by the clerk

25. To consider making a donation to Citizens Advice Norfolk

26. To discuss a Publication of Meeting Supporting Documentation Procedure

27. To consider GDPR training for the Clerk

28. Repairs, defects and other maintenance requests

- a. Notice Boards

29. Items for the next agenda

30. Date of next Parish Council meeting: 20th December 2018