

**Minutes of the Meeting of Fleggburgh Parish Council held on
Thursday 25th October 2018 at 7.30pm in Fleggburgh Village Hall.**

Present: June Pratt (Chair)
John Lindsay
Alan Greenwood
Keith Osborne
Shaun Hacon
Andrew Peake
Catherine Fletcher, Clerk

Also present: 13 members of the public and Haydn Thirtle, Chairman of the Broads Authority, County Councillor and District Councillor.

1. Public Forum

Report from Haydn Thirtle, Chairman of the Broads Authority, County Councillor and District Councillor:

Haydn Thirtle reported a newspaper article had recently reported the relatively low life expectancy of people living in Great Yarmouth. He had investigated the data and found that Fleggburgh had the highest life expectancy in the Borough.

Cllr. Thirtle also reported that he had been to London and spoken to MPs Keith Simpson and Brandon Lewis as well as the Chief Executive of GYBC and that there was a great deal of support for the Acle bridge development.

Members of the Public:

A member of the public, one of the Trustees of the Poor's Trust charity asked if the councillors had any comments on the notices that had been put up in the parish. He said they were nasty posters that named the Secretary of the Poor Trust and gave his phone number. He hoped the Parish Council could join the trustees in condemning these posters.

The Secretary of the Poor Trustees reported that the Poor Trust's legal people have been looking into this and really want to know who put the posters up.

Cllr. Andrew Peake asked where the posters had been put up.

The Chair replied on Parish Council notice boards.

Cllr Peake asked if any of the statements on the posters were incorrect.

The Secretary of The Poor Trustees replied that all of the statements on the poster are untrue.

A member of the public asked how the posters had been put on the notice boards.

The Chair replied they had been sellotaped onto the outside of the notice board, but that the one in Billockby had been stapled onto the notice boards.

Cllr. Peake asked who removed the posters.

The Chair replied that she had removed them, she had been angered to see them and these posters had no place in the village.

Cllr. Peake asked if it had been on public notice boards.

The Chair replied that she had sought advice and she was able to take them down.

Cllr. Peake commented that the phone number of the Secretary of the Poor's Trust is on the Trust's website and already in the public domain. He again asked which parts of the statements on the posters were untrue.

The Chair commented that the displaying of these posters was not acceptable.

Cllr. Greenwood stated the posters had been a breach of the Secretary to the Poor Trust's privacy and that if the person who was responsible for the posters would not put their name to it, they were a coward.

Cllr. Osborne stated he did not condone the posters. He would like to understand why the posters were put up.

Cllr. Hacon said the posters made strong allegations that were untrue.

Cllr. Lindsay agreed. He stated that the posters were not the right way to go about raising any concerns.

Cllr. Peake stated that in his opinion every statement on the posters were true.

A member of the public asked Cllr. Peake if he had put the posters up.

Cllr. Peake replied that he had not. He asked a member of the public how many payments they had received from the Poor's Trust.

A member of the public stated that the person who had done this was in the wrong. If they had any evidence they should bring it forward, adding the Poor's Trust do a lot of good for the village.

Cllr. Hacon noted that the trustees are volunteers.

The Secretary to the Poor Trustees said he was upset, the Poor's Trust do the very best they can, working long arduous hours to do this, adding the person who did this should be ashamed and should be honest about their role.

Cllr. Peake replied, asking the Secretary to the Poor's Trust if he received a salary for his work and stating that when he had asked to see the minutes of the meetings of the Poor's Trustees he had been refused.

The Chair stated that this was not what we were discussing.

Three members of the public left the meeting.

2. Apologies for absence were accepted from Cllr. Barry Hall, Cllr. Jean Lindsay and PC May

3. Declarations of interest for items and applications for dispensations

Cllr. Peake declared a personal interest in item 8.b.

4. To approve the minutes of the meeting held Thursday 27th September 2018

The chair suggested the minutes be amended to reflect some of the discussion around item 7.b.iv. of September's meeting. It was suggested to add that the school would welcome new children.

The Chair proposed amending item 7.b.iv. to add:

Fleggburgh School would welcome new children.

Seconded by Cllr. John Lindsay, **AGREED** 5 in favour, Cllr. Peake voted against.

It was also suggested that the 'overwhelming objections' comment should be clarified to identify that it was the overwhelming of objection of the neighbouring residents and not the whole parish.

5. To receive and note the Clerk's monthly report

The clerk reported that the previous VAT claim submitted in April 2018 had been 'lost' and was not present on the HMRC system. A new VAT claim had therefore been submitted.

6. To consider applications for position of Councillor for Fleggburgh Parish Council

After a brief discussion, Cllr. Osborne proposed Francesca Dockerty be co-opted onto Fleggburgh Parish Council, seconded by Cllr. Greenwood, **AGREED** all in favour.

7. Planning

a. Applications Received

i. 06/18/0535/F Extension to the existing house and associated work, at 5 Trust Close, Rose House, Fleggburgh

SUPPORTED whilst noting the extension must be sympathetic to the existing building.

ii. 06/18/0573/F Demolition of existing garage and single story lean-to and construction of new two story side extension and single story rear extension, at Near Church, Main Road A1064, Fleggburgh

SUPPORTED whilst noting the extension must be sympathetic to the existing building.

b. Applications Received since 18th October 2018

None

c. Planning Decisions

i. BA/2018/0317/COND Farmhouse, Common Farm, Silver Street Fleggburgh, Variation of conditions 3, 4, 6, 7, 8, 9, 10, 11, 13 and 16 of permission BA/2017/0389/FUL – To divide the restoration of the farmhouse and subsequent new and conversion work into phases. **Approved subject to conditions**

ii. BA/2018/0323/COND Farmhouse, Common Farm, Silver Street Fleggburgh, Variation of conditions 3, 4, 6, 7, 8, 9, 10, 11, 13 and 16 of permission BA/2017/0390/LBC – To divide the restoration of the farmhouse and subsequent new and conversion work into phases. **Approved subject to conditions**

8. Correspondence

Item a. email from David Dockerty, item b. email from Ruth Flowerdew-Peake and email from Aarnout Westveer were considered together:

The Chair asked that as Cllr. Peake had declared a personal interest in this item if he would be leaving the room. Cllr. Peake said he would remain in the room and join the discussion.

The Chair spoke, she had scanned the letter presented to the council during the meeting and had seen the comments were similar to the comments that had been submitted online. She suggested it may be helpful in future to request that any letters to be considered at the meeting be submitted in advance to give councillors the opportunity to read them. The decision had been made through a democratic vote, but she felt the council should try harder in the future to show empathy and sympathy for the concerns of local residents. The Chair felt many of the issues raised in the letter and in the public forum about this planning development were not necessarily accurate, for example concern about the removal of trees or strain on the local school. She did not know the agent, but had used his name out of courtesy.

Cllr. Peake stated that 100% of the neighbourhood had been ignored.

The Chair replied that they did not represent the whole population of the village. Residents had spoken to her who were positive about the development and the potential it had to increase use of the church, the school and the village hall. Just because those who supported the development had not been present, did not mean their views should not be considered.

Cllr. Peake asked if they had written to the Chair.

The Chair replied, no they had spoken to her.

Cllr. Osborne commented that they were all relatively new to this role and that training on planning

would help the council.

The Chair suggested it may be useful to have a policy by which letters to be considered at a meeting are submitted beforehand.

Cllr. John Lindsay commented that these had been only outline plans and many of the details had still be worked out.

Cllr. Hacon commented that he felt the complaints had been a little over the top. The application had been discussed and that there was little difference to the 12 houses that have recently been built.

The Chair read out an email from Cllr. Jean Lindsay. Cllr. Jean Lindsay expressed her regret that two parishioners felt the need to complain about this planning decision. Other parishioners held different views about the development and councillors need to represent these views too. Some people see the development in a positive way, supporting the school, village activities, the village hall and churches, local businesses and an opportunity for Fleggburgh to grow and flourish. Cllr. Jean Lyndsay's email said she did not agree with the concern some residents had about the visible impact on neighbouring properties and the effect on wildlife which assumed the cutting down of trees that was not on the plan. She apologised if she had caused any offence by her support for sustainable growth.

Cllr. Hacon noted that it had been a very close decision.

Cllr. Peake noted that the comments of the parish council are considered by the Borough Council when they make planning decisions.

Cllr. John Lyndsay commented that there were a range of different styles of housing in this development.

Cllr. Peake stated that the primary function of the Parish Council was to represent parishioners and that this was not done.

Cllr. Hacon replied that it had been done.

A member of the public was given permission to speak, he stated that in the letter presented to the council had stated planning permission had previously been refused on the site and this was not the case.

- c. Phone call from Mrs Canwell, concern about the safety of the Rollesby Road - Tower Road corner
Cllr. Thirtle will report this to Norfolk County Council Highways.

- d. Email from Cllr. Barry Hall, report from parishioner regarding upkeep of the Church-Rollesby Road footpath

This footpath was identified as one which Norfolk County Council should maintain and the condition of the footpath will be reported to them.

Other items of correspondence:

Email from Cllr. Greenwood: The Chair proposed the council provide a wreath for Remembrance Sunday, to be laid by Cllr. Greenwood, seconded by Cllr. Hacon, **AGREED** 5 in favour.

9. Finance

- a. The Bank Reconciliation for September 2018 had been circulated and was noted.
- b. The Accounts Summary for Year 2018/19 to September 2018 had been circulated and was noted.
Cllr. Osborne enquired as to what spending had been attributed to 'Miscellaneous' in the accounts.
The Clerk reported this spending consisted of the election expenses, the Norfolk day spending, the There Not There project and Councillor Training.
- c. The 2018/19 budget against spend to October 2018 summary had been circulated and was noted.

- d. Seven accounts were prepared for payment:
- | | | | |
|------|-------------------------|--|----------|
| i. | A Greenwood | There Not There plaques S137 spending | £202.87 |
| ii. | C Fletcher | Salary | £224.80 |
| iii. | C Fletcher | ILCA training course | £118.80 |
| iv. | C Fletcher | Envelopes, large stamps, phone line | £8.24 |
| v. | C Fletcher | 12.5 hours to complete ILCA | £140.50 |
| vi. | S Crooke | Footpath cutting | £475.00 |
| vii. | Garden Guardian Limited | Fleggburgh playing field, churchyard and burial ground cutting | £4968.00 |
- e. No invoices had been received since 18th October 2018

All seven invoices were approved for payment.

Proposed by Cllr. Osborne, seconded by Cllr. John Lindsay **AGREED** 4 in favour, Cllr. Greenwood abstained from the vote.

- f. Investment of part of Reserve funds

The Chair reported the investments agreed in the meeting of 27th September 2018 had been completed.

10. Footpath cutting contract

It was proposed by Cllr. Osborne to appoint Simon Crook to cut the footpaths for the 2019 season, seconded by Cllr. Greenwood, **AGREED** 5 in favour.

Grounds Maintenance of Fleggburgh Playing Field, Fleggburgh Churchyard and Burial Ground contract

It was noted that Norse had provided the lowest quote, but that Garden Guardian's had done a good job this year. It was suggested Garden Guardian's be contacted to see if they could match the Norse quote.

It was proposed by Cllr. Peak to defer the decision on who to appoint until the meeting of 22nd November 2018, seconded by Cllr. Osbourne, **AGREED** all in favour.

11. To discuss the posters that have been displayed around the parish and consider a response

The Chair asked how the council should respond if further posters were put up in the village.

Cllr. Greenwood commented that until it is known who has been putting them up, there was very little that could be done.

Cllr. Peake noted that they had been displayed on public notice boards and questioned how they brought the parish Council into disrepute. He stated the Poor's Trustees did not currently abide by their governing documents that state they should support the poor and destitute.

Cllr. Greenwood stated the posters were slander.

Cllr. Hacon stated the Parish Council needed to comment condemning the posters.

Cllr. Osborne proposed a statement as such:

Fleggburgh Parish Council does not condone such posters that bring both the Parish Council and the Poor's Trust into disrepute.

Seconded by Cllr. Peake, **AGREED** all in favour.

12. Clerk to contact The Poor's Trust

The Chair proposed the council agree for the Clerk to contact The Poor's Trust regarding the election of The Poor's Trust Trustees, seconded by Cllr. Greenwood, **AGREED** all in favour.

13. To receive report from Village Hall Committee Meeting

The Chair had attended the last meeting of the Village Hall Committee and reported that it was a very pleasant meeting and things were going well. There were plenty of bookings of the hall and defibrillator training had been sourced for free and is hoped to take place in the February 2019. There will spaces for approximately 50 people to train.

The Village Hall Committee had decided against the installing of Wi-Fi as the costs would be too high.

It was reported there had been a very successful children's party that had attracted children from the surrounding villages

A successful Village Litter Pick had taken place.

Cllr. Osborne reported that the Parish Council website will soon list upcoming Village Hall events.

14. To receive any updates relating to St Mary's Church, Fleggburgh

The Chair had contacted the diocese and they had been unsure if St. Mary's Church was still in their jurisdiction.

The Clerk reported that Historic England had suggested a Land Registry search may be the best way to establish ownership.

Cllr. Peake suggested the PCC may be responsible for the ruin. The Clerk is to contact the PCC to investigate if this is the case.

15. 2019 meeting dates

The follow dates for Fleggburgh Parish Council meeting were confirmed:

- 17th January 2019
- 28th February 2019
- 28th March 2019

16. The Parish Partnership Scheme

Cllr. Osborne suggested the Parish Council notice boards be considered for the Parish Partnership Scheme.

17. The Broads Society

Cllr. Peake proposed the council join the Broads Society, seconded by Cllr. Lindsay **AGREED** all in favour.

Cllr Peake said he would be happy to attend Broads Society meetings.

18. Advent Wreath Display at St. Mary's Church Martham

It was agreed to defer this decision until the meeting of 22nd November 2018 to allow more information about this to be obtained.

19. Public Footpaths and stiles in the parish

Cllr. Hacon reported some stiles within the parish needed to be replaced. This would provide increased access for pushchairs and wheelchairs.

It was agreed to include this on next month's agenda.

20. Fleggburgh Playground

Cllr. Hacon had previously circulated the quote he had received for the removal of the unusable 'Skate-board Unit'. It has been suggested that the price for removal may be less if the council know

what it will be replaced by.

Cllr. Hacon has spoken to the Lottery Fund and it seems unlikely that the council would receive a grant over £10,000. There may be other charities that the council could apply to for funding.

It was agreed to include this on next meeting's agenda.

21. Parish or Neighbourhood Plan

Cllr. Osborne outlined the possibilities of either reviewing the 2004 Parish Plan, creating a new Parish Plan or developing a Neighbourhood plan.

It was agreed Cllr. Osborne will look into the possibility of developing a Neighbourhood plan.

22. Clerk's membership of the Society for Local Council Clerks (SLCC)

The Clerk reported the cost SLCC membership is £72.

Cllr. Peake proposed the council pay for the clerk's membership of SLCC, seconded by Cllr. Osbourn **AGREED** all in favour.

23. Printer for Fleggburgh Parish Council

The clerk recommended spending £49.99 to buy a printer, scanner and copier machine with a 4 month 'Instant Ink' trial.

This was proposed by the Chair, seconded by Cllr. Greenwood and **AGREED** all in favour.

24. The Clerk taking on the role of Clerk and Responsible Finance Officer to Weybourne Parish Council

Cllr. Peake proposed the council consent to the Clerk taking on the role of Clerk and Responsible Finance Officer to Weybourne Parish Council, seconded by the Chair, **AGREED** all in favour.

25. Issues to be reported ahead of the Highway Ranger visit

The following issues will be reported to the Highway Ranger:

- The footway on the Main Road, Billockby has only been partially cleared
- The safety of the corner between Rollesby Road and Tower Road

26. Repairs, defects and other maintenance requests

a. Notice Boards

The Chair reported that there had been offers to help maintain two of the Parish's notice boards, in Fleggburgh and Clippesby.

It will be investigated if there is funding available from the Parish Partnership Scheme to update and repair the Parish Council notice boards.

27. Items for the next agenda

- The correct naming of the village in which the Village Hall is located, Burgh St. Margaret or Fleggburgh?

28. Date of next Parish Council meeting: 22nd November 2018

There being no further business the Chair closed the meeting at 9:31pm.