

MINUTES OF THE FLEGGBURGH PARISH COUNCIL MEETING

HELD AT FLEGGBURGH VILLAGE HALL
On Wednesday 11th January 2023 at 7.30pm

In attendance: Cllrs F Dockerty, R Doyle (Chair), C Merritt & S Hacon (part)
Clerk: Miss Lolly Dawson (Locum)
Members of public: 12

1. APOLOGIES

- 1.1. It was NOTED that Cllr Hacon had been disqualified due to 6 months absence.

2. DECLARATION OF INTERESTS

- 2.1. None.

3. CO-OPTION

- 3.1. It was RESOLVED to co-opt Cllr Shaun Hacon, the declaration of acceptance of office was signed and Cllr Hacon joined the meeting.

4. UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA

- 4.1. Bank Mandate change of signatories complete.
- 4.2. Vat return has been processed to 30 November 2022, total £1466.20.
- 4.3. Gateway project is in progress.
- 4.4. The pedestrian crossing project is in progress.
- 4.5. NCC recycling reclaim has been processed.

5. MINUTES OF THE PREVIOUS MEETING

- 5.1. The minutes of the Full Council Meeting held on 16th November 2022 were AGREED as a true and correct record of the meeting and signed by the Chair. PROPOSED Cllr Dockerty, seconded Cllr Doyle.

6. PUBLIC PARTICIPATION

- 6.1. Reports from County and Borough Councillors and Police Report.
A report was provided and read from Cllr Adrian Thompson, apologies sent.
PC Gary May, Beat Manager, reported that at the local priority setting meeting, they voted that continue with high-visibility engagement policing for this area, that there is nothing concerning within this area, there have been two operations with colleagues for speeding and also community speed watch in Fleggburgh and surrounding villages, reporting back nothing of concern.
- 6.2. Public; relating to items on the agenda.
Query regarding the GYBC local plan. Link here: <https://www.great-yarmouth.gov.uk/planning-consultations>
A comment was made that the website looks much better – very clear.
A comment was made regarding the employment of the Clerk, it was confirmed that

all legal requirements are being met.

Planning item 7.1.2 a comment that a local property had not been made aware of the application by the planning authority.

Item 10.1 SAM2 reports the Council was addressed regarding the requirement for a windows device to read data, next agenda.

7. PLANNING

7.1. Consultee response to planning applications received from Great Yarmouth Borough Council and Broads Authority:

7.1.1. Application 06/22/0895/F - Proposed erection of 4 glamping pods to the front garden of The Hyde, Main Road A1064 Fleggburgh NR29 3AG. Deadline 25th Jan 2023. It was AGREED to respond with OBJECTION, due to Highways access issues and shared access, considerable traffic and to propose 2 on the north side, if residents agree, to reduce traffic. PROPOSED Cllr F Dockerty, seconded Cllr C Merritt.

7.1.2. Application 06/22/1075/PAD - Application for prior approval for proposed change of use of agricultural building to 2 no. dwelling houses. Jendik Farm Main Road A1064 Fleggburgh NR29 3AE. Deadline 22nd Jan 2023.

It was AGREED to respond with OBJECTION due to highlighted mistreatment of wastewater and proximity to Trinity Broads. NOTED that there was no report from highways and the application is opposite a main busy road with narrow access, as well as overdevelopment. PROPOSED Cllr F Dockerty, seconded Cllr C Merritt.

7.1.3. BA/2022/0461/LBC - Remove window to form opening for french doors. Extension to existing patio. Florence Farm, Marsh Road, Fleggburgh. Deadline 12th Jan 2023. It was AGREED to respond with NO OBJECTION, PROPOSED Cllr Merritt, seconded Cllr Dockerty.

7.2. Notification of planning decisions taken by Great Yarmouth Borough Council and Broads Authority, and any received before the meeting.

7.2.1. BA/2022/0841/FUL – Retrospective permission for replacement of 3no. concrete caravan pads, erection of outdoor shelter for the clubhouse and replacement of additional 2no. APPROVE SUBJECT TO CONDITIONS 12/12/22.

7.2.2. BA/2022/0847/FUL - Creation of 10no. New Caravan Concrete Pads. REFUSED 15/12/2022.

8. FINANCE

8.1. The response from PKF Littlejohn regarding the objections was received, it was noted that feedback for consideration was given to the Parish Council by PKF Littlejohn and the clerk will ensure these are actioned. The 3 objections were not accepted for further consideration. Awaiting invoice from PKF Littlejohn.

8.2. An up-to-date bank reconciliation was received dated 31/10/2022.

Lloyds Current Account at 31/10/22 £11,382.25

Lloyds Reserve Account at 31/10/22 £10,631.30

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

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- Investment Account at 31/10/22 £30,153,55
- 8.3. The asset register was reviewed and it was AGREED to assess the condition of existing noticeboards and add a SAM2.
- 8.4. The budget for 2023/24 was APPROVED, Cllr C Merritt, seconded Cllr F Dockerty.
- 8.5. The precept for 2023/24 was RESOLVED to be £7600, resulting in a 0% increase. PROPOSED Cllr R Doyle, seconded Cllr S Hacon.
- 8.6. The internal auditor for 22/23 was considered, It was AGREED to go to the next meeting, Clerk to try to obtain more quotes.
- 8.7. Payments made, due and outstanding were APPROVED, PROPOSED Cllr F Dockerty, seconded Cllr S Hacon.

Company	Description	Net	Vat	Gross
Salaries	Month 7,8 & 9	£1000.00	£0.00	£1000.00
Garden Guardian	2022 grass cutting	£4098.80	£819.76	£4918.56
Paul May	Hedge-cutting at Clippesby PCC Aug to Dec 22	£200.00	£0.00	£200.00
URM	Glass Bank	£10.80	£2.16	£12.96

9. ADMINISTRATION & POLICIES

- 9.1. It was AGREED to create a public Fleggburgh Parish Council Facebook Page.
- 9.2. It was AGREED to adopt the Planning Protocol as presented, superseding Dec 2021 version. PROPOSED Cllr R Doyle, seconded Cllr F Dockerty.
- 9.3. The future meeting dates were AGREED, it was noted that these are subject to change.

10. HIGHWAYS

- 10.1. The SAM2 report was received.
- 10.2. It was NOTED that the Streetscene Inspectors are due in February 2023. Please report to NCC Highways online (<https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>) or send to the Clerk any highways issues with as much information as possible.
- 10.3. It was AGREED to defer grass-cutting quotes to next meeting.

11. ITEMS FOR NEXT AGENDA

Grass-cutting quotes
SAM2 windows device
Noticeboards
Local consultation GYBC
Planning notifications GYBC

12. NEXT MEETING OF THE PARISH COUNCIL

Wednesday 22nd February 2022 7:30pm

Wednesday 15th March 2022 7:30pm

Wednesday 19th April 2022 7:30pm

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

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Meeting Closed: 21:00