

MINUTES OF A PARISH COUNCIL MEETING

AT FLEGGBURGH VILLAGE HALL

THURSDAY 13th JANUARY 2022 at 7.30PM

Present: K Osborne (Chair), P Ely, S Hacon, C Merritt. Clerk: C Hummel, GYBC Cllr A Thompson, Members of the public present: 6

1) APOLOGIES

R Doyle – Health reasons. E Sneddon – Unwell, F Dockerty – Prior commitment **ACCEPTED**

2) DECLARATION OF INTERESTS

NONE

3) MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on Thursday 9th December 2022. **AGREED** Proposed C Merritt, Seconded P Ely. 1 abstention.

4) PUBLIC PARTICIPATION

The meeting will be adjourned for up to 10 minutes.

4.1 To receive reports from County and Borough councillors and police report. A Thompson – commented on a number of projects including the SAM2 and the Gateway Project. A Thompson also gave recognition to the late councillor Richard Sewell

4.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

Noticeboard in graveyard is in a poor state, there are problems with the doors and casing, was asked if the parish council would look into this.

Questions were asked regarding a planning application. Highway issues and why no standing member was in attendance at Richard Sewell's funeral. This comment was reiterated by another member of the public who was disappointed not to see a representative there.

A question was raised regarding the time for public participation and borough and county reports included in the same time. It was highlighted that the Parish Council have in the past agreed to keep public participation separate to councillors' reports. The clerk noted the comments.

A resident who couldn't attend the meeting had asked the clerk to read a variety of questions relating to the Local Council Award Scheme, Footpath and Highway enquiries, Clerk follow ups, Remembrance, planning and training

5) MATTERS ARISING – TO RECEIVE UPDATES

5.1 SAM2 Monthly Figures – K Osborne. Volunteers have informed the PC that they need to take a step back. The council have been approached by two new volunteers. Training will be given prior to approval from the parish council and their commencement

5.2 It was with sadness to hear of the passing of Richard Sewell. The parish council acknowledged the good work and service that Richard Sewell had given to the parish council over the years and their thoughts were with Richards family at this time. P Ely **PROPOSED** a donation of £50 to the Sandra Chapman unit at the James Paget Hospital as per the families wishes. S Hacon Seconded **AGREED**.

5.3 Booking for three volunteers attending councillor training in February. Proposed K Osborne. Seconded S Hacon. **AGREED**

5.4 Clerk to confirm that council documents have been sorted and filed. - **NOTED**

6) PLANNING

a) Applications received

(i) 06/21/0995/D: Approval of reserved matters for pp. 06/18/0315/O - layout, appearance, landscaping, access and scale for residential development of 13 dwellings. Land adj New House Tretts Lane Fleggburgh GREAT YARMOUTH NR29 3AT. A resident had written in with objections with regard to timescales of outline planning approval. Original conditions under item 3 the drawings are not referenced this on this application. The item refers to the number of dwellings, layout, scale and means of access shall be carried out in accordance with the drawings ref:2515.02rev A and 2515.03 rev. It was to be noted that these are not attached to be able to view the drawings. The Tree selection wasn't felt to be suitable for the area the parish council wished to support what was said by tree survey. Consideration of the bedroom numbers and types was noted. To ensure that the provision for local residents to able to have opportunities to buy are not removed. It was commented that the pavement stops abruptly and should be considered to go all the way round the development and not finish at property marked as 3.70 on plans. Proposed S Hacon to SUPPORT the application with the comments as stated. Seconded P Ely. **AGREED**. 1 abstention

(ii) 06/21/0953/F: Proposed two storey rear extension. Tower Lodge Tower Road Fleggburgh GREAT YARMOUTH NR29 3AU. SUPPORT. Proposed S Hacon, seconded P Ely **AGREED**

(iii) 06/21/0937/F: Proposed replacement of a wire boundary fence with a wood panel and concrete post fence. 7 Westfield Close Fleggburgh Great Yarmouth Norfolk NR29 3DQ. Questions were raised over the application not stating what the height is to be of this new fence. A resident believes that it may be a change of covenant. It was **AGREED** that the clerk gets further details and under the planning policy that a comment will be made via email.

(b) Planning decisions

7) (i) BA/2021/0436/HOUSEH: Single storey rear extension to form annexe with first floor balcony. Detached triple garage with storage floor over. Broadlands, Main Road A1064, Acle Bridge, Fleggburgh. **WITHDRAWN**

8) CORRESPONDENCE

8.1 Email: FOI request. Clerk has responded to the request - NOTED

8.2 Email: GYBC and Broads Authority have accepted the external examiners recommendations of Filby's Neighbourhood Plan and can confirm the plan can proceed to a referendum - NOTED

9) FINANCE

9.1 To confirm bank statements.

9.2 To approve items for payment in JANUARY 2022: Proposed C Merritt, Seconded S Hacon

C Hummel	Locum fee for January 2022	£256.20
C Hummel	Home Office for January 2022	£10.00
C Hummel	Filing Cabinet	£65.00
URM	Glass Recycling	£12.60
James Paget University Hospital	Donation in memory of R Sewell	£50.00
Burgh with Billockby PCC	Clock repairs	£300.00

*Further invoices may be approved that are received after publication of the agenda

9.3 Confirmation of Internal Auditor 21/22. Proposed K Osborne, seconded P Ely **AGREED**. **AP** S Hunt will be notified by the Clerk.

9.4 Donation towards the broken clock in the clock tower at St Margarets in Fleggburgh. – The clerk advised that Under the Parish Council Act 1957. The parish council had a power to provide a public clock. The clock was in a central location and a prominent timepiece. £300 was by Proposed S Hacon, seconded P Ely. **AGREED** K Osborne left the room **20.44**.

K Osborne re-joined the room at **20.46**

10) NEIGHBOURHOOD DEVELOPMENT PLAN

Update on neighbour plan examination – The examiner has come back with questions they have been

responded to by F Dockerty and Louise Cornell from CCP

11) VILLAGE HALL

To confirm who the parish council representative will be – Due to the openness of the new village hall committee it was asked if the village hall committee would allow for all councillors to share the responsibility. **AP** C Merritt will take this back to the committee for comment.

12) HIGHWAYS & FOOTPATHS

12.1 To consider the response from Highways Engineer Justin Le-May concerning issues highlighted within the village. **AP** The Clerk to keep in contact with Justin regarding the updates on the works that Justin Le May has advised will be done.

12.2 To discuss the issues with the footpath that runs by the bowling green. – When crossing the road from the church to the path there is a step that is very muddy. It could pose a danger to a walker if they slipped back into the road. S Hacon suggested attending the area and look at what could be achieved. **AP** S Hacon will take some photos for the clerk to forward to Highways.

13) BYGONE WOODS

Following a further visit by Mark Webster from the Conservation Volunteers. Area to look at the potentials of developing part of the woods for the community facility to enjoy. With £20,000 ringfenced to carry out maintenance the conservation volunteers have given a report with costings. It was agreed that this report was a good start but other options/advice from other organisations would be required. The parish council would look to section off the paddock area and the wooded area. The parish council would need to address the current license agreement with the licensee prior to any non-maintenance work commenced and would look at the provision to set up a community trust. The parish council would also look at the options for further funding through donations and grants.

The licensee asked for help with some maintenance. In 2017 it was agreed to help with some maintenance. Subsequently the fencing and posts are failing and require work. It was **AGREED** for three quotes Proposed K Osborne, Seconded S Hacon. to give assistance and as the land is owned by the PC that it is required to be looked after this includes items that should have been removed by the previous site

AP Quotes will be sourced for the gates that are in a poor state.

14) ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING

15) NEXT MEETING OF THE PARISH COUNCIL

The next Parish Council meeting will take place on Thursday 10th February 2022 at 7.30pm

16) TO EXCLUDE THE PUBLIC

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 17 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e., information relating to any individual. Proposed C Merritt, seconded K Osborne **AGREED**

Meeting paused at **21.25**

Meeting commenced at **21.29**

K Osborne as per standing orders extended the meeting by 30 minutes

17) STAFFING

The locum clerk advised council to continue for a further 3 months with a view to sourcing a permanent clerk. The clerk explained that due to other work commitments that it may not be possible take the position permanently.

It was **AGREED** to continue with the current 5 hours a week and a further 3 months with the Locum clerk. Proposed C Merritt, seconded K Osborne.

Meeting closed at 21.46