

**Minutes of the Meeting of Fleggburgh Parish Council held at Fleggburgh Village Hall on
Thursday 16th September 2021 at 7:30pm.**

Present: Frank Brown, Chairman
June Pratt
Patrick Ely
Ricky Doyle
Francesca Dockerty
Jon Roper (arrived at 7:40)
Jimmy Miller, Clerk

Also present: PCs Pike and Gray, Adrian Thompson and 6 members of the public.

Cllr Brown welcomed PCs Pike and Gray and Adrian Thompson.

The Clerk informed everyone at the meeting that it was being recorded and that it could be videoed.

1 Public Forum –10 minutes for comments from members of the public

A parishioner asked whether FPC could introduce a checklist of outstanding action points to keep people informed of what is happening.

Cllr Pratt, speaking as a parishioner, raised the issue that Fleggburgh church was not open for the recent event where people rode bikes between churches in Norfolk.

Another parishioner said that parking along the Main Road was an issue, particularly on Sunday lunchtimes. She said that anyone with a pram would not be able to use the path. She also said that hedges on the Main Road needed cutting back so that paths could be fully accessible.

2 Reports from County Councillor, Borough Councillor and Police

Adrian Thompson said that the Gateways signs were a year behind schedule but that plans would be coming soon for FPC to approve. He also mentioned that bulb planting would be occurring soon.

Adrian Thompson said he was concerned about planning application 06/21/0695/CU as it appeared that the applicants could be looking to convert a number of outbuildings on their property.

3 To receive and approve apologies for absence

Cllrs Hacon, Osborne and Sewell sent their apologies.

4 Declarations of interest for items and applications for dispensations

Cllr Roper declared an interest in 7(a)(i).

5 To approve the minutes of the meeting held on Thursday 19th August 2021

Cllr Brown proposed approving the minutes; seconded by Cllr Pratt. Other councillors voted in favour of the motion except Cllr Dockerty who abstained as she had not attended the meeting.

6 To receive and note the Clerk's monthly report

The Clerk's report was noted.

7 Planning

a) Applications received

(i) 06/21/0731/HR

A1064 Main Road Billockby Fleggburgh GREAT YARMOUTH NR29 3BG

Removal of 7m of hedgerow to facilitate new pumping station

It was noted that there were no documents on the GYBC website.

Clr Ely proposed that FPC submit a no comment to GYBC due to no documents being available; seconded by Clr Doyle. All councillors voting voted in favour of the motion. Clr Roper did not take part in the vote or discussion due to declaring an interest.

(ii) 06/21/0695/CU

Lilac Cottage (Outbuilding adj to) Main Road A1064 Billockby NR29 3BG

Proposed change of use from outbuilding used a storage to a two bedroom holiday let

Clr Brown proposed supporting the application with conditions restricting the usage to holiday lets; seconded by Clr Ely. There was no further support for this motion.

Clr Doyle proposed not to support the application; seconded by Clr Pratt. Clr Dockerty voted in favour of this and Clr Roper abstained.

(b) Applications received since 10th September 2021

None.

(c) Planning decisions

None.

(d) Planning decisions received since 10th September 2021

None.

8 Correspondence

The correspondence list was noted.

9 Finance

a) To note Bank Reconciliation

b) To note Accounts

Clr Brown proposed approving the bank reconciliation and the accounts; seconded by Clr Dockerty. Unanimous vote in favour.

c) To approve items for payment:

J. Miller	Salary for September 2021	£247.28
J. Miller	Overtime for September 2021	£16.86
J. Miller	Mileage*	£9.00
J. Miller	Home office for September 2021	£10.00

* One twenty-mile round trip for September meeting at 45p per mile

Cllr Roper proposed approving the payments; seconded by Cllr Dockerty. Unanimous decision in favour.

d) To approve payment of invoices received since 10th September 2021
None.

e) Investment of Parish Council money into bank savings accounts
Nothing was said on this.

10 For FPC to pay for pedestrians only signs at Pipistrelle Close

Cllr Brown proposed not paying for the signs; seconded by Cllr Roper. Unanimous decision in favour of the motion.

11 Budget for next year

The Clerk had issued a preliminary budget but the budget could change before being finalised.

12 Documentation review

Training and development policy

Grievance policy

Disciplinary policy

Cllr Doyle queried some of the content of the Training and development policy.

Cllr Ely proposed approving the Grievance policy and the Disciplinary policy; seconded by Cllr Roper. Unanimous decision in favour.

13 Make application and take part in a Local Council Award Scheme to the Quality Award Scheme

The Clerk had issued a progress report on LCAS and FPC was progressing towards fulfilling all criteria.

14 Gateway signs

This had already been discussed earlier.

15 Neighbourhood Development Plan - update

The NDP is now with the Broads Authority and GYBC. They are looking for independent examiners to review the NDP.

Hard copies of the plan would be available at the Post Office, the pub, the Village Hall and Broadland Sports Club.

16 To exclude the public

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e. information relating to any individual.

Cllr Roper proposed excluding the public from the meeting; Cllr Brown seconded. Unanimous decision in favour.

17 Employment issue

The meeting closed at 9:07pm.

Date of next Parish Council meeting: Thursday 21st October 2021

DRAFT