

**Minutes of the Meeting of Fleggburgh Parish Council held at Fleggburgh Village Hall on
Thursday 17th June 2021 at 7:30pm.**

Present: Frank Brown
June Pratt
Richard Sewell
Keith Osborne
Shaun Hacon
Jon Roper
Fran Dockerty
Jimmy Miller, Clerk

Also present: Andy Grant, Adrian Thompson and 9 members of the public.

Before the meeting, the Clerk informed everyone at the meeting that it was being recorded.

Cllr Brown thanked Cllr Pratt for her time as chairman of FPC and all she had done for the Parish.

He also welcomed Andy Grant and Adrian Thompson to the meeting.

1 Public Forum –10 minutes for comments from members of the public

A parishioner informed the meeting that a group has been formed which is intending to get mains water into St Margaret's Church and to install a toilet behind the church.

Andy Grant, the new local Norfolk County Councillor, thanked everyone who had voted for him. He said that he was keen to work with local organisations and also that he had a cabinet remit of environment and waste. He informed the meeting that he had a fund of £10,000 available for any green projects in his area.

2 To receive and approve apologies for absence

Cllr Hacon sent his apologies.

3 Declarations of interest for items and applications for dispensations

None.

4 To approve the minutes of the meeting held on Thursday 20th May 2021

Cllr Sewell said that the item regarding Pipistrelle Close should not state that FPC took ownership of the green space¹. Based on the Clerk listening to the tape to ascertain whether ownership was mentioned, Cllr Pratt proposed that the minutes be approved; Cllr Dockerty seconded. Unanimous decision in favour.

5 To receive and note the Clerk's monthly report

Regarding the cutting of the footpath between Tower Road and Tretts Lane and the footpath between Royden Way and the Church, Clerk contacted Simon Crook but he was not interested in cutting them. Clerk will contact Garden Guardians to see if they would be interested.

¹ Clerk checked this and it said that the Parish would have the space; this is now changed in the May 2021 minutes.

6 Planning

a) Applications received

None

(b) Applications received since 11th June 2021

None

(c) Planning decisions

FUL/2020/0091

Fleggburgh: Land off A1064 (Main road), Billockby, Norfolk NR29 3BG: Construction of a sewage pumping station, layby, fencing, temporary access for construction and associated apparatus: Anglian Water Services Ltd. Approved by NCC.

(d) Planning Decisions received since 11th June 2021

None.

7 Correspondence – To consider and respond to the following correspondence:

Correspondence list was issued

The Cllr Brown and the Clerk agreed to donate £100 towards the Norfolk Day event being held in Fleggburgh. It was mentioned that it would be possible to give an additional £100 by deciding this at the FPC meeting in July.

8 Finance

- a) To note Bank Reconciliation to 1st June 2021
- b) To note Accounts to 1st June 2021

Cllr Pratt proposed approving the bank reconciliation and the accounts; seconded by Cllr Roper. Unanimous decision in favour.

- c) To approve items for payment:

J. Miller	Salary for June 2021	£247.28
J. Miller	Overtime for June 2021	£101.16
J. Miller	Mileage*	£9.00
J. Miller	Home office for June 2021	£10.00
J. Miller	Stamps	£18.12
R. Goreham	Internal audit	£70.00

* One twenty-mile round trip for meeting at 45p per mile (June)

Cllr Osborne asked that in future, when overtime is claimed, councillors are provided with a breakdown of the overtime.

Cllr Roper proposed approving the payments; seconded by Cllr Dockerty. Unanimous decision in favour.

- d) To approve payment of invoices received since 11th June 2021

None.

- e) Investment of Parish Council money into bank savings accounts

Nothing was said on this.

9 To approve AGAR

Cllr Pratt proposed that FPC ratify appointment of R. Goreham as internal auditor; seconded by Cllr Roper. Unanimous decision in favour.

Cllr Pratt proposed to note and approve the annual internal audit report; seconded by Cllr Dockerty. Unanimous decision in favour.

Cllr Osborne proposed to approve the annual governance statement; seconded by Cllr Roper. Unanimous decision in favour. Cllr Brown and the Clerk signed the statement.

Cllr Osborne proposed to approve the accounting statement 2020/21; seconded by Cllr Dockerty. Unanimous decision in favour. Cllr Brown signed the statement.

Cllr Pratt proposed that FPC agree the certificate of exemption; seconded by Cllr Osborne. Unanimous decision in favour.

10 Documentation review

FPC agreed that the Standing Orders, Code of Conduct and the Financial Regulations should be the first documents to be reviewed. Clerk will also send out a risk management schedule for councillors to look at.

11 Documentation regarding assets of FPC

The Clerk said that he had no records regarding ownership of the paddocks. It is believed that the ownership documents are held at GYBC. Adrian Thompson agreed to try and get a copy of these documents.

12 Make application and take part in a Local Council Award Scheme to the Quality Award level

Clerk said that he was in favour of making an application. Cllr Osborne proposed making an application; seconded by Cllr Dockerty. Unanimous decision in favour.

13 Village Hall

The meeting was informed that there will be an extraordinary meeting next Thursday to appoint trustees to the village hall committee. An agreement has been reached with the Kings Arms regarding the pub using the village hall carpark. The hall is now available for hire.

Cllr Pratt thanked everyone involved in getting the hall back up and running.

14 Injunction against former councillor

Information was sent out by the Clerk regarding NPLaw's expected costs.

Cllr Brown named the former councillor involved and stated that he had done so because the person involved had tried to make out that it was another former councillor who was the subject of the proposed injunction.

Cllr Dockerty suggested that, before going ahead with an injunction, FPC should write a letter to the former councillor offering mediation. It was agreed to do this.

15 Neighbourhood Development Plan - update

There was no update on this.

16 Crossing - update

The Clerk was asked to send correspondence on the crossing to Andy Grant so that he would have a better understanding of the crossing project as well as the survey which was carried out.

17 Delegated authority

It was agreed that if anything was done between meetings which needed doing, the Clerk would advise the councillors of this happening and anything could be ratified at the following meeting.

18 Vacancies on Parish Council

Two candidates, Ricky Doyle and Patrick Ely, attended the meeting. Both told the meeting why they wanted to join FPC.

Ricky Doyle becoming a parish councillor was proposed by Cllr Pratt; seconded by Cllr Dockerty.
Unanimous decision in favour.

Patrick Ely becoming a parish councillor was proposed by Cllr Osborne; seconded by Cllr Pratt.
Unanimous decision in favour.

19 To exclude the public

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e. information relating to any individual.

Cllr Pratt proposed a motion to exclude the public from the meeting; seconded by Cllr Roper.
Unanimous decision in favour of the motion.

The meeting closed at 9pm.

Date of next Parish Council meeting: Thursday 15th July 2021