

**Minutes of the Meeting of Fleggburgh Parish Council held at Fleggburgh Village Hall on
Thursday 19th August 2021 at 7:30pm.**

Present: Frank Brown, Chairman
June Pratt
Keith Osborne
Patrick Ely
Ricky Doyle
Shaun Hacon
Jon Roper
Jimmy Miller, Clerk

Also present: PC Gary May, Adrian Thompson and 4 members of the public.

Cllr Brown welcomed PC May and Adrian Thompson.

The Clerk informed everyone at the meeting that it was being recorded and videoed.

1 Public Forum –10 minutes for comments from members of the public

A parishioner informed the meeting that the church in Fleggburgh would be getting mains water in September which may lead to the bus stop being suspended for a day or two when it happens. Mains water is part of a two-stage project, the other stage being the installation of a self-composting toilet, probably in two years' time.

He also said that there is now a church fundraising group to raise money for these projects.

He also mentioned a number of defects with fingerposts on footpaths in the Parish. Clerk said that he would report these to NCC.

The parishioner asked whether FPC would pay for signs to say that there was no cycling on skateboarding on the path at Pipistrelle Close. Cllr Brown said that this could be put on the agenda for next month's meeting.

Another parishioner asked who was responsible for the pond next to Tower Road. It emerged that the Pipistrelle Close Management Company was responsible.

Adrian Thompson said that the SAM2 signs had now been received. He said that the Gateways signs will arrive once they have finally been approved by FPC. He said that the X1 bus service would be running on a trial basis for a period of 18 months. This would be an hourly service.

2 To receive and approve apologies for absence

PCllrs Dockerty and Sewell and NCC Councillor Grant sent their apologies.

3 Declarations of interest for items and applications for dispensations

There were no declarations of interest.

4 To approve the minutes of the meeting held on Thursday 15th July 2021

Cllr Ely proposed approving the minutes; seconded by Cllr Doyle. Other councillors abstained as they had not attended the meeting that was minuted.

5 To receive and note the Clerk's monthly report

Cllr Osborne asked about the status of the footpath issue. Clerk said that he'd passed the contact details of the person who was interested in cutting the footpaths so that Cllr Brown could show him what was needed; however, Cllr Brown forgot to contact him. It was noted that some of the footpaths had been cut in the meantime but Cllr Brown said that he would make contact with the person concerned.

6 Planning

a) Applications received

(i) 06/21/0429/F

Lilac Cottage Main Road A1064 Billockby Fleggburgh NR29 3BG

Proposed Application for front porch

Cllr Osborne proposed supporting the application; seconded by Cllr Doyle. Unanimous decision in favour of the motion.

(ii) 06/21/0470/F

Dairy Farm Barn Tretts Lane Fleggburgh NR29 3AT

Conversion of existing outbuildings and a linking extension to form one dwelling

Cllr Doyle proposed supporting the application; seconded by Cllr Brown. Unanimous decision in favour of the motion.

(iii) 06/21/0583/F

12 Orchard Way Fleggburgh GREAT YARMOUTH NR29 3AY

Proposed single storey rear extension

Cllr Osborne proposed supporting the application; seconded by Cllr Brown. Five councillors supported the application, Cllr Hacon voted to not support the application, and Cllr Doyle abstained.

(b) Applications received since 14th August 2021

06/21/0676/TRE

30 The Village Main Road A1064 Fleggburgh NR29 3DL

T1 - Sycamore Tree - Fell due to being dead

Cllr Doyle proposed supporting this application but requesting that a replacement tree be planted; seconded by Cllr Osborne. Unanimous decision in favour.

(c) Planning decisions

None.

(d) Planning decisions received since 14th August 2021

None.

7 Correspondence

Cllr Osborne suggested that the Clerk didn't need to put on number of e-mails received from councillors each month. It was agreed not to continue this practice.

8 Finance

a) To note Bank Reconciliation

b) To note Accounts

Cllr Pratt proposed approving the bank reconciliation and the accounts; seconded by Cllr Roper. All councillors voted in favour except Cllr Osborne who abstained.

c) To approve items for payment:

J. Miller	Salary for August 2021	£247.28
J. Miller	Mileage*	£9.00
J. Miller	Home office for August 2021	£10.00
Vocalvale	CCTV at Village Hall	£610.77

* One twenty-mile round trip for August meeting at 45p per mile

Cllr Ely proposed approving the payments; seconded by Cllr Roper. Unanimous decision in favour.

- d) To approve payment of invoices received since 14th August 2021
None.
- e) Investment of Parish Council money into bank savings accounts
Nothing was said on this.

9 Tribute to Mrs Celia Boon

The councillors paid tribute to Mrs Celia Boon and said that they would like to see a plaque at the village hall in tribute to Celia. It was decided that the village hall committee would be approached to see if a plaque could be put up in the village hall.

10 Documentation review

Complaints procedure
Equality and diversity policy
Recording and filming policy
Health and safety policy
Model publication scheme
FPC publication schedule

Regarding the above documents, the Clerk went through all the documents and found no reason to make any changes to them based on whether there had been any updates by NALC to their templates.

Cllr Osborne proposed accepting all the documents which had been reviewed; seconded by Cllr Ely. Unanimous vote in favour.

11 Dangerous overgrown hedges and bushes causing highway problems, and footpaths

It was agreed that no one should be cutting any hedges or bushes without the owner's permission.

It was agreed that if anyone had an issue with a hedge, they could report it to FPC and someone from FPC would contact the landowner about getting it sorted.

It was also suggested that Cllr Hacon contact the contractor about getting extra paths cut. The Clerk will pass on contact details to Cllr Hacon.

12 Make application and take part in a Local Council Award Scheme to the Quality Award Scheme

It was agreed that this agenda item will be on the agenda every month until FPC applies in November. FPC will continue to work towards meeting all the requirements for LCAS award.

13 FPC/GYBC Standards Committee – governance issues

CLlr Osborne said that there had been a vote previously that parish councillors would not communicate directly with each other but would communicate to each other through the Clerk.

CLlr Brown proposed that councillors should be allowed to communicate directly with each other; CLlr Osborne seconded. Unanimous decision in favour.

It was agreed that those councillors who wish to have their contact details on the FPC website could do so and those who didn't wish to do so would not have their contact details publicly available.

14 Letter of mediation to former councillor

CLlr Pratt said that a former member of the Parish Council called her a "liar". He replied that he didn't speak. However, he did mouth "liar" to her.

CLlr Brown said that the letter of mediation had been done by a professional person and that he thought the letter should now be sent. It was agreed to send the letter of mediation to the former councillor.

15 King's Arms licencing

CLlr Brown proposed that FPC support the licencing application; CLlr Ely seconded. Unanimous decision in favour.

16 For Parish Council to have a "meet and greet"

CLlr Doyle said that FPC have a meet and greet session.

CLlr Brown proposed CLlr Doyle organising a meet and greet; seconded by CLlr Osborne. Unanimous decision in favour.

CLlr Osborne proposed spending up to £20 on the meet and greet; seconded by CLlr Roper. Unanimous decision in favour.

17 Village hall

CLlr Osborne asked for it to be made clear that the maintenance of the CCTV at the Village Hall is the responsibility of the Village Hall not FPC.

18 Neighbourhood Development Plan - update

Consulting on the NDP for a period of eight weeks from 20th August 2021 until 15th October 2021. It was agreed that the consultation document should be widely available both in hard copy as well as Facebook and the FPC website.

19 Crossing - update

There was no update but the Clerk said that he would contact NCC councillor to see what was happening regarding having another crossing survey.

CLlr Osborne proposed closing the meeting to the public; seconded by CLlr Pratt. Unanimous decision in favour.

20 Closed meeting for employment issues

The meeting closed at 9:07pm.

Date of next Parish Council meeting: Thursday 16th September 2021

DRAFT