

MINUTES OF THE EXTRAORDINARY MEETING OF FLEGGBURGH PARISH

HELD AT FLEGGBURGH VILLAGE HALL ON WEDNESDAY 28th SEPTEMBER 2022 at 7.30PM

In attendance: Cllr Dockerty, Cllr Doyle, & Cllr Merritt

Public: 4

Clerk: Miss Lolly Dawson (Locum)

1) APOLOGIES

1.1 It was AGREED to accept the apologies from Cllr Hacon due to illness/COVID.

2) DECLARATION OF INTERESTS

2.1 None.

3) MINUTES OF THE PREVIOUS MEETING

3.1 The minutes of the Parish Council Meeting held on Tuesday 28th June 2022 were AGREED as a true and correct record of the meeting and signed by the Chair.

4) PUBLIC PARTICIPATION

4.1 Reports from County and Borough Councillors and Police Report.

The police directed the public to police.co.uk to see local incidences and contact the police. No current community issues. Speed events in the area are currently underway, with local community speed watch schemes and speed camera van locally.

County and Borough Councillor were not in attendance.

4.2 Members of the public

A member of the public addressed the Council regarding the stile on footpath FP14. To go onto a future agenda.

The legal process of calling an extraordinary meeting was discussed.

Item 8, children's play area gate damage was discussed.

5) AGAR

5.1 The annual internal audit report was received and AGREED and the recommendations were considered, to be actioned when a permanent Clerk is in position.

5.2 It was RESOLVED that the Council is an exempt authority.

5.3 Section 1 of the AGAR was RESOLVED and signed by the Locum Clerk & Chair.

5.4 Section 2 of the AGAR was RESOLVED and signed by the Locum Clerk & Chair.

5.5 The Notice of Public Rights was AGREED 29/9/22 to 10/11/22.

6) FINANCE

6.1 The bank mandate is currently being processed. It was RESOLVED to add Cllr Christine Merritt as a signatory on the bank account, PROPOSED Cllr Doyle, seconded Cllr Dockerty.

6.2 The payments list was RESOLVED, PROPOSED Cllr Doyle, seconded Cllr Dockerty.

Norfolk ALC Annual Subscription	£251.91
Internal Auditor Fee Sarah Hunt	£125.00
Salaries	£577.65
Annual Insurance Premium Zurich	£255.54

8) CHILDRENS PLAY AREA FENCING DAMAGE

This is being investigated.

9) ITEMS FOR A FUTURE MEETING

Parish Council Remembrance Wreath. Next Meeting.

Pedestrian Crossing Update. Next Meeting.

Clippesby Noticeboard Update. Next Meeting.

FP14 Stile. Next Meeting.

Gateway Signs. Next Meeting.

10) NEXT MEETING OF THE PARISH COUNCIL

Thursday 13th October 2022 7.30pm

In accordance with the Public Bodies (admission to meetings) Act 1960 the Chair RESOLVED to exclude the press and public during consideration of Item 7 due to the confidential nature.

PROPOSED Cllr Doyle, seconded Cllr Dockerty.

7) PARISH COUNCIL CLERK

The previous Clerks salary for June & July was AGREED.

It was AGREED for the August salary, to be calculated and processed by the Locum Clerk.

Lolly Dawson & Sarah Hunt to be appointed to Locum Clerk, Lolly Dawson to be appointed as RFO at £20 per hour on a self-employed basis, to invoice for hours worked. It was AGREED to start the recruitment process.

Meeting Closed 21:00

Signed:

Dated: