**SUMMONS TO ATTEND A PARISH COUNCIL MEETING**

AT FLEGGBURGH VILLAGE HALL

THURSDAY 9th DECEMBER 2021 at 7.30PM

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| Charlotte Hummel Locum Clerk |  |  Date: 2nd December 2021 |

For the purpose of transacting the following business

Press and public are welcome to attend. Item 4 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or to raise issues for the consideration of inclusion at a future meeting This item is limited to 10 minutes

**AGENDA**

1. **APOLOGIES**

To consider and agree apologies for absence

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1. **DECLARATION OF INTERESTS**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

1. **MINUTES OF THE PREVIOUS MEETINGS**

3.1 To confirm and agree the minutes of the Parish Council Meeting held on Wednesday 27th October 2021

1. **PUBLIC PARTICIPATION**

The meeting will be adjourned for up to 10 minutes.

4.1 To receive reports from County and Borough councillors and police report.

4.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

1. **MATTERS ARISING – TO RECEIVE UPDATES**

5.1 Meet and Greet Session – R Doyle

5.2 SAM2 Monthly Figures – K Osborne.

5.3 Memorial Token – A community plaque for the resilience

5.4 Road Crossing Survey – R Doyle

5.5 Highways visit – Clerk

5.6 Queens Platinum Jubilee celebrations in Fleggburgh

1. **PLANNING
a) Applications received**(i) BA/2021/0436/HOUSEH: Single storey rear extension to form annexe with first floor balcony. Detached

triple garage with storage floor over. Broadlands, Main Road A1064, Acle Bridge, Fleggburgh.
(ii) 06/21/0698/F: Retrospective application for conversion of storage building; Addition of a roofed canopy extension; Erection of boundary fence with entrance gate. Dixon Property Ltd. The Kings Arms Main Road Fleggburgh NR29 3AG.

(iii) 06/21/0695/CU: Proposed change of use from storage outbuilding to create a two-bedroom holiday

let, and alterations comprising new external cladding and new windows and doors. Lilac Cottage (Outbuilding adj to) Main Road A1064 Billockby Fleggburgh NR29 3BG

**(b) Planning decisions**

(i) 06/21/0787/: Proposal to remove existing conservatory and construct a new single storey rear extension. Painted render to existing bungalow. Willow Tree Farm Tretts Lane Fleggburgh Great Yarmouth NR29 3AT

1. **CORRESPONDENCE**

8.1 Email: Concerns raised over parking at St Margarets Church on Remembrance Sunday.

8.2 Email: Treasurer of Norfolk Day Committee – Totals raised and donations to charity.

8.3 Email: Resident – Query over planning item from the last meeting.

8.4 Email: Resident – Concerns of parking on the road outside the Kings Arms and a hazard for pedestrians.

1. **FINANCE**

9.1 To confirm bank statements have been circulated.

9.2 To approve items for payment in DECEMBER 2021:

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| --- | --- | --- |
| C Hummel | Locum fee for November & December 2021 | £549.00 |
| C Hummel | Home Office for November & December 2021 | £20.00 |
| Clippesby PCC | Churchyard Grounds Maintenance | £800.00 |
| Broads Society | Annual Subscription | £16.00 |
| Norfolk ALC | 3x Planning Training | £97.20 |
| S Crook | Footpath maintenance | £880.00 |

\*Further invoices may be approved that are received after publication of the agenda

9.3 To confirm the budget for 2022/23.

9.4 To confirm Precept for 2022/23.

9.4 To confirm a donation to the village hall committee towards the children’s Christmas party.

9.5 To consider a request to contribute towards the church clock repairs.

9.6 To confirm the purchase of a two-drawer filing cabinet for council papers.

1. **NEIGHBOURHOOD DEVELOPMENT PLAN**

To confirm the appointment of Nigel McGurk to examine Fleggburgh Neighbourhood Plan

1. **VILLAGE HALL**

To confirm who the parish council representative will be.

1. **COMPLAINT**

To discuss a complaint made to GYBC regarding procedures of the parish council.

1. **TRAINING**

To confirm training some councillors have received and future training opportunities.

1. **POLICIES**

13.1 To review the Recording and Filming Policy

13.2 To consider to adopt the Planning Policy

1. **VILLAGE GATEWAYS**

14.1 To confirm the locations and size of gateways sent by the Locality Designer at Norfolk County Council following their visit to Fleggburgh, Clippesby and Billockby.

14.2 To confirm that the Gateways will be added to the asset register and the additional cost to the premium.

1. **BYGONE WOODS**

To discuss and consider request for maintenance of Bygone Woods and other possibilities to benefit the community.

1. **ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING**
2. **NEXT MEETING OF THE PARISH COUNCIL**

The next Parish Council meeting will take place on Thursday 13th January 2022 at 7.30pm