

**FLEGGBURGH PARISH COUNCIL**  
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**SUMMONS TO ATTEND AN EXTRAORDINARY PARISH COUNCIL MEETING  
CALLED BY FLEGGBURGH PARISH COUNCIL CHAIR RICKY DOYLE**

AT FLEGGBURGH VILLAGE HALL  
WEDNESDAY 28<sup>th</sup> SEPTEMBER 2022 at 7.30PM

Cllr Dockerty  
Cllr Doyle  
Cllr Hacon  
Cllr Merritt

Date: 22nd September 2022

For the purpose of transacting the following business

Press and public are welcome to attend. Item 4.2 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or to raise issues for the consideration of inclusion at a future meeting This item is limited to 10 minutes.

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**AGENDA**

**1) APOLOGIES**

1.1 To consider and agree apologies for absence.

**2) DECLARATION OF INTERESTS**

2.1 Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**3) MINUTES OF THE PREVIOUS MEETING**

3.1 To confirm and agree the minutes of the Parish Council Meeting held on Tuesday 28<sup>th</sup> June 2022

**4) PUBLIC PARTICIPATION**

4.1 To receive reports from County and Borough Councillors and Police Report.

*The meeting will be adjourned for up to 10 minutes.*

4.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

**5) AGAR**

5.1 To discuss, agree and approve the AGAR – ready to be sent to external auditor.

5.2 To note and approve the annual internal audit report.

5.3 To approve the annual governance statement.

5.4 To approve the accounting statement 2021/22.

**6) FINANCE**

6.1 To update on banking and signatories and agree action

6.2 To discuss, ratify, confirm and agree payments made, due and outstanding

Norfolk ALC	Annual Subscription	£251.91
Internal Auditor Fee	Sarah Hunt	£125.00
Clerks wages – H Payne	June & July	£363.33
Clerks wages – H Payne	August	TBC
Annual Insurance Premium	Zurich	£255.54

\*Further payments may be approved that are received after publication of the agenda

**7) RESIGNATION OF FLEGGBURGH PARISH COUNCIL CLERK**

7.1 To discuss advertisement for a new parish clerk and temporary recruitment of locum clerk.

**8) CHILDRENS PLAY AREA FENCING DAMAGE**

8.1 To discuss and take action following car accident on 27<sup>th</sup> August 2022 resulting in damage to the Childrens play area fencing.

**9) ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING**

**10) NEXT MEETING OF THE PARISH COUNCIL**

10.1 Thursday 13<sup>th</sup> October 2022 7.30pm