

MINUTES OF THE FLEGGBURGH PARISH COUNCIL MEETING

HELD AT FLEGGBURGH VILLAGE HALL
On Wednesday 14th June 2023 at 7.30pm

In attendance: Cllrs R Doyle (Chair), F Dockerty & C Merritt.
Members of the public: 7
Clerk: Miss Lolly Dawson

1. APOLOGIES

1.1. None.

2. DECLARATION OF INTERESTS

2.1. None.

3. CO-OPTION

3.1. No applications received.

4. TO RECEIVE UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA

- 4.1. The unity bank account application is complete. Submission to be signed and returned.
- 4.2. Police update regarding SAM2 data, FPC to continue to communicate with speed watch and share any relevant data.
- 4.3. A number of overgrown footpaths have been reported to NCC Highways via their online reporting system.
- 4.4. Pedestrian Crossing update, site visit arranged with the highways designer to clarify plans. The works are currently scheduled for January to March 2024.
- 4.5. Planning Enforcement Issue response – planning enforcement are aware of the timber chalet erected at The Kings Arms, Main Road. The owner of the property has undertaken to submit a related application for planning permission. Contact GYBC Planning Enforcement for more information.

5. MINUTES OF THE PREVIOUS MEETING

- 5.1. The minutes of the Full Council Meeting held on 23rd May 2023 were AGREED as a true and correct record of the meeting and signed by the Chair. PROPOSED Cllr F Dockerty, seconded Cllr M Merritt.

6. PUBLIC PARTICIPATION

- 6.1. To receive reports from County and Borough Councillors and Police Report. District Cllr Adrian Thompson, gave congratulations to all involved in organising the pedestrian crossing project. Cllr Thompson mentioned continued efforts for improvements on Town Road junction.
- 6.2. To receive questions from the public relating to items on the agenda. Traffic issues and planning enforcement was discussed. Also, some overgrown

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

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hedging on a footpath. Clerk to report to NCC Highways.

7. PLANNING

- 7.1. **To consider a consultee response to any planning applications received from Great Yarmouth Borough Council and Broads Authority before the meeting date:**
 - 7.1.1. None.
- 7.2. **To receive notification of planning decisions taken by Great Yarmouth Borough Council and Broads Authority, and any received before the meeting.**
 - 7.2.1. None.

8. FINANCE

- 8.1. An up-to-date bank reconciliation was received.
- 8.2. The Internal Audit report for 2022/23 was received and recommended actions were AGREED.
- 8.3. The AGAR was received and AGREED.
 - 8.3.1. It was RESOLVED to declare Fleggburgh Parish Council as an exempt authority and sign the Certificate of Exemption as neither the gross income or expenditure exceeds £25,000. PROPOSED Cllr F Dockert, seconded Cllr R Doyle.
 - 8.3.2. It was RESOLVED to approve Section 1 of the AGAR, the Annual Governance Statement, and it was signed by the RFO and Chair.
 - 8.3.3. It was RESOLVED to approve Section 2 of the AGAR, the Accounting Statement, and it was signed by the RFO and Chair.
- 8.4. The analysis of variances report was received.
- 8.5. It was NOTED that the publication of rights are to be 19 June to 28 July 2023.
- 8.6. Payments were APPROVED.

Company	Description	Net	Vat	Gross
Salaries	Month 3	£296.52	£0.00	£296.52
HMRC	Month 3	£74.20	£0.00	£74.20
Unity	Initial Bank Transfer/Payment	£500.00	£0.00	£500.00
SB Auditing	Internal Audit	£95.00	£0.00	£95.00

9. HIGHWAYS

- 9.1. It was NOTED that SAM2 report has not been received.
- 9.2. It was AGREED to create a public information sheet or flyer of useful local information and contacts for the public, it was AGREED to be published on website, noticeboard and social media. It was AGREED that if free distribution could be sort, a leaflet drop would be arranged.
- 9.3. It was AGREED for Councillors to attend a site meeting on 27th June regarding the pedestrian crossing with NCC Highways Designer.

10. ITEMS FOR NEXT AGENDA

- 10.1. Insurance renewal due August 2023.
- 10.2. Cllr A Thompson, letter of support regarding highways improvements.

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11. NEXT MEETING OF THE PARISH COUNCIL

Wednesday 12th July 2023, 7:30pm, Village Hall

Meeting Closed: 20:18

Signed:

Dated: