

**NOTICE OF MEETING AND SUMMONS TO ATTEND AN  
EXTRAORDINARY PARISH COUNCIL MEETING**

AT FLEGGBURGH VILLAGE HALL  
Thursday 21st April 2022 at 7.30PM

Cllr Keith Osborne  
Chair

Date: 11<sup>th</sup> April 2022

For the purpose of transacting the following business

Press and public are welcome to attend. Item 4 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or to raise issues for the consideration of inclusion at a future meeting. This item is limited to 10 minutes

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**AGENDA**

**1) APOLOGIES**

To consider and agree apologies for absence

**2) DECLARATION OF INTERESTS**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**3) MINUTES OF THE PREVIOUS MEETINGS**

3.1 To confirm and agree the minutes of the Parish Council Meeting held on Thursday 10<sup>th</sup> March 2022.

**4) PUBLIC PARTICIPATION**

The meeting will be adjourned for up to 10 minutes.

4.1 To receive reports from County and Borough councillors and Police report.

4.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

**5) MATTERS ARISING – TO RECEIVE UPDATES**

5.1 Footpaths update – Cllr Hacon

5.2 SAM2 monthly figures circulated, and update re volunteers – Cllr Osborne

5.3 Bygone Woods, working group update – Cllr Hacon

5.4 Queens Platinum Jubilee update – Cllr Merritt

5.5 Vacancy; Councillor and Clerk update – Cllr Osborne

5.6 Parish Noticeboards update – Cllr Osborne

5.7 Village Gateway signs update – Cllr Osborne

5.8 Neighbourhood Development Plan update – Cllr Dockerty

5.9 Report A Problem contact sheet – Cllr Sneddon/Cllr Doyle

5.10 Pedestrian Crossing/Speed Management Survey update – Cllr Doyle

5.11 Councillor Training update – Cllr Osborne

**6) CLERK & RESPONSIBLE FINANCE OFFICER**

9.1 In accordance with Standing Orders 15.a to nominate a Councillor(s) to undertake the work of the Proper Officer;

- To nominate a Councillor(s) to act in the absence of the Clerk with regards to the taking of minutes
- To nominate a Councillor(s) to manage the Councils email account and mobile phone
- To nominate a Councillor(s) to act as the Responsible Finance Officer

## **7) PLANNING**

### **a) Applications received**

- (i) BA/2022/0112/HOUSEH: Erection of a dormer window and external balcony to domestic outbuilding including external staircase (Retrospective). Bridge Farm Main Road (A1064) Acle Bridge Fleggburgh NR13 3AT
- (ii) 06/22/0202/HH: Proposed erection of single storey 'Garden Room' with a flat roof within rear garden of property. 2 Bygone Close Fleggburgh NR29 3FA

### **(b) Planning decisions**

- (i) 06/22/0063/CD: Discharge of condition 2 relating to PP - 06/20/0326/F - Management, maintenance of streets within the development. Land rear of ChurchView Fleggburgh NR29 3DJ. **APPROVED**
- (ii) 06/22/0044/TRE: Proposed felling of T1 – Eucalyptus; Works to T2 – Oak – Reduction of 2m of branch length & deadwood. 1 Burgh Hall Residential Caravan Park Tower Road Fleggburgh NR29 3DW. **APPROVED with conditions**
- (iii) 06/22/0018/VCF: Variation of Condition 1 of pp. 06/20/0326/F - Construction of 6no detached dwellings and garages - change of plot 5 from house to bungalow. Church View (Land rear of) Fleggburgh NR29 3DJ. **APPROVED with conditions**

## **8) CORRESPONDENCE**

- 7.1 Email: Resident – regarding breach of trust in respect of ex-employee.
- 7.2 Email: NCC Highways – advising visit of Streetscene Inspectors on 30<sup>th</sup> May 2022
- 7.3 Email: Resident – FOI request regarding Item 17, MoM 10<sup>th</sup> February 2022
- 7.4 Email: Resident – concerns re Bygone Wood development
- 7.5 Email: NCC Traffic Orders – notice re road closure A1064
- 7.6 Email: NCC Traffic Orders – notice re road closure Pound Lane, Fleggburgh
- 7.7 Email: Flegg Community Land Trust – invite to attend and agenda re meeting 13<sup>th</sup> April 2022
- 7.8 Email: GYBC Strategic Planning – request for info re allotments
- 7.9 Email: NALC – webinar on 20<sup>th</sup> April 2022 re road and footpath maintenance

## **9) FINANCE**

- 8.1 To confirm bank statements have been circulated
- 8.2 To approve items for payment in April 2022:

NALC	Subscription	£251.91
ICO	Subscription	£40.00

\*Further invoices may be approved that are received after publication of the agenda.

- 8.3 To confirm a list of signatories for the bank accounts.

## **10) QUEENS PLATINUM JUBILEE**

- 10.1 To consider supporting the event with a donation to cover costs.

## **11) LEASED LAND**

- 11.1 To consider quotations for replacement of the double gates to the land managed under license.

## **12) COMMITTEES & POLICIES**

- 12.2 To adopt a Terms of Reference for the Employment Committee
- 12.3 To adopt a Persistent, Vexatious Complaints Policy

## **13) DOG FOULING ON PROW AND PLAYING FIELD**

- 13.1 To discuss ways to ensure dog owners take responsibility for dog mess and use the bins provided

## **14) ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING**

## **15) NEXT MEETING OF THE PARISH COUNCIL**

- 15.1 The Annual Parish Meeting will take place on Thursday 12<sup>th</sup> May 2022 at 6:30pm
- 15.2 The Annual Parish Council Meeting will take place on Thursday 12<sup>th</sup> May 2022 at 7:30pm