

MINUTES OF THE FLEGGBURGH PARISH COUNCIL MEETING

HELD AT FLEGGBURGH VILLAGE HALL
Wednesday 16th November 2022 at 7.30pm

1. CO-OPTION

- 1.1. None.

2. APOLOGIES

- 2.1. Apologies were accepted for Cllr Hacon due to work commitments.

3. DECLARATION OF INTERESTS

- 3.1. None.

4. TO RECEIVE UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA

5. MINUTES OF THE PREVIOUS MEETING

- 5.1. The minutes of the Extraordinary Parish Council Meeting held on Wednesday 28th September 2022 were AGREED as a true and correct record of the meeting, subject to the amendment of item 7 to include the salary figure for August 2022.

6. PUBLIC PARTICIPATION

- 6.1. To receive reports from County and Borough Councillors and Police Report.
Borough Councillor Adrian Thompson, reported on the progress with the grant funding for the new playground equipment, informed the meeting that 2500 bulbs are to be planted on Saturday 19th November. The timetable for the new Norwich to Gt Yarmouth via Fleggburgh bus service is to be available shortly. The Village Charity Shedshop is open as is a local food bank in an attempt to support the current cost of living crisis.
- 6.2. To receive questions from the public relating to items on the agenda.
MOP addressed the meeting regarding item 11.1, they prefer the white gates inbound side only option.

7. PLANNING

- 7.1. **To consider a consultee response to any planning applications received from Great Yarmouth Borough Council or the Broads Authority, to include:**
- 7.1.1. Application 06/22/0869/VCU, Nursery Barn, Rollesby Road, Fleggburgh, NR29 3AR.
Variation of condition 2 and removal of condition 4 of pp 06/20/0533/PAD – amendment to original plans to replace roof using double concrete pantile in onyx black; Asbestos Survey. Response Deadline 4th Nov 2022.
It was AGREED to respond with No objection, noting the comment from the conservation regarding clay tiles and a comment regarding safe demolition should be adhered to in respect to environmental services comment.
- 7.1.2. Application BA/2022/0347/FUL, Broad Farm Camping and Caravan Park, Main Road A1064. Creation of 10no. New Caravan Concrete Pads. Deadline 8th November 2022.
It was AGREED to respond with No comment.
- 7.1.3. Application BA/2022/0341/FUL, Broad Farm Camping and Caravan Park, Main Road A1064. Retrospective permission for replacement of 3no. Caravan Concrete Pads, erection of outdoor shelter for the clubhouse and replacement of additional 2 no.

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concrete pads. Deadline 9th November 2022.

It was AGREED to respond with No comment.

7.1.4. Application 06/22/0841/F, 2 St Margarets Way. Proposed construction of detached 3-bed house and garage. Deadline 15th November.

It was AGREED to respond with No objection.

7.1.5. Application 06/22/0911/F, Teasel Cottage, Main Road, Clippersby. Proposed conversion and extension of Teasel Cottage into adjoining derelict former cottage to create 1 no. larger 3-bedroom dwelling across both premises. Demolition of existing side conservatory/store; Removal of chimneys, windows and doors; Installation of new windows; Demolition of former external WC and boundary wall and creation of new access adjoining The Loke. Deadline 21st November.

It was AGREED to respond with No objection.

7.1.6. Application 06/22/0759/TRE. Tree works on protected trees at 8 Bygone Close, Fleggburgh. Deadline 28th November.

It was AGREED to respond with No objection.

7.2. **To receive any planning decisions received from Great Yarmouth Borough Council, to include:**

None.

8. FINANCE

- 8.1. The process to update the bank signatories is in progress.
- 8.2. It was noted that advance notification has been received from PKF Littlejohn regarding an objection. The charge will be £355 per hour.
- 8.3. The payments list as presented on the agenda and one additional payment received after the publication of the agenda were APPROVED. PROPOSED Cllr Merritt, seconded Cllr Dockerty.

The list is shown below:

Company	Description	Net	Vat	Gross
HMRC		£0.66p	£0.00	£0.66p
URM	Flint Glass	£25.20	£5.04	£30.24
Paul May	Hedge-cutting Clippesby PCC	£600.00	£0.00	£600.00
RBL	Poppy Wreath	£20.99	£0.00	£20.99
Simon Crook INV 86	Footpath cutting maintenance for 2022 8 cuts	£810.00	£0.00	£810.00
Simon Crook INV 87	One off footpath maintenance cut of Church footpath in Fleggburgh	£40.00	£0.00	£40.00
Sarah Hunt	Administration and Consultancy Services	£65.00	£0.00	£65.00

9. ADMINISTRATION & POLICIES

- 9.1. The Standing Orders were AGREED as presented.
- 9.2. The Staffing Committee Terms of Reference were ADOPTED as presented and membership to be Cllrs Doyle, Dockerty & Merritt.
- 9.3. It was AGREED not to renew the Broads Society subscription.
- 9.4. It was NOTED that the Clerk has responded to 1 complaint to the Council, 1 complaint to PKF Littlejohn & 3 FOI requests since the last meeting.

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10. CORRESPONDENCE

Email	Broads Authority Planning	Local Plan Consultation	To be posted on the website
Email	Member of the public	Hedge-cutting, cleaning pavements, litter-picking.	Initiatives to be looked into
Email	KLWNBC	Public Space Protection Order, dog Control. Consultation 24/10/22 to 20/11/22.	To be posted on the website
Email	Trinity Broads Partnership	Invitation to meeting 2/11/22	Circulated
Email	Police	Community Snapshot Letter	To be posted on the website
Email	Member of the public	The hedge on the A1064 near the junction on B1152 has been reported to Highways as overgrown.	Noted
Email	Police Connect	Come and meet your PCC: Wednesday 16 November, 10am to 2pm - Gorleston Library, 1 Lowestoft Road, Gorleston, NR13 6QU. Wednesday 16 November, 6pm to 8pm - The Supper Room, Great Yarmouth Town Hall, Hall Plain, Great Yarmouth, NR30 2QF.	Noted

11. HIGHWAYS

- 11.1. It was AGREED to accept the 'inbound side only white gates' option of the parish partnership gateway project, subject to clarification of the Clippesby sign location, 40mph confirmed at Billockby.
- 11.2. It was NOTED that the Streetscene Inspectors due to visit from 14th November 22.
- 11.3. The Pedestrian Crossing Report was received and it was RESOLVED to proceed with both the Do Minimum Measures and Zebra Crossing projects at a total cost of £145,000 subject to grant funding being obtained.
- 11.4. The SAM2 report was RECEIVED.
- 11.5. It was AGREED to reject the street lighting proposal at Development, Rollesby Road.
- 11.6. It was AGREED to investigate the ownership of the Clippesby Noticeboard and for Cllr Dockerty to source quotes for repair or removal.
- 11.7. The FP14 Stile to go to the next meeting.

12. ITEMS FOR NEXT AGENDA

In accordance with the Public Bodies (admission to meetings) Act 1960 the chair of the meeting excluded the press and public during consideration of the following item due to the confidential nature. PROPOSED Cllr Doyle, seconded Cllr Dockerty.

13. Employment

- 13.1. It was AGREED appoint onto PAYE Miss L Dawson, the terms of employment were also

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AGREED.

- 13.2. It was AGREED for the recruitment of a permanent Clerk to commence, Clerk to write a job advert, 5 hours per week on NJC Scale Points 13-17.

14. NEXT MEETING OF THE PARISH COUNCIL

- 14.1. 8th December, this is subject to change and will be posted on the website and noticeboard.

Signed:

Dated: