

**Minutes of the Meeting of Fleggburgh Parish Council held at Fleggburgh Village Hall on
Thursday 15th July 2021 at 7:30pm.**

Present: Frank Brown, Chairman
Keith Osborne
Patrick Ely
Ricky Doyle
Jimmy Miller, Clerk

Also present: PC Gary May, Adrian Thompson and 4 members of the public.

Before the meeting, the Clerk informed everyone at the meeting that it was being recorded.

Cllr Brown welcomed PC May and Adrian Thompson.

1 Public Forum –10 minutes for comments from members of the public

A parishioner said that she was concerned about the state of the footpath from Royden Way to the Church. It has become very overgrown and was not cut in June, when it should have been cut.

Cllr Doyle said that some volunteers had done some work on that footpath and others but that it needed a proper cut.

The Clerk said that he had reported the footpaths to NCC but there had been nothing done. He had also contacted both Simon Crook and Garden Guardians but they were both too busy to take on additional work. He said that he would contact others to see if he could get the job done.

Another parishioner said that he was concerned about the length of grass on the verges on Tower Road as this meant that visibility was severely impaired and consequently was a safety concern. Adrian Thompson said that he'd contacted NCC and asked for the cut to be brought forwards. The Clerk said that he would report this to NCC the next day and that he would stress that this was a safety issue.

Cllr Brown said that some of the verges in the Parish had been cut by Cllr Roper, free of charge. He thanked Cllr Roper for this.

2 To receive and approve apologies for absence

Cllrs Hacon, Dockerty, Pratt, Roper and Sewell sent their apologies.

3 Declarations of interest for items and applications for dispensations

Cllr Brown declared an interest in 7a(i) and 06/21/0405/F.

Cllrs Brown, Ely and Osborne all declared an interest in 12. It was agreed that, as none had a pecuniary interest in the item, they would be able to speak and vote on the matter.

4 To approve the minutes of the meeting held on Thursday 17th June 2021

Cllr Osborne proposed approving the minutes; seconded by Cllr Ely. Unanimous decision in favour.

5 To approve the minutes of the meeting held on Thursday 24th June 2021

Cllr Osborne proposed approving the minutes; seconded by Cllr Doyle. Unanimous decision in favour.

6 To receive and note the Clerk's monthly report

Cllr Osborne asked about insurance and what it covered and Clerk said that the insurance was for the Parish Council only and not the village hall. The Clerk said that it included such things as public liability and employers' liability.

7 Planning

TPO12

Woodland on land adjacent to Tretts Loke, Fleggburgh

The Clerk read out a statement from Cllr Dockerty:

In relation to TPO 12 of 2021 Woodland on land adjacent Tretts Loke, Fleggburgh. On behalf of local residents and from myself, I would like to thank GYBC and GYBC Aboricultural officer for visiting the site and recognising the importance this woodland tree belt has in terms of it as a defining characteristic of the local area, and the importance to preserve it in its entirety for the variety of local wildlife that call this woodland home, and a natural corridor. We are delighted that TPO 12 has been placed on to the tree belt.

Cllr Osborne proposed supporting the TPO; seconded by Cllr Ely. Cllr Doyle voted in favour. Motion carried. Cllr Brown took not part in the vote.

06/21/0405/F (application not received by FPC but came to light after 7th July 2021)

Fir Tree Compound Mill Lane Fleggburgh NR29 3AW

Retrospective application for wooden shed 5m x 8m with pent roof at storage yard

Cllr Osborne proposed supporting this application; seconded by Cllr Ely. Cllr Doyle voted in favour. Motion carried. Cllr Brown took no part in the vote.

TPO13

Woodland on land west of "The Village", Fleggburgh

Cllr Osborne proposed supporting the TPO; seconded by Cllr Brown. Unanimous decision in favour of the motion.

06/21/0305/TRE

Oak Lodge, 6 Bygone Close, Fleggburgh, NR29 3FA

T1: Oak - remove deadwood; crown lift by 3.5m; reduce a southern limb by 2m; crown reduction to south and west with shaping. T2: Oak - remove deadwood; crown reduction to west with crown cleaning. T3: Scots Pine - remove deadwood. T4: Scots Pine - remove deadwood. T5: Scots Pine - remove deadwood; crown reduction by 2m; reduce western limb by 1.5m. T6: Scots Pine - remove deadwood. T7: Scots Pine - remove deadwood. T8: Cedar - remove deadwood; remove split / hanging branches. T9: Scots Pine - remove deadwood; reduce eastern limb by 2m; [TPO Ref: No.10 1991: Area A1]

Cllr Osborne proposed supporting the application; seconded by Cllr Brown. Unanimous decision in favour of the motion.

06/21/0429/F (application received after 7th July 2021)

Lilac Cottage Main Road A1064 Billockby Fleggburgh NR29 3BG

Proposed Application for front porch

As there was no documents online, it was proposed to defer decision on this application and request an extension to the deadline (3rd August 2021)

(c) Planning decisions

06/21/0395/CU

South House Farm Main Road (B1152) Billockby NR29 3BQ

Proposed change of use from C1 Bed and Breakfast to a C3 dwelling house

Approved by GYBC.

Clerk contacted GYBC to find out why he had never been notified of this application. They replied that they had contacted the Clerk on 1st June 2021.

8 Correspondence

The Clerk mentioned that Cllr Doyle had contacted him regarding councillor training. It was agreed that, before booking anyone on courses, the Clerk would send Cllrs Doyle and Ely the *Good Councillor's Guide*.

A parishioner had contacted the Clerk and he read out her e-mail:

I live on Rollesby road opposite the new houses. The landscaping is starting to look good. I don't know who does it but I wondered if that area could be mown less? I and my family are worried about the decrease in bio diversity as the field is progressively built on and keeping the grass longer in any areas it's possible to would be a small help to counter the development. We are sad at the loss of the field as we currently see so many beautiful plants, insects and birds, including a barn owl. We understand that that there's no way around the development but it would be really cheering if we as a village could maintain meadow style areas where possible as obviously the plants sustain the insects which in turn are relied on by birds. This link explains why this is important <https://esajournals.onlinelibrary.wiley.com/doi/full/10.1002/eap.1946>. I think it's important children and young people in Fleggburgh see that the adults care about the environment and special ecology of our local area. And of course if someone is being paid to mow those areas it would also save money to decrease the frequency of it.

Clerk will contact a parishioner who has expressed an interest in this issue at FPC meetings.

9 Finance

a) To note Bank Reconciliation

b) To note Accounts

Cllr Osborne proposed approving the bank reconciliation and the accounts; seconded by Cllr Brown. Unanimous decision in favour. Cllr Osborne asked the Clerk if he could send the budget for this year out to councillors.

c) Insurance

The insurance is part of a long-term agreement for five years.

d) Donation to Norfolk Day

Cllr Osborne proposed donating £200 to the Norfolk Day event; seconded by Cllr Brown. Unanimous decision in favour. It was agreed that if any money was left over, this would be donated to Cancer Research.

e) To approve items for payment:

J. Miller	Salary for July 2021	£247.28
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J. Miller	Mileage*	£18.00
J. Miller	Home office for July 2021	£10.00
Zurich	Insurance	£255.54

* Two twenty-mile round trips for meeting at 45p per mile (June extra meeting + July)

Cllr Ely proposed approving the payments; seconded by Cllr Doyle. Unanimous decision in favour.

- f) To approve payment of invoices received since 7th July 2021
None.
- g) Investment of Parish Council money into bank savings accounts
Nothing was said on this.

10 Documentation review

The new standing orders, based on the NALC model standing orders, and with the additional clause that the Poor's Trust is nothing to do with FPC, was proposed by Cllr Brown and seconded by Cllr Osborne. Unanimous decision in favour.

The code of conduct was proposed by Cllr Osborne and seconded by Cllr Doyle. Unanimous decision in favour.

The financial regulations were looked at and councillors made a few changes to the financial regulations which the Clerk had drawn up. Based on the changes being made, Cllr Brown proposed that FPC adopt the new financial regulations; seconded by Cllr Doyle. Unanimous decision in favour.

11 Make application and take part in a Local Council Award Scheme to the Quality Award Scheme

The Clerk said that before the next meeting he would make a checklist to show councillors where FPC is at the moment in regard to meeting the criteria. He would also contact the NALC county officer to find out more information.

12 Village hall

Cllr Osborne proposed purchasing security camera at village hall on their behalf to recover VAT. Village hall will pay FPC the net amount. The security camera will be owned by FPC. Seconded by Cllr Brown. Unanimous decision in favour.

13 Neighbourhood Development Plan - update

No update.

14 Crossing - update

No update.

15 To not have a meeting in August 2021

Cllr Osborne proposed to have a meeting in August; seconded by Cllr Doyle. The motion was carried 3-1 with Cllr Brown voting against.

Adrian Thompson spoke about Great Yarmouth and Lowestoft's bid to be City of Culture. The Clerk said that he would send a letter in support of their application.

The meeting closed at 8:30pm.

Date of next Parish Council meeting: Thursday 19th August 2021