

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

Email:
fleggburghpc@gmail.com

Website:
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:
0750 273 5991

**COUNCILLORS ARE SUMMONED AND THE PRESS AND PUBLIC ARE INVITED
TO ATTEND THE FLEGGBURGH PARISH COUNCIL MEETING**

AT FLEGGBURGH VILLAGE HALL
Wednesday 16th November 2022 at 7.30pm

Lolly Dawson

Lolly Dawson
Locum Clerk

AGENDA

1. CO-OPTION

- 1.1. To consider any applications for the 5 councillor vacancies. Any co-opted person to sign the declaration of interests form and join the meeting.

2. APOLOGIES

- 2.1. To consider and agree apologies for absence.

3. DECLARATION OF INTERESTS

- 3.1. Members are invited to declare a previously undisclosed interest relating to items on the agenda.

4. TO RECEIVE UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA

5. MINUTES OF THE PREVIOUS MEETING

- 5.1. To confirm and agree the minutes of the Extraordinary Parish Council Meeting held on Wednesday 28th September 2022.

6. PUBLIC PARTICIPATION

- 6.1. To receive reports from County and Borough Councillors and Police Report.
- 6.2. To receive questions from the public relating to items on the agenda.

7. PLANNING

- 7.1. **To consider a consultee response to any planning applications received from Great Yarmouth Borough Council or the Broads Authority, to include:**
 - 7.1.1. Application 06/22/0869/VCU, Nursery Barn, Rollesby Road, Fleggburgh, NR29 3AR. Variation of condition 2 and removal of condition 4 of pp 06/20/0533/PAD – amendment to original plans to replace roof using double concrete pantile in onyx black; Asbestos Survey. Response Deadline 4th Nov 2022.
 - 7.1.2. Application BA/2022/0347/FUL, Broad Farm Camping and Caravan Park, Main Road A1064. Creation of 10no. New Caravan Concrete Pads. Deadline 8th November 2022.
 - 7.1.3. Application BA/2022/0341/FUL, Broad Farm Camping and Caravan Park, Main Road A1064. Retrospective permission for replacement of 3no. Caravan Concrete Pads, erection of outdoor shelter for the clubhouse and replacement of additional 2 no. concrete pads. Deadline 8th November 2022. Deadline 9th November 2022.
 - 7.1.4. Application 06/22/0841/F, 2 St Margarets Way. Proposed construction of detached 3-bed house and garage. Deadline 15th November.

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7.1.5. Application 06/22/0911/F, Teasel Cottage, Main Road, Clippesby. Proposed conversion and extension of Teasel Cottage into adjoining derelict former cottage to create 1 no. larger 3-bedroom dwelling across both premises. Demolition of existing side conservatory/store; Removal of chimneys, windows and doors; Installation of new windows; Demolition of former external WC and boundary wall and creation of new access adjoining The Loke. Deadline 21st November.

7.1.6. Application 06/22/0759/TRE. Tree works on protected trees at 8 Bygone Close, Fleggburgh. Deadline 28th November.

7.2. **To receive any planning decisions received from Great Yarmouth Borough Council, to include:**

8. FINANCE

8.1. To update on banking and signatories. Cllr F Dockerty.

8.2. Advance notification has been received from PKF Littlejohn regarding an objection. The charge will be £355 per hour.

8.3. To discuss, ratify, confirm and agree payments made, due and outstanding

Company	Description	Net	Vat	Gross
Lolly Dawson	Locum Clerk	TBC	£0.00	TBC
HMRC				£0.66p
URM	Flint Glass	£25.20	£5.04	£30.24
Paul May	Hedge-cutting Clippesby PCC	£600.00	£0.00	£600.00
	Poppy Wreath	£20.99	£0.00	£20.99
Simon Crook INV 86	Footpath cutting maintenance for 2022 8 cuts	£810.00	£0.00	£810.00
Simon Crook INV 87	One off footpath maintenance cut of Church footpath in Fleggburgh	£40.00	£0.00	£40.00

*Further payments may be considered that are received after publication of the agenda

9. ADMINISTRATION & POLICIES

9.1. To consider and adopt the Standing Orders.

9.2. To consider and adopt a Staffing Committee, Terms of Reference and membership.

9.3. To consider renewing the Broads Society subscription at a cost of £16.00.

9.4. To note that the Clerk has responded to 1 complaint to the Council, 1 complaint to PKF Littlejohn & 3 FOI requests since the last meeting.

10. CORRESPONDENCE

Email	Broads Authority Planning	Local Plan Consultation	For consideration
Email	Member of the public	Hedge-cutting, cleaning pavements, litter-picking.	For consideration
Email	KLWNBC	Public Space Protection Order, dog Control. Consultation 24/10/22 to 20/11/22.	For Response
Email	Trinity Broads Partnership	Invitation to meeting 2/11/22	Circulated
Email	Police	Community Snapshot Letter	For Information

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Email	Member of the public	The hedge on the A1064 near the junction on B1152 has been reported to Highways as overgrown.	For Information
Email	Police Connect	Come and meet your PCC: Wednesday 16 November, 10am to 2pm - Gorleston Library, 1 Lowestoft Road, Gorleston, NR13 6QU. Wednesday 16 November, 6pm to 8pm - The Supper Room, Great Yarmouth Town Hall, Hall Plain, Great Yarmouth, NR30 2QF.	For Information

11. HIGHWAYS

- 11.1. To consider the parish partnership gateway project.
- 11.2. To consider any reports to the Streetscene Inspectors due to visit from 14th November 22.
- 11.3. To receive the Pedestrian Crossing Report and consider any further actions.
- 11.4. To receive the SAM2 report.
- 11.5. To consider street lighting at Development, Rollesby Road.
- 11.6. To receive quotes and consider repairs to the Clippesby Noticeboard, Cllr F Dockerty.
- 11.7. To consider the FP14 Stile.

12. ITEMS FOR NEXT AGENDA

In accordance with the Public Bodies (admission to meetings) Act 1960 the chair of the meeting may decide to exclude the press and public during consideration of the following item due to the confidential nature.

13. Employment

- 13.1. To appoint onto PAYE Miss L Dawson, and agree terms of employment.
- 13.2. To consider the recruitment of a permanent Clerk and agree the terms of employment.

14. NEXT MEETING OF THE PARISH COUNCIL

- 14.1. TBC – To consider meeting dates and times.