

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

Email:
fleggburghpc@gmail.com

Website:
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:
0750 273 5991

**COUNCILLORS ARE SUMMONED AND THE PRESS AND PUBLIC ARE INVITED
TO ATTEND THE FLEGGBURGH ANNUAL PARISH COUNCIL MEETING**

AT FLEGGBURGH VILLAGE HALL
On Tuesday 23rd May 2023 at 7.30pm

Lolly Dawson

Lolly Dawson
Locum Clerk

18th May 2023

ANNUAL PARISH COUNCIL MEETING AGENDA

1. TO ELECT A CHAIR AND SIGN ACCEPTANCE OF OFFICE FORM

2. TO ELECT A VICE-CHAIR

3. APOLOGIES

- 3.1. To consider and agree apologies for absence.

4. DECLARATION OF INTERESTS

- 4.1. Members are invited to declare a previously undisclosed interest relating to items on the agenda.

5. CO-OPTION

- 5.1. To consider any applications and co-opt for the 6 councillor vacancies.

6. TO RECEIVE UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA

- 6.1. The unity bank account – in hand.
6.2. Pedestrian Crossing update.
6.3. Binding and archiving historical minutes – in hand.

7. MINUTES OF THE PREVIOUS MEETING

- 7.1. To confirm and agree the minutes of the Full Council Meeting held on 19th April 2023.

8. PUBLIC PARTICIPATION

- 8.1. To receive reports from County and Borough Councillors and Police Report.
8.2. To receive questions from the public relating to items on the agenda.

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9. PLANNING

9.1. To consider a consultee response to any planning applications received from Great Yarmouth Borough Council and Broads Authority before the meeting date:

9.1.1. BA/2023/0188/ADV, Proposed timber sign on posts. Land South Corner of Main Road and Stokesby New Road, Main Road, Clippesby, Fleggburgh. Advertisement consent application.

9.1.2. 06/23/0305/HH, Proposed erection of 1.9m tall front and side brick boundary wall and access gate with 1.83m tall side boundary fence. The Lodge, Main Road, Billockby, NR29 3BG. Deadline 21st May, extension requested.

9.2. To receive notification of planning decisions taken by Great Yarmouth Borough Council and Broads Authority, and any received before the meeting.

9.2.1. BA/2022/0010/REF, Farmhouse, Bridge Farm, Acle Bridge. Erection of a dormer window and external balcony to domestic outbuilding including external staircase (retrospective). Dismiss the Appeal.

10. FINANCE

10.1. To receive an up-to-date bank reconciliation.

10.2. To confirm current bank signatories and access.

10.3. To confirm direct debits.

10.4. To confirm S137 allowance - £9.93/ member of the electorate.

10.5. To agree payments made, due and outstanding.

Company	Description	Net	Vat	Gross
Salaries	Month 2	£346.73	£0.00	£346.73
HMRC	Month 2	£86.60	£0.00	£86.60
Broadland Computers	MS Office, Avast security, Ram upgrade.	£285.00	£57.00	£342.00

**Further payments may be approved that are received after publication of the agenda.*

11. HIGHWAYS

11.1. To receive the SAM2 report.

12. ADMINISTRATION

12.1. To review the Staffing Committee terms of reference and membership

12.2. To consider meeting dates for 2023/24.

12.3. To consider a donation of £90.00 to the Village Hall Committee for re-planting in the village.

13. CORRESPONDANCE

Highways Streetscene Inspectors	Visit due 5 th June 2023	Report any highways issues to Clerk to pass on.
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14. ITEMS FOR NEXT AGENDA

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15. NEXT MEETING OF THE PARISH COUNCIL

Full Council Meeting – Wednesday 14th June 2023.

In accordance with the Public Bodies (admission to meetings) Act 1960 the chair of the meeting may decide to exclude the press and public during consideration of the following item due to the confidential nature.

16. To consider applicants for the post of Parish Clerk and agree terms of employment.