

**FLEGGBURGH PARISH COUNCIL**  
Serving Fleggburgh, Billockby & Clippesby

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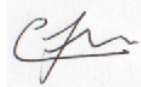
Telephone:  
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**NOTICE OF MEETING AND SUMMONS TO ATTEND**

You are hereby summoned to attend a meeting of Fleggburgh Parish Council  
at **7.30pm on 20<sup>th</sup> December 2018** at Fleggburgh Village Hall.

*Planning documents will be available to view in the Village Hall from 7:15pm.*

Clerk to the Council: Catherine Fletcher



Date: 13<sup>th</sup> December 2018

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1. **Public Forum** –10 minutes for comments from members of the public and reports from the District and County Councillor and local Police
  2. **To receive and approve apologies for absence**
  3. **Declarations of interest for items and applications for dispensations**
  4. **To approve the minutes of the meeting held Thursday 22<sup>nd</sup> November 2018**
  5. **To pay tribute to David Thompson MBE**
  6. **To receive and note the Clerk's monthly report**
  7. **Planning**
    - a. Applications Received
    - b. Applications Received since 13<sup>th</sup> December 2018
    - c. Planning Decisions
      - i. 06/18/0573/F Demolition of existing garage and single story lean-to and construction of new two storey side extension and single story rear extension, Near Church, Main Road, Fleggburgh **Permission Granted**
    - d. To receive a talk from Nick Fountain, Senior Strategic Planner and Andrew Parnell Strategic Planner of GYBC regarding the development of a **Neighbourhood Plan**
  8. **Correspondence** – To consider and respond to the following correspondence:
    - a. Email regarding visibility at the junction of Marsh Road and Main Road
    - b. Request for contribution towards repair of shed on land leased from the Parish Council
    - c. Items received since 13<sup>th</sup> December 2018
  9. **Finance**
    - a. To note Bank Reconciliation for November 2018
    - b. To note Accounts to 30<sup>th</sup> November 2018
    - c. To approve accounts for payment
      - i. C Fletcher Salary £247.28
      - ii. C Fletcher Phone line, ink and 12x2<sup>nd</sup> stamps £16.83
    - d. To approve payment of invoices received since 13<sup>th</sup> December 2018
    - e. To discuss and approve the **2019/20 Budget** for Fleggburgh Parish Council
    - f. To discuss and authorise the **2019/20 Precept Demand**
    - g. To consider additional signatories for the Fleggburgh Parish Council bank accounts
  10. **Highways**
    - a. To receive any updates regarding the B1152
  11. **Clerk.** To agree the procedure for the recruitment of a new Clerk
  12. **Fleggburgh Playground**
    - a. To consider applications for funding

- 13. The Poor's Trust.** To receive any updates regarding the Poor's Trust
- 14. Clerks Working Hours.** To consider paying the Clerk for the additional 8 hours and 40 minutes worked in November 2018
- 15. To note the dates for meetings in 2019:**  
17th January, 28th February, 28th March, 25th April, (May TBC), 20th June, 18th July, 29th August, 26th September, 24th October, 21st November, 19th December 2019
- 16. Code of Conduct.** To discuss the Draft Code of Conduct and consider its the adoption.
- 17. Citizens Advice Norfolk.** To consider making a donation to Citizens Advice Norfolk
- 18. Asset Register.** To receive any updates regarding the formulation of an Asset Register
- 19. To discuss a Publication of Meeting Supporting Documentation Procedure**
- 20. St. Mary's Church Fleggburgh.** To receive any updates relating to St Mary's Church, Fleggburgh
- 21. To discuss if the village in which the Village Hall is situated is 'Fleggburgh' or 'Burgh St. Margaret'**
- 22. Repairs, defects and other maintenance requests**
  - a. Notice Boards
- 23. Items for the next agenda**
- 24. Date of next Parish Council meeting: Thursday 17<sup>th</sup> January 2018**