

**Minutes of the Meeting of Fleggburgh Parish Council held on  
Thursday 21<sup>st</sup> November 2019 at 7:30pm in Fleggburgh Village Hall.**

**Present:** June Pratt, Chairman  
Alan Greenwood, Vice-chairman  
Frank Brown  
Jonathan Roper  
Fran Dockerty  
Keith Osborne  
Shaun Hacon  
Jimmy Miller, Clerk

**Also present:** Borough Councillor Adrian Thompson, plus eight members of the public.

Before the meeting, the Clerk read out the notice informing everyone at the meeting that it was being recorded.

**1 Public Forum**

Cllr Dockerty said that she wished to comment as a member of the public. She questioned whether the SAM2 sign being at Rollesby Road would be effective given that there were roadworks there which would affect the speed of the traffic. Cllr Brown said that the work on the Road had now finished.

**2 Reports from District and County Councillor and Broads Authority**

Haydn Thirtle sent out a report which was read out by Cllr Pratt:

*£250k Fund available.*

*Community groups that support young children and their parents in Norfolk are being invited to apply to a new Community Fund which is designed to get babies and pre-schoolers off to the best possible start.*

*The Norfolk Early Childhood Community Fund will hand out grants of up to £2.500 to projects that will support children aged 0-5. Groups might include music, creative, arts or physical play.*

*Up to £250k is available annually to help new groups set up or existing groups expand.*

*NCC can also offer advice and guidance on how to set up a new group and what things they need to consider*

*County Farms Care farm Project.*

*NCC Care farms operate to provide support and education to vulnerable people from all walks of life as well as children with special educational needs. In October 2019, Edfords Care Farm opened at Upper Wood Farm, Mautby. This offers the opportunity for clients to work with rare breed livestock, grow their own fruit and vegetables and learn new skills like cookery in a field kitchen. This provides a wonderful opportunity to a section of society that is often overlooked, providing security and support in a healthy environment.*

*James Paget Hospital*

*I am a Governor at The James Paget Hospital. There has been much talk of increased funding for hospitals The Paget has been award a share in recent funding allocation, a share of 200million to update equipment and a share of the 2.8 billion for development of buildings and infrastructure. This is very welcome with the increased demands on local hospital services.*

Cllr Pratt wondered if the grants for pre-schoolers would be useful for Little Explorers and asked the Clerk to pass that information on to Gillian Lee.

Adrian Thompson said that Jackie Payne, the Fleggburgh co-ordinator of Speedwatch that all the local teams work together and have a co-ordinated day with the Filby and Fleggburgh teams out together covering the whole stretch of the A1064 within Fleggburgh and Filby.

Adrian Thompson met representatives of First Bus on 5<sup>th</sup> November and they are looking at the possibility of re-routing all X1 buses between 8am and 5pm with one pick-up in Fleggburgh, one pick-up in Filby and one pick-up in Caister. They will meet again in February and have been asked to lobby the tourism board for funding.

In the play area in Fleggburgh, GYBC are going to replace the bar on the swings and remove the piece of equipment that is not used, the "slidey thing in the corner", and this will be replaced – subject to price – with a piece of multi-play equipment for younger children and prices have now been obtained for outside gym equipment.

Prices have now been obtained for the gateway signage for when you enter Billockby and when you enter Fleggburgh. If the Parish wish to go ahead, this could be put through a Parish Partnership (PP) scheme where NCC would pay 50%. If we go ahead with this, the cost for both Billockby and Fleggburgh would be between £4,000-£6,000 so FPC would only have to pay half of that.

Regarding St Mary's Church ruin, he'd received an e-mail from the Conservation Officer at GYBC who has had discussions with Heritage Lottery Fund who see potential in the project to consolidate the ruins and use this as a training project working with the local community, schools and colleges resulting in a consolidated ruin providing a tranquil place for the local community. Any grant would require match funding though not from FPC.

Cllr Pratt stated that the church is hoping to get St Mary's Church de-consecrated. She didn't know how this would affect the project.

### **3 Report from local police**

The Clerk said that he'd received a newsletter and list of scams from PC May and that he would look at these and, if relevant, would post on the FPC website.

PC Lucy Evans, the community engagement officer for the area, introduced herself. She informed the meeting that she would be happy to be involved with the local Speedwatch as well as looking into any other issues in the area. Cllr Pratt asked if she could be involved in education children regarding road sense, etc.

### **4 To receive and approve apologies for absence**

Apologies were received from Cllr Sewell, Cllr Peake, Haydn Thirtle and Gary May.

### **5 Declarations of interest for items and applications for dispensations**

Cllr Roper declared that he had an interest in 8 a) (iii).

### **6 To approve the minutes of the meeting held on Thursday 24<sup>th</sup> October 2019**

Cllr Dockerty asked for the information that she read out in October to be appended to the minutes. Clerk said he could put that information in the NDP section of the FPC website.

Cllr Osborne proposed that we approve the minutes for October; Cllr Brown seconded. Unanimous decision to approve the minutes.

### **7 To receive and note the Clerk's monthly report**

Clerk had contacted GYBC and asked why a planning application was decided upon before the closing date for comments but there had been no reply.

Clerk had been in contact with Steelway regarding the jagged edges on the fence and they'd emeryed down the jagged edges and painted over. Cllr Osborne asked whether anyone had checked the work. Clerk said no. Cllr Osborne said that this needed to be done.

Clerk contacted Daniel Forde-Pogson to ask whether he was interested in continuing in his role as clock winder. He said that he was happy to do it for as long as he could.

Clerk made a VAT reclaim for £2,872.56.

Recently Cllr Brown had contacted Clerk regarding flooding on the Main Road in Fleggburgh. Clerk phoned NCC to report this problem.

## **8 Planning**

### **a) Applications received**

#### **(i) 06/19/0616/F**

Glenross Church Lane Clippesby GREAT YARMOUTH NR29 3BL  
Ground floor front and first floor extensions and detached single garage

#### **(ii) 06/19/0617/F**

Galbraith Church Lane Clippesby GREAT YARMOUTH NR29 3BL  
Ground floor front and first floor extensions and detached single garage

Both (i) and (ii) were considered together by the Parish Council. Cllr Osborne proposed that FPC support both applications; Cllr Brown seconded. Unanimous vote in favour of supporting the two applications.

#### **(iii) 06/19/0575/PAD**

Marsh Road Fleggburgh GREAT YARMOUTH NR29 3DE  
Prior notification for approval of i) for erection of a bunded sprayer wash down area with roof structure over ii) re-concreting farmyard

FPC decided that they had no comment to make on this application.

#### **(iv) 06/19/0591/F**

White Gates Main Road Fleggburgh GREAT YARMOUTH NR29 3AG  
Variation of condition 5 of Planning Permission 06/17/0777/F - Erection of vehicular and pedestrian gates to plot 1

Cllr Pratt proposed that FPC support this application; Cllr Greenwood seconded this. Majority decision in favour of the application with Cllr Dockerty abstaining due to not having enough information.

#### **(v) BA/2019/0359/FUL**

Electrical Testing Main Road A1064 Acle Bridge Fleggburgh NR13 3AT  
Change of Use of B8 unit to B1 Unit (offices) and installation of mezzanine.

Cllr Osborne proposed that FPC support this application; Cllr Dockerty seconded. Unanimous decision in favour.

## Planning decisions

### 06/19/0536/F

4 Bygone Close Fleggburgh GREAT YARMOUTH NR29 3FA  
Provision of swimming pool, enclosure, terracing and all associated works

This application was supported by FPC and has been approved by GYBC

## 9 Correspondence

Clerk was contacted by GYBC regarding the precept for the following year.

Cllr Pratt said that she'd said at the last meeting that she would contact Alex Tibbenham about the parish sign. George and Mary Lovewell-Blake had contacted FPC about the state of the sign. Alex said that there wasn't really anything to be done to the sign and that it should be left as it is. However, he will take another look at it and, if he feels differently, he will contact Cllr Pratt. Cllr Pratt will await to see if he has anything else to add and then will inform George and Mary Lovewell-Blake of the outcome.

## 10 Finance

*Gillian Lee, from Little Explorers arrived.*

- a) To note Bank Reconciliation to 1<sup>st</sup> November 2019
- b) To note Accounts to 1<sup>st</sup> November 2019
- c) To approve items for payment:

J. Miller	Salary for November 2019	£236.04
J. Miller	Mileage*	£9.00
J. Miller	Home office for November 2019	£10.00
J. Miller	Printer cartridges	£28.95
June Pratt	Remembrance wreath	£17.00
Little Explorers	Grant towards Forest Nursery	£200
Simon Crook	Grass cutting – footpaths - 2019	£810

\* One twenty-mile round trip for meeting at 45p per mile (November)

- d) To approve payment of invoices received since 14<sup>th</sup> November 2019

There were no invoices received since 14<sup>th</sup> November. Cllr Brown proposed that FPC accept a), b) and c); Cllr Roper seconded; unanimous decision in support of the motion.

Clerk suggested that the cheque for Little Explorers be written out so that Gillian could leave if she needed to. Clerk also handed her the information regarding the grants that had been mentioned in Haydn Thirtle's report.

Gillian presented FPC with a hand-made card that some of the children had created and this was well-received by FPC.

- e) Investment of Parish Council money into 32-day account

Since the last meeting, Cllr Pratt had invested £30,000 in a 32-day account at 0.75%.

- f) Re-investment of money in e) into a 2-year fixed interest account

Cllr Osborne proposed to approve a) the bank reconciliation, b) the accounts, and (c) the payments (listed above); Cllr Dockerty seconded. Unanimous vote in favour.

d) There had been no invoices received since 18<sup>th</sup> October 2019.

e) Investment of Parish Council money into bank savings accounts

At the October meeting of FPC, Cllr Sewell suggested putting the money into a two-year account with Cambridge & Counties at 2% per annum. The Clerk will investigate this account further and check whether the money is locked in and what the penalties are for taking the money out early. The decision will be deferred until the next meeting.

### **11 Tenders for contracts**

Cllr Roper proposed that FPC accept Garden Guardians' tender for a three-year contact for both the playing field and the churchyard & cemetery; Cllr Greenwood seconded; unanimous vote in favour of the motion. Clerk will contact Garden Guardians with this information.

### **12 Budget 2020 and Precept**

Clerk informed the meeting that the council tax support grant is being reduced and concurrent functions, which the Clerk wanted to increase, GYBC have informed the Clerk that this amount "should not be increased". Application form for precept has to be with GYBC by 14<sup>th</sup> January 2020. Clerk said next year's budget could be finalised at the December meeting.

Cllr Pratt suggested that the Clerk contact GYBC regarding the concurrent function and Clippesby churchyard which should have been on the concurrent functions previously but wasn't. Clerk will query this with GYBC.

### **13 Parish Council noticeboards**

Clerk had investigated community groups which could make new noticeboards. He found St Michael's in Norwich and Norwich Men's Shed. St Michael's thought it might be a project which would be too big for them but that they would consider it. Norwich Men's Shed said that it was the sort of thing that they do. Both organisations would need measurements and specifications.

Cllr Osborne informed the meeting that the Clippesby noticeboard only needs a new door and that the person who originally made the noticeboard has offered to do this. Cllr Osborne will speak with them.

Regarding the Billockby noticeboard, Cllr Osborne hasn't yet spoken to the person he is hoping will host the noticeboard but would try and speak to them before the next meeting.

### **14 Fencing**

Steelway have contacted the Clerk and said that they found the jagged edges. They emeryed them down and then painted over. Cllr Hacon will inspect the work to see if the result is satisfactory.

### **15 X1 bus service via Fleggburgh/Filby**

Adrian Thompson was happy that this had been dealt with in his report earlier in the meeting.

### **16 Bike lane between Billockby and Acle**

Clerk was contacted by NCC and asked why he'd contacted them about a bike lane. He told them that a parish councillor had asked for this possibility to be investigated. He also gave NCC three reasons why a bike lane was a good idea: 1) it took bikes off of the road which made it better for those on bikes, 2) it was better for motor vehicles not having bikes on the road, 3) in terms of the area now being a national park, it would be good for people to have bike paths to enjoy and good for tourism. Clerk will contact NCC before the next meeting.

### **17 Neighbourhood development plan**

Cllr Pratt said that she had been approached by one or two parishioners regarding the NDP. They had raised a number of questions such as: is there a steering group committee? When was this voted on? When were the members invited to join? Has this been before the Parish Council? She said that she thought that the answer to the last question was no.

She had also been asked why the meetings have been held and not always advertised, therefore not giving everyone an opportunity to come along. She also asked whether a register had been kept of all the people who had attended the meetings?

Cllr Pratt said that with regard to the planning of future plots, it has been raised that there are always pros and cons with development. The Bygone Village had given the Parish quite a lot including ten acres of land which gives an income to the Parish which has allowed the Parish to acquire new fencing for the Play Area. She also mentioned that when the Claxton's field was developed, this resulted in a footpath which is a great asset to the Parish and is used a lot by villagers.

Cllr Pratt mentioned that a bat survey had been carried out in early September, which anyone can do, but that it is difficult when a Parish Councillor has done this but the Parish Council hasn't been made aware of this when dealing with an application. When the Parish Council looked at an application in October, Cllr Pratt said that this was carried out in part of the area that would be affected. Some people knew about the bat survey, but others didn't. She said that this was about being transparent and that if the Parish Council looks at an application, it should be made aware of such things. Cllr Pratt made it clear that she wasn't having a go at anyone.

Cllr Osborne asked how the parishioners would like to be contacted as it's been on the website and in the Mercury every week. Cllr Pratt responded in our own village.

Cllr Dockerty said she did the bat survey as a resident and felt that it was ridiculous to bring this up. Cllr Pratt argued that it was relevant. Cllr Dockerty said that the survey was on the GYBC website. She said that she stayed out of the decision making on the application as she was affected as a resident which she had made clear.

Cllr Osborne asked whether it was the NDP being talked about or a planning application as the item on the agenda was the NDP. He said that he'd also done a bat survey in Billockby and didn't declare it.

Cllr Dockerty said that on the back of the questionnaires which had been issued as part of the NDP, respondents were asked to leave their e-mail address or telephone number if they'd like to be contacted. At every NDP meeting, everyone attending has an opportunity to leave their e-mail address or telephone number if they'd like to be part of the steering committee.

Cllr Dockerty said that the final meeting that they had was a steering committee meeting where policies were discussed. These policies were formed through the consultation with the public. Whenever there were public meetings there were posters put up, something in the Mercury, and something put on the website. The steering committee meeting was a private meeting for people who had requested to be part of it. There was no new information discussed at this meeting. Cllr Dockerty couldn't see how they could have been more transparent. She said she was concerned that people were trying to stop the NDP moving forward.

She said that the NDP was set up by FPC who appointed her to lead it. She said that the point of the item at this meeting was to decide whether to allocate sites for development.

Adrian Thompson said that the steering committee was fairly fluid. Once the plan is put together, FPC would have to ratify it and then it would have to go out again to the public for a referendum.

Adrian Thompson said that he'd like the 33-house development to be adopted as the allocated site as it would make the NDP for Fleggburgh more powerful. Cllr Dockerty said that the purpose for this meeting would be to decide whether to adopt the principle of allocating sites.

Adrian Thompson said that FPC either allocates a site and brings housing development down to three years or it doesn't which will leave the Parish vulnerable because you've got a five-year housing allocation which GYBC hasn't got and is unlikely to get. If FPC adopt the 33-house development, the Parish would be protected against unwanted development until 2030.

Cllr Pratt questioned why FPC should look at other sites when the 33-house development is already available and FPC have heard the Parishioners' views. Cllr Dockerty repeated that this meeting was about the principles of allocating a site rather than allocating a specific site.

Cllr Roper said that he felt that FPC did not have the right to stop people developing. He said that a lot of development is filling in and is gradual. He argued that this is a good thing and said that he couldn't go along with a policy of allocating sites. Cllr Dockerty said that she felt that Cllr Roper would be going against the wishes of the parishioners. He disagreed that that was the case and said that if the parishioners felt that way, they could vote him off in four years' time.

Cllr Greenwood said that a special meeting was needed to discuss this issue further. Cllr Dockerty said that FPC could not keep deferring this. She argued that FPC needed to move forward with this.

Cllr Osborne proposed that FPC adopt the policy of allocating sites within the NDP; Cllr Dockerty seconded. Cllrs Osborne and Dockerty voted in favour of the motion; Cllrs Pratt, Roper, Brown and Greenwood voted against; Cllr Hacon abstained. The motion was therefore rejected. Cllr Dockerty said that she would let Mark and Louise of Collective Community Planning know that the NDP would be moving forward without site allocation.

### **18 Poors Trust**

Cllr Brown said he saw no reason to have this item on the agenda. FPC are not involved in the Poors Trust.

Cllr Osborne said that trustees appeared to be appointed by FPC. He said that if FPC wish to disassociate themselves from the Poors Trust then the Poors Trust need to update their website so that there is no mention of FPC and also need to change their next financial statement so that no relationship with FPC is mentioned.

Cllr Brown said that unless anything came back from the Charities Commission to FPC, then FPC should draw a line under this.

Cllr Dockerty said that FPC should wait until the next annual accounts of the Poors Trust are published to see if there is any mention of FPC.

### **19 Litter picking equipment**

Cllr Osborne informed the meeting that GYBC will no longer deliver equipment. He suggested that either FPC purchase some equipment or that they pay someone mileage to collect the equipment from GYBC.

Cllr Roper said that the people involved in litter picking should be supported and suggested that FPC purchase some equipment for them. He said that FPC received £130 from the sale of a gate and that they should put that money towards litter picking equipment.

Cllr Osborne said that the litter pickers need nippers (probably six) for picking up litter plus rings for the bags.

Cllr Roper proposed that FPC give £130 towards litter picking equipment; seconded by Cllr Pratt. Unanimous vote in support of the motion.

### **20 Speedwatch and SAM2**

Cllr Hacon asked about what happens to the information gained. Adrian Thompson said that David Bishop downloads all of the information. Cllr Pratt asked whether it would be a good idea for the Clerk to receive the information. Adrian Thompson said that in future he will send the Clerk and Cllr Osborne a summary.

### **21 Highways – including signage and crossing**

Adrian Thompson said that there is £325,000 put aside by NCC for highways improvements. Through the parish partnership scheme, if FPC decide to go ahead with the signage and crossing, bids have to be in by 6<sup>th</sup> December so a decision needed to be made at this meeting.

Adrian Thompson suggested two signs as you enter Billockby from Acle, replacing the existing signs and two signs as you enter Fleggburgh. Gateway signs cost £1,000 each and the bigger signs cost £1,500 each. He said that these signs will complement the work done by SAM2 and the Speedwatch schemes.

Cllr Osborne said that the start of the 40mph limit in Clippesby coming in from Repps should also have two signs.

Cllr Pratt proposed that three sets of signs should be purchased subject to receiving funding from the parish partnership scheme thus costing FPC a total of £3,000. This was seconded by Cllr Dockerty. Unanimous decision in favour of the motion.

### **22 Footpaths**

This item looked at the possibility of a footpath linking Pound Lane with the back of the cemetery. Cllr Roper said that this would probably be through a permissive path. Cllr Brown said that this could be done through the NDP. Heather Briggs asked if this could be done soon, if possible, for the sake of children getting to school.

Adrian Thompson said that if Heather Briggs could give him a plan of where the footpath would be, he'd approach the landowner.

### **23 Tree planting in the Parish – March application for Woodland Trust. Free trees.**

Cllr Hacon said that trees would be delivered in March so the application would need to be in before that. He suggested that some trees could be planted on the playing field between the two clusters of wild trees which are there already as well as the footpath along the side of the playing field. Cllr Greenwood suggested that an area given to the Parish could also be planted with trees. Cllr Pratt proposed that FPC give Cllr Hacon permission to proceed with the application for trees. She suggested that people could look around the Parish before this is revisited with ideas as to where trees could be planted.

### **24 Wildflower planting – preparation for spring.**

Cllr Hacon said that FPC would need to put in some money for wild flowers. Cllr Pratt said that children could be involved in this project. Cllr Hacon said that Caister got their wildflower seeds from British Wildflower Plants in North Burlingham. He said that it would probably cost between £200-300. This will be put on the agenda for next month.

### **25 Dog poo bins**

Adrian Thompson said that if FPC purchased one bin at a cost of £75.90 (including VAT) he'd also purchase one for the Parish. Cllr Osborne suggested purchasing three bins which would mean FPC paying for two and Adrian Thompson paying for one. Cllr Greenwood proposed the motion to purchase three bins; Cllr Pratt seconded; unanimous decision in favour of the motion. Clerk will place the order.

### **26 Items for the next agenda**

Neighbourhood Development Plan

Recycling – whether to continue to host recycling bins

Wildflower planting

**Date of next Parish Council meeting: Thursday 19th December 2019**

Meeting closed at 21:43