

**Minutes of the Meeting of Fleggburgh Parish Council held on
Thursday 18th July 2019 at 7:30pm in Fleggburgh Village Hall.**

Present: Alan Greenwood, Chair
Richard Sewell
Frank Brown
Jonathan Roper
Andrew Peake
Fran Dockerty
Keith Osborne
Jimmy Miller, Clerk

Also present: Borough Councillor Adrian Thompson, 5 members of the public including Mark Thompson, planning consultant.

Before the meeting, the Clerk read out the notice informing everyone at the meeting that it was being recorded.

1 Public Forum

On behalf of a parishioner, Cllr. Peake said that the parishioner had expressed their concerns about Rollesby Road just past the junction at Tretts Lane where the new houses have been built. When the application for the dwellings were considered, the Parish Council supported the application and was of the opinion that the road was not dangerous. Yet now, the Parish Council has changed its view and now considers that speeding cars there are dangerous and that this is one of the places where the SAM2 should be sited.

19. Neighbourhood Plan update

This item was brought forward to allow Mark Thompson to speak on this item and then leave.

Mark Thompson said that the Borough Council has a local plan and that neighbourhood plans are similar except at a more local level. One made the neighbourhood plan will be used to determine planning applications.

He said that a steering group could be set up to help more the plan forwards. Once a draft plan is in place with draft policies, the process towards a full neighbourhood plan becomes much more regulated. The plan will be sent to an examiner who will take a look at the plan.

Once the final plan is created, it will go to referendum where I will need a majority of voters. If voted for, it can be adopted as part of the local plan. The whole process can take as long at 18 months.

Cllr Osborne was concerned that GYBC could still override the neighbourhood plan.

Cllr Dockerty informed the meeting that the first neighbourhood planning meeting was between 7-9pm on 20th August 2019 in the Village Hall. Cllr Dockerty said that, from the questionnaires, about 30 people had expressed an interest in being more involved in creating the neighbourhood plan.

Mark Thompson left the meeting at 7:53.

2 Reports from District and County Councillors and Broads Authority

Adrian Thompson informed the meeting that a request had gone in for white lines outside 69, Margaret's Way but NCC consider it a low priority.

He's hoping that there will be some funds available from either the National Lottery, Aviva, or Comic Relief for new play equipment; there may also be some play equipment available from elsewhere in the Borough.

Regarding the SAM2 sign, NCC had given the go ahead for the sign to be situated where traffic enters the village from the Acle side and at Rollesby Road. On the Clippesby Road, the Give Way sign has been moved back to give an earlier warning to motorists of the junction ahead.

Cllr Peake asked about insurance for the SAM2 sign. Adrian Thompson said that it was covered under Filby Parish Council's insurance.

3 Report from local police

Gary May had contacted the Clerk previous to the meeting saying that he might be able to attend but unfortunately this was not the case.

4 To receive and approve apologies for absence

Apologies were received from Cllrs Pratt and Hacon.

5 Declarations of interest for items and applications for dispensations

Cllr Roper declared an interest in 8)(iv)

6 To approve the minutes of the meeting held Thursday 20th June 2019

The minutes had been circulated. Two changes were made: (1) Mr Walshe's name was corrected; (2) Item 21 was Tower Road, not Town Road. With these changes the minutes were agreed by all councillors as a true record of the meeting.

7 To receive and note the Clerk's monthly report

The Clerk undertook tasks as indicated on the minutes of the June meeting.

Clerk dealt with three FOI requests.

Clerk was contacted by journalists at the Great Yarmouth Mercury on three occasions since the last meeting. Cllr Osborne asked what the enquires were about. Clerk replied that one was concerning the potholes on Town Road, one was about the hearing at Great Yarmouth Town Hall, and one was about the planning application for six houses at Church View (item 8b).

8 Planning

a) Applications received

(i) BA/2019/0206/COND

Broadland Sports Club, Bridge Farm (Track), Fleggburgh

Change to access, number of ventilation panels, wall & roof cladding materials & eaves height.

Variation of Condition 2 of permission BA/2017/0466/FUL

Unanimous decision in favour.

(ii) BA/2019/0209/APPCON

Broadland Sports Club, Bridge Farm (Track), Fleggburgh

Details of: Condition 3: Wall/roof cladding materials, Condition 8: flood resilience/resistance measures, Condition 9: Flood Response Plan of permission BA/2017/0466/FUL

Unanimous decision in favour of the application.

(iii) BA/2019/0197/HOUSEH

North Cottage, Hall Road, Clippesby

Side extension & detached double garage

Unanimous decision in favour of the application.

(iv) 06/19/0364/M

Mill Lane Farmyard (adjacent to 1 Mill Cottages), Mill Lane, Fleggburgh. Prior approval – rear extension to existing agricultural building for storage.

While this application was being discussed, Cllr Roper left the room.

Unanimous decision in favour of the application.

Cllr Roper then returned to the room.

(v) TP/30/08

Trees at No. 4 Trust Close, Fleggburgh. Fell five sycamore trees that are in poor condition / dead.

Unanimous decision in favour of the trees being felled. It was noted that trees will be planted to replace those to be felled.

b) Applications received since 10th July 2019.

06/19/0371

Church View (land rear of) Fleggburgh, NR29 3DJ. Construction of 6 detached dwellings and garages.

Cllr Dockerty objected due to none of the houses being affordable or starter homes.

Cllr Osborne said that the results from the questionnaires which were distributed as part of the Neighbourhood Plan showed that parishioners were concerned about traffic in the Village, especially between Rollesby Road and Tower Road and into Town Road. He said that the application clearly says that Church View meets Rollesby Road, has good visibility, and is considered to have safe vehicular access. He disagreed with this assessment in the application.

Cllr Brown said that access was previously made wider so that it was wider than required by the previously built four houses.

Cllr Greenwood objected due to the Village not having sufficient infrastructure.

District Cllr Thompson said that this development would not yield any s106 money for the Parish. He suggested asking for some s106 money and for at least two affordable homes as part of the development. He said that s106 becomes applicable when there are 10 or more houses in a development, as does social housing.

Cllr Peake suggested not supporting the application in the hope that they would come back with a completely revised plan.

Cllr Greenwood suggested that if the original four homes were built by the same developer who is now looking to build a further six houses, then s106 would potentially become applicable meaning that FPC would receive s106 money to use in the Parish.

Cllrs Brown, Sewell and Roper were in favour of the application. Cllrs Dockerty, Peake, Osborne and Greenwood were against. The application was therefore rejected by a majority of 4-3.

The Clerk will convey all of these viewpoints to the relevant planning authority.

c) Planning decisions

Beech House, Main Road, Fleggburgh. Residential development to provide 4 no. plots for detached houses and garages. Approved

d) Planning decisions received since 10th July 2019

06/19/0204/PAD – Conversion of agricultural building to 3 dwellings at Mill Lane Broiler Farm, Fleggburgh, Norfolk, NR29 3DA

This application was unanimously rejected by FPC at meeting 25th April but has been approved by GYBC.

At the meeting in April, Cllr. Osborne had argued that this proposed development was outside the development plan and therefore had proposed that it should be rejected.

BA/2019/0082/FUL - Erection of Portal Frame Building, Land Adjacent to West View Marsh Road Fleggburgh Norfolk NR29 3DE

Fleggburgh Parish Council voted in favour of this application at meeting 25th April by a majority of 4-3. Application has been refused by the Broads Authority.

9 St Margaret's Way and the new build on the corner of Tower Road where there is a metal rail. All the corner needs to be tidied and cleared out.

Cllr Peake declared that he may have a personal interest in this item so said that he would take no part in the discussion.

Adrian Thompson said that a condition of planning was that the area of 230 square metres is allocated as an open space. This open space is under the ownership of the developer and they must set up a management committee to maintain this piece of land. Cllr Brown said that a seat and bin would be installed in the area.

Cllr Peake believes that Burgh Builders are the developers and he will contact them and ask them to clean the area up and make it look presentable.

10 Proposal to not have meeting on 29th August 2019

Cllrs Peake and Dockerty felt that there should be a meeting in August since the meetings throughout the year had been dealing with a significant amount of business. Should an extraordinary meeting be required, this can be called by two councillors.

Cllr Brown proposed no meeting in August; this was seconded by Cllr Sewell.

Cllrs Sewell, Roper, Brown and Greenwood voted in favour of the motion and Cllrs Dockerty, Peake and Osborne voted against. The proposal was therefore voted in favour with a 4-3 majority.

11 SAM2 sign - update

Cllr Osborne asked where the locations would be for the SAM2 sign. Adrian Thompson said he would give the Clerk the memorandum of understanding which includes the list of SAM2 sites.

12 Correspondence

GYBC contacted the Clerk regarding declaration of interest forms saying they hadn't received many. Clerk replied that they should have all of them. Cllr Peake questioned what was going on at the Town Hall and asked the Clerk to contact them to find out what's happening.

Sophie Harrison from the NHS contacted the Clerk regarding their Smoking in Pregnancy campaign and Clerk will post this on the FPC website.

Diane Jary asked if the Parish Council would like to have a harvest display at St Margaret's Church, Fleggburgh. Cllr Greenwood will ask Cllr Pratt if she could make a display.

Diane Jary asked if the Parish Council could help financially with the cleaning of the war memorial. Adrian Thompson advised that the Church insure the memorial and the Parish Council maintain it. He said that Filby Parish Council used Colin Smith Memorials of Great Yarmouth and they did a good job.

Cllr Brown offered to pay for the work if the cost of the work to the war memorial was less than £1,000. The Clerk will convey this offer to Mrs Jary.

Age UK had contacted the Clerk for a donation. Cllr Peake asked the Clerk to find out whether Age UK are helping anyone in Fleggburgh.

13 Finance

Bank reconciliation and accounts were approved.

Cllr Osborne proposed that FPC approve the accounts and bank reconciliation and approve the items for payment. This was seconded by Cllr Peake. Unanimous decision.

Cllr Osborne informed us that he had handed in his forms to the Bank to be added as a signatory.

Clerk said that he was about to submit a VAT claim of approximately £2,870.

Cllr Peake asked if Clerk had yet joined SLCC. Clerk said no but will join before next meeting. This has already been approved at a previous meeting.

14 Playground fence and gates updates

FPC were very happy with the fence and gates and offered a vote of thanks to Cllr Hacon for all his hard work and diligence in carrying this project through.

15 Funding applications

Since the last meeting, the Clerk applied for a grant from Greggs for the purchase of a picnic table for the Play Area.

16 Bulb planting and tidying up of banks and verges in Fleggburgh - updates

Cllr Osborne asked if the frontage of the Bowls Club and the fence down by the footpath could be tidied up by the Bowls Club. Clerk will contact the Bowls Club.

Cllr Peake said that turfs were being dumped by the huts behind the Village Hall that the Bowls Club use. Clerk will investigate.

17 St Mary's Church – update

Adrian Thompson said that the Great Yarmouth Preservation Society has applied to the National Heritage Fund for financial help to maintain what is already there.

18 Proposal to charge for FOI requests

Cllr Dockerty felt that it was reasonable to charge but not to charge too much as FPC does not want to deter people or for people to feel that the Parish Council is unapproachable.

After some discussion regarding charges, Cllr Greenwood proposed charging £20 for a FOI request and this was seconded by Cllr Brown. Cllrs Sewell, Brown, Roper and Greenwood voted in favour of the proposal; Cllrs Dockerty and Peake voted against; Cllr Osborne abstained. The proposal was therefore carried with a 4-2 majority.

Cllrs Dockerty said that, though she voted against the motion, she was not against it in principle but rather that she didn't want charges to be too high. Both Cllrs Dockerty and Peake argued that FOI requests shouldn't result in a profit for the Parish Council.

19 Neighbourhood Plan update

This was brought forward and covered earlier in the meeting.

20 Norfolk Day

This event is on 27th July 2019 at Fleggburgh Village Hall. Cllr Dockerty will be doing face painting.

21 Hedgerows in the Parish

Cllr Pratt asked the Starkings on the Main Road if they could cut their hedge back. They went out the same day and trimmed the hedge back.

The Clerk suggested putting something on the FPC website thanking everyone who keeps their hedges in order. He wants to put out a positive message whilst at the same time remind people of the risks of not keeping their hedges in order.

Cllr Brown mentioned one hedge and one willow tree branch that require cutting back. The hedge is as you come out from Tower Road and turn towards Broadland Social Club. The hedge is overhanging the path. Clerk will contact the Whartons and ask if they can trim it back.

The willow branch is on the left-hand side near Filby Bridge in the Filby direction and overhangs the path. Adrian Thompson said that that part of the road has been requested and accepted for cutting by NCC.

22 Highways

Cllr Roper mentioned that the manhole cover opposite the junction of Town Road had had yellow paint put on it but nothing has been done. Clerk will chase this up.

23 Items for the next agenda

Noticeboards

Neighbourhood Plan

24 Date of next Parish Council meeting: Thursday 26th September 2019

There being no further business the Chair closed the meeting at 9:06pm

DRAFT