

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

Email:
fleggburghpc@gmail.com

Website:
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:
0750 273 5991

SUMMONS TO ATTEND ANNUAL PARISH COUNCIL MEETING

AT FLEGGBURGH VILLAGE HALL
MONDAY 30th MAY 2022 at 7.30PM

Cllr Dockerty
Cllr Doyle
Cllr Hacon
Cllr Merritt

FD Dockerty
PSB

Date: 24th May 2022

For the purpose of transacting the following business

Press and public are welcome to attend. Item 6.2 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or to raise issues for the consideration of inclusion at a future meeting. This item is limited to 10 minutes.

AGENDA

1) ELECTION OF CHAIR

(and signature of declaration of office).

2) ELECTION OF VICE-CHAIR

3) APOLOGIES

To consider and agree apologies for absence.

4) DECLARATION OF INTERESTS

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

5) MINUTES OF THE PREVIOUS MEETING

5.1 To confirm and agree the minutes of the Parish Council Meeting held on Thursday 21st April 2022

6) PUBLIC PARTICIPATION

6.1 To receive reports from County and Borough Councillors and Police Report.

The meeting will be adjourned for up to 10 minutes.

6.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

7) CLERK & RFO

7.1 To confirm and ratify the appointment of a new clerk and RFO

7.2 Letter of thanks to Charlotte Hummel for her work as a temporary clerk

7.3 To consider clerk training

8) MATTERS ARISING – TO RECEIVE UPDATES

8.1 Councillor Vacancies following resignations from K Osborne, E Sneddon & P Ely

8.2 To consider a Co-option to fill an existing councillor vacancy and awaiting confirmation from GYBC if free to co-opt a further three positions if no election requested.

8.3 SAM2 updates.

8.4 Confirm an Internal review regarding FOI request

9) PLANNING

a) Applications received

- (i) 06/22/0246/HH: Proposed detached garage; demolition of existing garage and erection of rear extension; proposed porch. Location: White Gates Main Road A1064 Fleggburgh NR29 3AG.
- (ii) 06/22/0283/TRE: G1 -G5 - 14m sycamores - reduce group by 2m in height to reduce wind-throw , 1 sycamore of group to be pollarded at 8m due to heavy decline; T2 - 9m Conifer - reduce height by 3m to allow more room for other trees; T3 - 6m maple - crown raise to 2.5m and reshape crown by 1m. Location: 2 Bygone Close Fleggburgh NR29 3FA.
- (iii) 06/22/0330/HH: Proposed demolition of rear conservatory and replacement with new sun room; Replacement entrance porch. Location: Reflections Mill Lane Fleggburgh NR29 3DA.
- (iv) 06/22/0331/HH: Proposed single storey rear extension. Location: 26 The Village Main Road A1064 Fleggburgh NR29 3DL.
- (v) BA/2022/0183/HOUSEH: Single storey rear extension with first floor balcony, detached double garage with storage floor over and retention of oil tank. Location: Broadlands, Main Road A1064, Acle Bridge, Fleggburgh

(b) Planning decisions

- (i) 06/21/0995/D: Application for approval of Reserved Matters pursuant to Outline planning permission 06/18/0436/O - details of appearance and landscaping, for residential development of 13 dwellings, access, garages and parking (Amended Description). Location: Land adj New House, Tretts Lane off Rollesby Road, Fleggburgh. **APPROVED**

10) FINANCE

10.1 Accounts

Treasurers Account As at 28/04/2022		£7519.13
Receipts – GYBC Precept and Concurrent Function Grant	£5,559.50	
Bus Account As at 11/04/2022		£9381.85
Receipts – Interest	£0.09	
Commercial Account As at 29/04/22		£30,115.19
Receipts – Interest	£1.17	

10.2 To approve items for payment in APRIL & MAY 2022:

Norfolk ALC	Annual Subscription	£251.91
ICO	Annual Subscription	£35.00
URM	Recycling	£12.60

*Further payments may be approved that are received after publication of the agenda

10.3 To confirm that the accounts for 21/22 are with the Internal Auditor.

11) SIGNATORIES

11.1 To discuss additional signatories for banking.

12) NEIGHBOURHOOD DEVELOPMENT PLAN

12.1 Update on NDP referendum on the 16th June 2022, where parishioners are given the opportunity to vote on the plan. Leaflets and posters have been created and distributed to remind parishioners about the purpose of the NDP and the importance of voting.

13) HIGHWAYS

- 13.1 To give an update on the timeframe for the second pedestrian crossing survey on Main Road A1064
- 13.2 To consider a contact sheet for councillors and residents with regard to Highways/planning/enforcement issues.

14) FOOTPATHS

- 14.1 Update on the public rights of way around the parish and cutting schedule – Cllr Hacon to report

15) LEASED LAND

15.1 To consider styles and quotations for the replacement of the double gates on the leased land – Cllr Hacon to report

16) BYGONE WOODS

16.1 The working group to organise an inspection of the wooded area with the Wildlife trust – Cllr Hacon to report

17) COUNCILLOR RESIGNATIONS

17.1 To send a letter of thanks for the councillors that recently resigned

18) COMMITTEES & POLICIES

18.1 Adoption of a persistent, vexatious complaints policy.

19) ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING

20) NEXT MEETINGS OF THE PARISH COUNCIL

20.1 To reschedule the next Parish Council meeting due to take place on Thursday 9th June 2022.

20.2 To discuss dates and frequency of meetings if the Parish Council continues to only have 4 members.