

**Minutes of the Meeting of Fleggburgh Parish Council held on
Thursday 26th September 2019 at 7:30pm in Fleggburgh Village Hall.**

Present: June Pratt, Chair
Frank Brown
Jonathan Roper
Andrew Peake
Keith Osborne
Jimmy Miller, Clerk

Also present: Haydn Thirtle and Borough Councillor Adrian Thompson, plus 6 members of the public.

Before the meeting, the Clerk read out the notice informing everyone at the meeting that it was being recorded.

1 Public Forum

Eileen Wallace congratulated the work that had been done on the war memorial stone. She also thanked Masha and Pat for clearing the footpath near the allotments as well as picking up dog poo from other people's dogs. Eileen questioned why the black bin inside the churchyard had a sign on it saying that it couldn't be used for dog poo. Cllr Pratt offered to look into this.

Frank Brown, as a parishioner, asked Cllr Peake for a written apology to Barry Hall, Daniel Pogson and himself regarding a recent e-mail to councillors regarding work they had done by the fencing and the noticeboard. Cllr Peake questioned where the noticeboard was and stated that the code of conduct had been broken, saying that the matter was discussed in secret and that the noticeboard, a parish-owned asset, was removed without authority. He also stated that the noticeboard had now been gone for over a month. Cllr Pratt said that the noticeboard was on the agenda. Frank Brown said that it had not been removed without notification. Cllr Pratt said that e-mails had gone round and that Cllr Peake didn't respond. Cllr Peake said that the monitoring officer said that the issue should have been discussed in public.

2 Reports from District and County Councillor and Broads Authority

Haydn Thirtle informed the meeting that on 5th and 6th October between 9-4pm, people will be able to take their hazardous waste, including paint, to Caister recycling centre and dispose of it.

Better Transport for Great Yarmouth are having a drop-in event at Gorleston Library on 1st October 2019.

There are plans for 137 new homes in Acle which will include a mixture of houses including 45 affordable homes.

Plans are now available for the new school for children with special educational needs on the old Alderman Swindell school site.

Adrian Thompson informed the meeting that the SAM2 sign is now in operation. It logged 46,757 vehicles in two weeks of which 8% were speeding. The sign is in position for two weeks at a time.

A defibrillator has been installed at Clippesby Holidays.

Bulbs are to be planted in Fleggburgh on Saturday 5th October starting at 9am. Haydn Thirtle mentioned that a bulb planting licence should be obtained from NCC.

Adrian Thompson said that plans were being put in place for new play equipment at the play area.

The bus shelter opposite the Kings Arms has been re-roofed.

He is hoping to get some X1 buses re-routed through Fleggburgh and wants more 30mph signage.

Adrian Thompson mentioned that in the Neighbourhood Plan questionnaires some people had said that they wanted a crossing to Fleggburgh School. Haydn Thirtle mentioned that he may be in a position to get some funding for the crossing for the School.

Adrian Thompson said that getting more signage plus the crossing could be carried out under the parish partnership scheme but he needs to get the figures regarding costs etc and then this would need to be built into the parish precept.

Adrian Thompson thanked Cllr Brown for funding the work on the war memorial.

Cllr Brown questioned why Cllr Peake had sent out an e-mail calling Cllr Sewell an unelected member of the Parish Council. Cllr Brown said that no one on the Council was elected and that Cllr Sewell had stood in a lot more elections than Cllr Peake. Cllr Peake asked Cllr Pratt whether standing orders had been suspended as this item was not on the agenda. Cllr Pratt stated that standing orders had not been suspended and that everyone should move on to the next agenda item.

3 Report from local police

Clerk read out information sent to him from PC Gary May.

Regarding crimes committed in the Flegg area between 1st and 31st August 2019, there were 2 cases of arson, 2 cases of anti-social behaviour, 3 burglaries, 2 cases of criminal damage, 8 domestic disturbances, and 1 case of public fear of alarm or distress.

Scams currently doing the rounds include:

Cold callers re. roofing

Telephone cold calls claiming to be from the DWP

Telephone cold calls claiming to be from British Gas

Telephone cold calls claiming to be about your car insurance

Telephone cold calls claiming that your IP address has been compromised

After the clerk read out this list of scams, someone mentioned that telephone cold callers are also calling about Thomas Cook.

4 To receive and approve apologies for absence

Apologies were received from Cllrs Greenwood, Hacon, Dockerty and Sewell, and from PC Gary May.

5 Declarations of interest for items and applications for dispensations

Cllr Roper said he had an interest in item 20, Cllr Peake said he had an interest in items 11 a) (i) and 11 a) (iii). Cllr Pratt said she is a governor at Fleggburgh School and, consequently, she had an interest in item 10.

6 Declarations of interests – pecuniary interests

Cllr Brown asked Cllr Peake what his interest was in items 11 a) (i) and 11 a) (iii). Cllr Peake replied that he didn't need to state what his interest was.

10 Little Explorers request for funding

This item was moved forward to allow Gillian Lee from Little Explorers to leave early.

Gillian informed the meeting that the Little Explorers were holding an open day on 15th October.

She said that she mainly wants funding to buy outdoor clothing for use in the forest school nursery, where they have an average of 10 children in the early years age group per day.

There was some discussion as to whether the Parish Council was allowed to fund a nursery which is a private business. Clerk will look into this and, if funding is allowed, will put this request for funding on the agenda in October.

Cllr Peake proposed that, if funding is allowed, FPC give £150.

7 To approve the minutes of the meetings held Thursday 18th July and Thursday 15th August 2019

Approval of the minutes for the FPC meeting of 18th July 2019 was proposed by Cllr Osborne and seconded by Cllr Roper. There was a majority decision in favour of the motion with Cllr Peake and Cllr Pratt abstaining. Due to Cllr Pratt not having been at the July meeting, the minutes were signed off by Cllr Roper.

Approval of the minutes for the Parish Meeting of 15th August 2019 was proposed by Cllr Brown and seconded by Cllr Pratt. There was a majority decision in favour of the motion with Cllr Peake abstaining.

Approval of the minutes for the FPC meeting of 15th August 2019 was proposed by Cllr Osborne and seconded by Cllr Roper. There was a majority decision in favour of the motion with Cllr Peake abstaining.

8 St Margaret's Way and the new build on the corner of Tower Road where there is a metal rail. All the corner needs to be tidied and cleared out.

Cllr Peake received the following response from the developers:

It is our intention to tidy and landscape the whole area from the site entrance to the corner of Tower Road, we intend to start the work this coming autumn.

Cllr Osborne said that FPC need to make sure that the work happens.

9 To receive and note the Clerk's monthly report

Clerk said what he'd been doing since the July meeting. This included all activities that the clerk had said he would do on the previous minutes from the last two meetings.

He also said that the grant application to Greggs for funding for a picnic table was unsuccessful.

In addition, he had contacted Steelway regarding jagged edges on the fencing in the play area and had also taken some photos which he would send post-meeting.

11 Planning

a) Applications received

(i) 06/19/0469/D

Beech House Main Road Fleggburgh GREAT YARMOUTH NR29 3BA

Approval of reserved matters of Planning Permission 06/18/0717/O - Final design

Cllr Pratt proposed not to support the planning application. This was seconded by Cllr Brown. This proposal was voted in favour with Cllr Peake abstaining. Cllr Brown argued that the application seems to be a new application which goes well beyond reserved matters. The Parish Council decided that they could not support it as they required clarification on the following points:

- There are no trees on the new plan
- On the original plan there was planting whereas on the new plan there is none.
- On the new plan there are car ports whereas on the old plan there was garages.
- The ditch is no longer on the new plan.
- Two of the car ports are very close to the edge of the road which could hinder vision.

(ii) 06/19/0447/F

The Kings Arms Public House Main Road Fleggburgh NR29 3AG

Conversion of first floor flat into holiday rentals, external escape stair and associated internal works

One of the issues raised with this application was that there is not enough parking at the pub. Cllr Brown said that a lot of cars end up using the Village Hall car park.

Cllr Pratt argued that the junction is also a problem. She asked whether the Kings Arms could help with funding the Village Hall car park.

Cllr Roper argued that the Parish Council should encourage businesses in the area. He proposed supporting this application; Cllr Peake seconded it.

The motion was voted 4-1 in favour with Cllr Brown voting against.

(iii) 06/19/0451/F

Beech House Main Road Fleggburgh GREAT YARMOUTH NR29 3BA

Three bay oak framed cart lodge

Cllr Osborne proposed that this application be supported; Cllr Pratt seconded. Four councillors voted in favour with Cllr Peake abstaining.

(b) Applications received since 19th September 2019

None.

(c) Planning decisions

06/19/0452/M

Mill Lane Farm Yard Adj 1 Mill Cottages Mill Lane Fleggburgh NR29 3AW

Rear extension of existing agricultural building for storage of agricultural crops from 200 hectares of farmed land. Approved.

06/19/0392/F

2 Mill Lane Fleggburgh GREAT YARMOUTH NR29 3AW

Proposed single storey front porch/lounge extension and 2 storey rear extension and including external insulation and rendering. Approved.

06/19/0388/F

39 St Margarets Way Fleggburgh GREAT YARMOUTH NR29 3DN
Installation of new externally mounted air source heat pump to side elevation. Approved.

(d) Planning Decisions received since 19th September 2019

None

12 Correspondence – To consider and respond to the following correspondence:

The clerk had a lot of correspondence with the Monitoring Officer regarding the Standards Hearing which was held at Great Yarmouth Town Hall on 2nd July 2019 (agenda item 26).

Age UK replied to the Clerk's request for information concerning what activity they were undertaking in the local area. Their reply included the following:

- Between April 2018 – March 2019 we had 136 referrals to our information and advice team in the NR29 area*
- We have 4 current telephone befriending members in the NR29 area but between April 2018-March 2019 we had 5 members*
- We are currently providing approximately 104 hours of telephone befriending a year to those members*

The NHS informed the Clerk that the adult flu vaccine is being offered free to:

- Pregnant women
- Those aged 65 or over
- Those aged under 65 with long-term conditions
- Carers

Jean Lindsay thanked the Parish Council for their donation towards the Norfolk Day event.

The Clerk read out how many e-mails he received in the period since the July 2019 meeting and Cllr Osborne asked if this information could be removed since he didn't believe it was useful. Clerk will add this as an agenda item for the October 2019 meeting.

13 Finance

Bank reconciliation and accounts were approved.

Cllr Roper proposed that FPC approve the items for payment; seconded by Cllr Brown. Unanimous decision.

No invoices had been received since 19th September 2019

14 Specifications for tenders for contracts

Cllr Peake questioned whether the footpaths needed to be cut so many times.

Cllr Brown proposed that FPC use the same specification for tenders as last year; seconded by Cllr Roper. Unanimously passed.

15 Budget 2020

Clerk will look into the budget for next year before the next meeting.

16 Parish Council noticeboards

A discussion took place as to where the Parish Council noticeboard should be positioned. Cllr Osborne proposed that the position should be between the yellow gate and the end of the fencing; Cllr Roper seconded. Four councillors were in favour with Cllr Peake abstaining.

17 Village hall meeting

Cllr Pratt represented FPC at the meeting of Tuesday 17th September 2019.

The village hall is getting more bookings and their income is increasing. They now have an improved sound system and training will be given to hall users on how to use it. Their website is ongoing; they have purchased a noticeboard which will be positioned at the top end of the car park near the road.

Due to increased bookings, the village hall would like FPC bookings for next year.

Their next meeting is at 4:30 on 23rd October 2019.

18 Bike lane funding

This is an idea for a bike lane between Billockby and Acle which was put forward by Cllr Hacon. Clerk will look into this before the next meeting.

19 Neighbourhood plan update

The Clerk read out the following message from Cllr Dockerty:

“The drop in event went well, I’d like to thank everyone who spread the word about it and came along on the day. Louise from CCP is analysing the data collected and will produce a report on it.

The next stage will be to hold a steering committee meeting to review the report from Louise and look at policies for Fleggburgh’s development plan, this will take place once the report is finalised, however Louise and I are hoping this will be mid to end of October. I will be emailing all those who have given me their email addresses for the purpose of the NDP project to invite them to this, if there is anyone who you know of who may wish to join the steering group please ask them to contact the parish clerk before the 1st October 2019. Under GDPR I cannot email people about it who have not given me permission to do so, I understand the steering group should be a maximum of 9 people.”

Cllr Pratt said that FPC would look at the findings and have a final say.

20 Poors Trust

Cllr Osborne stated that FPC is nothing to do with the Poors Trust.

Cllr Brown proposed that it be declared that the Poors Trust is nothing to do with FPC and that a letter be sent to the Poors Trust confirming this; seconded by Cllr Pratt.

Cllr Roper abstained; Cllr Peake voted against; three votes were in favour.

Clerk will send a letter to the Poors Trust.

21 Future Parish Council meeting dates

Cllr Pratt stated that, in general, FPC meetings take part on the third Thursday of the month.

Cllr Osborne proposed that we continue with the third Thursday of the month; Cllr Roper seconded.

22 Councillor training

Cllr Pratt said that there is some training to be done but that this can be looked at in the future.

23 Items for the next agenda

Cllr Peake said he'd received a text and had to go. He left the meeting at 9:20.

- Wreath for the remembrance service at Fleggburgh Church
- Clock winding
- Draft budget
- Budget for training
- Speedwatch and SAM2
- Repairs of noticeboards
- Tenders (which need to be in by 20th October 2019)
- Investment of FPC money into bank savings accounts

24 Date of next Parish Council meeting: Thursday 24th October 2019

25 Exclusion of public

Cllr Pratt read out the following:

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e. information relating to any individual.”

A motion to exclude the public was proposed by Cllr Osborne; seconded by Cllr Brown. Unanimous vote in favour.

26 Outcome of Standards Hearing

Minuted separately.

There being no further business the Chair closed the meeting at 9:31pm