

**MINUTES OF A PARISH COUNCIL MEETING**  
AT FLEGGBURGH VILLAGE HALL  
THURSDAY 10<sup>th</sup> FEBURARY 2022 at 7.30PM

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Present: P. Ely (stand in Chair), F. Dockerty (minute taking), E. Sneddon, C. Merritt, GYBC Cllr Adrian Thompson

Members of the public present: 4

**1) APOLOGIES**

R Doyle - health, K Osborne (Chair) - health, S Hacon - work, C Hummel (Locum Clerk) - health **ACCEPTED**

**2) DECLARATION OF INTERESTS**

F Dockerty item 6) planning (ii) 06/21/0995/D (06/18/0436/O)

**3) MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council Meeting held on Thursday 13<sup>th</sup> January 2022. AGREED Proposed C Merritt, Seconded P Ely. 2 abstain.

**4) PUBLIC PARTICIPATION**

*The meeting will be adjourned for up to 10 minutes.*

4.1 To receive reports from County and Borough Councillors and Police Report. A Thompson - since the first lockdown the parish has collected food for food banks and received donations, continue to raise money and donating food. An additional grant for parish village halls have been received to support them in relation to the impact of Covid. On the 9th of December 2022 the full GYBC meeting set the local plan, there was no allocation for large scale development in the parish. There is a 5-year plan for development now in place. Filby Neighbourhood Development Plan will be going to referendum on the 24th of February 2022. For the Queens Jubilee A Thompson will be purchasing 5 trees for Fleggburgh to plant to mark the occasion. Lastly grants for new playground equipment are currently being exploring.

4.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

planning point (ii) TPO now in effect on woodland, it was also stated there is 6 months to challenge TPO P Ely requested that parishioners email the Clerk with points or questions not relating directly to the agenda items.

Parishioner asked about the Notice Board in the Churchyard. P. Ely replied that it should be on the March Agenda as part of a wider discussion.

Condition of the Chapel on Rollesby road was raised, to be added to add to next meeting agenda.

A question was asked regarding Cllr's receiving training and the length of time Cllr's will serve.

Questions raised relating to the Bygone woods how that is going to be paid for, public liability, cleaning.

Question asked why the 13 dwellings are being raised again.

Parishioner stated that they had been accused by the previous clerk of stealing minutes, continued that it has transpired the meeting minutes were not stolen, would like an apology from FPC.

P ELY stated that questions and comments had been noted.

**5) MATTERS ARISING – TO RECEIVE UPDATES**

5.1 SAM2 update from P Ely on behalf of K Osborne - one of the machines sent away for repair and the two new volunteers have decided not to get involved so we are still looking for extra people for the SAM2 for Fleggburgh.

5.3 Confirmed the attending councillor training - S Hacon has received his training, C Merritt, and E Sneddon due to receive training **AGREED**

5.4 Queens Jubilee update from C Merritt - Meeting last week ideas for the Saturday and Sunday were discussed, hope to have a party on the Sunday with entertainment for children, hope to have a Saturday service in the church .

## 6) PLANNING

### a) Applications received

(i) BA/2022/0012/FUL: Proposed demolition of existing bungalow and surrounding ancillary buildings, to be replaced with a new two-storey property and realignment of existing footpath. It was recognised that it was positive that a brown site was being re purposed, however there was overriding concern relating to the design of the proposed development being out of keeping with the local area, and the re location of the footpath and disruption, damage this may cause to the surrounding natural habitat and wildlife. Proposed P Ely to REFUSE the application as per the comments stated, seconded by C Merritt, 3 in favour **AGREED**.

(ii) 06/21/0995/D: Approval of reserved matters for pp.06/18/0436/O - layout, appearance, landscaping, access and scale for residential development of 13 dwellings (the above development is a major development). Land adj New House Tretts Lane off Rollesby Road Fleggburgh GREAT YARMOUTH NR29 3AT  
P Ely stated that there had been only administrative changes made, last months comments stand, no vote made. Cllr's Merritt and Sneddon had been unable to log on to the planning portal.

### (b) Planning decisions

None

## 7) CORRESPONDENCE

7.1 Email: NCC - NORFOLK COUNTY COUNCIL has made a Temporary Traffic Order affecting the A1064 Main Road from its junction with B1152 Main Road for 100m north-eastwards in the PARISH OF FLEGGBURGH because of new sewer pipe installation works. The road will be temporarily closed (except for access) from 15<sup>th</sup> to 17<sup>th</sup> February 2022 for the duration of the works expected to be about 3 days within the period. **NOTED**

7.2 Email: Fleggburgh Village Hall – AGM to be held on 16<sup>th</sup> February 2022 at 7pm **NOTED**

## 8) FINANCE

8.1 To confirm bank statements. P Ely said the Bank Statements up to the 31<sup>st</sup> January 2022 had not been received from the Bank, unable to confirm.

8.2 To approve items for payment in FEBRUARY 2022: P Ely Clerks salary and expenses for February 2022 will be addressed at the March parish council meeting: Proposed payment of Councillor Training proposed F Dockerty, seconded P Ely **AGREED**

C Hummel	Locum fee for February 2022	£256.00
C Hummel	Home Office for February 2022	£10.00
NPTS	Councillor Training	£45.00

\*Further payments may be approved that are received after publication of the agenda

8.3 Confirm the re-issue of two cheques due to not being received. Old Cheques have been cancelled **NOTED**

## 9) NEIGHBOURHOOD DEVELOPMENT PLAN

Update on neighbour plan, F Dockerty gave the update:

The Independent Examiners report has been received from GYBC and distributed to Cllrs. Louise from Collective Community Planning, and F Dockerty have fact checked the contents of the report to ensure where the report references policies / figures of the plan that these are accurate, any comments will be sent to GYBC by the end of the week. Cllrs acknowledged and accepted that the GYBC full meeting, where the report will be discussed, will be on the 21<sup>st</sup> of April 2020. It is anticipated that the Referendum could be held in May 2022, the Referendum will be arranged and lead by GYBC. Congratulations were passed on to Fleggburgh Parish Council

and the parish from GYBC for reaching this stage of the process. The Plan now holds significant weight with planning. Cllr's congratulated F Dockerty on her efforts with the plan.

**10) CLERK VACANCY**

10.1 Vacancy and applicants discussed

10.2 To appoint an interview panel which has delegated authority to interview and appoint and agree location for interviews to take place. P Ely, C Merritt, and E Sneddon will form the interview panel. The Locum Clerk will be in attendance to present the clerks side of the role. Interviews to take place on Wednesday 16<sup>th</sup> February 2022 at Fleggburgh Village Hall time to be agreed with applicants. All in agreement.

**11) HIGHWAYS & FOOTPATHS**

Confirm a meeting has been set with NCC Highways Engineer Justin Le-May, Kevin Allen (NCC Project Engineer Network Safety) and NCC Andy Grant. To discuss the foot crossing and other associated items in Fleggburgh. Meeting Wednesday 23<sup>rd</sup> February Cllrs Doyle Osborne and Merritt will be in attendance, all Cllrs welcome

**12) COUNCIL WEBSITE**

To consider a councillor to have access to the website to assist the clerk. Keith has kindly offered to resume updates to the website Proposed P Ely, seconded by C Merritt, all in favour. **AGREED**

**13) BYGONE WOODS**

To consider quotes for works to be carried out on the paddock clearance. Quotes, and paddock lease agreement discussed at length. Proposed that Fleggburgh Parish Council not financially contribute to the clearance work. Proposed E Sneddon, seconded by C Merritt, all in favour. **AGREED**

**14) ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING**

Items for a future meeting: Condition of the Chapel on Rollesby road and Dog Poo.

C Merritt informed Cllrs that representation of parish council at village hall meeting can be any Cllr.

**15) NEXT MEETING OF THE PARISH COUNCIL**

The next Parish Council meeting will take place on Thursday 10<sup>th</sup> March 2022 at 7.30pm

Confirm the date for the Annual Parish Meeting. P Ely proposed Thursday 12<sup>th</sup> May 2022 annual meeting first at 6.30 for 1 hour then the monthly parish council meeting to follow. Proposed P Ely, Seconded F Dockerty, all in favour **AGREED**.

**16) TO EXCLUDE THE PUBLIC**

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 17 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e., information relating to any individual. Proposed P Ely Seconded C Merritt, all in favour **AGREED**.

Meeting paused 20.38

Meeting Commenced at 20.51

**17) COMPLAINT AGAINST THE CLERK**

The matter was discussed with careful consideration, reference was made to historical documentation and the professional option sought. Decided that all actions were right and proper. Proposal no further action required. Proposed F Dockerty seconded C Merritt, all in favour. **AGREED**

**Meeting closed at 21.07**