**SUMMONS TO ATTEND A PARISH COUNCIL MEETING**

AT FLEGGBURGH VILLAGE HALL

WEDNESDAY 27th OCTOBER 2021 at 7.30PM

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| Charlotte Hummel  Locum Clerk |  | Date: 22nd October 2021 |

For the purpose of transacting the following business

Press and public are welcome to attend. Item 5 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or to raise issues for the consideration of inclusion at a future meeting This item is limited to 10 minutes

**AGENDA**

1. **CO-OPTION**

The Parish Council will consider and vote to co-opt 2 applicants. This is to fill 3 vacancies that the Parish Council now have open for Co-option.

1. **APOLOGIES**

To consider and agree apologies for absence

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1. **DECLARATION OF INTERESTS**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

1. **MINUTES OF THE PREVIOUS MEETINGS**

4.1 To confirm and agree the minutes of the Parish Council Meeting held on Thursday 16th September 2021

4.2 To confirm and agree the minutes of the extraordinary Parish Council Meeting held on Monday 4th October 2021.

1. **PUBLIC PARTICIPATION**

The meeting will be adjourned for up to 10 minutes.

5.1 To receive reports from County and Borough councillors and police report.

5.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

1. **MATTERS ARISING – TO RECEIVE UPDATES**

6.1 Confirm the appointment of the Locum Clerk

6.2 Footpaths update – S Hacon

6.3 Meet and Greet Session – R Doyle

6.4 SAM2 Monthly figures have been received – K Osborne.

6.5 Local Council Awards Scheme. Clerk

6.6 Memorial Token – A community plaque for the resilience

6.7 Councillor Training – Clerk to advise.

1. **PLANNING  
   a) Applications received**(i) 06/21/0859/TRE: Proposed removal of group Sycamore Trees. 6 Trust Close Fleggburgh GREAT YARMOUTH Norfolk NR29 3FB  
   (ii) 06/21/0737/TRE: Proposal to prune 8 trees consisting of beech, cherry and silver birch; reduce height of 2 silver birch trees. Tao House 5 The Village Main Road A1064 Fleggburgh GREAT YARMOUTH NR29 3DL

(iii) 06/21/0787/: Proposal to remove existing conservatory and construct a new single storey rear extension. Painted render to existing bungalow. Willow Tree Farm Tretts Lane Fleggburgh Great Yarmouth NR29 3AT

(iv) 06/21/0797/TRE: Raise crown of Birches (G1) to 2m and reduce crown by 1m; Raise crown of Lime (T2) to 2m; Reduce height of Silver Birch (T2 and Maple (T4) by 1.5m. 7 Bygone Close Fleggburgh GREAT YARMOUTH Norfolk NR29 3FA  
**(b) Planning decisions** None at time of publication.

1. **CORRESPONDENCE**

8.1 Email: Flegg Community Land Trust - AGM 19th October 2021

8.2 Letter: Rt Hon Brandon Lewis CBE MP - Queens Platinum Jubilee Beacons Project.

8.3 Email: Resident – Concerns over conduct at the parish council meeting held on 16th September 2021.

8.4 Email: Resident – Concerns of parking on the road outside the Kings Arms and a hazard for pedestrians.

8.5 Email: Highways – Highway’s inspection parish visit.

8.6 Email: Resident – Allotment enquiry.

1. **FINANCE**

9.1 To confirm bank statements have been circulated)

9.2 To approve items for payment in October 2021:

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| --- | --- | --- |
| C Hummel | Salary for October 2021 | £122.20 |
| C Hummel | Home Office for October 2021 | £5.00 |
| J Miller | Salary as agreed on resignation | £246.04 |
| C Hummel | Home office for October 2021 | £5.00֒ |
| URM UK Ltd | Glass Recycling | £12.78 |

\*Further invoices may be approved that are received after publication of the agenda

֒ Clerk ½ month usage.

9.3 To confirm a list of signatories for the bank accounts.

1. **NEIGHBOURHOOD DEVELOPMENT PLAN**

F Allen will give the parish council an update on progress of the development plan.

1. **PEDESTRIAN CROSSING**

To consider and resolve for a councillor to assist the clerk with the project and communications.

1. **ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING**

14.1 Budget and Precept Setting

14.2 Gateway Signs.

1. **NEXT MEETING OF THE PARISH COUNCIL**

13.1 Confirm the date for the next meeting

13.2 Confirm the dates of meetings for the 12 months.

1. **TO EXCLUDE THE PUBLIC**

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 15 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e. information relating to any individual.

1. **COMPLAINT MADE TO THE PARISH COUNCIL**