

# FLEGGBURGH PARISH COUNCIL

*Serving Fleggburgh, Billockby and Clippesby*

Tel: 07502 735991; Email: fleggburghpc@gmail.com

Chairman: Mr Ricky Doyle

Parish Clerk:

## To Members of the Council,

You are hereby summoned to attend a meeting of Fleggburgh Parish Council on **Wednesday 10<sup>th</sup> January 2024, 7.30pm at Fleggburgh Village Hall** for the purpose of transacting the following business:

*Original Signed*

Parish Clerk 4<sup>th</sup> January 2024

1. To ratify appointment of Locum Parish Clerk and Responsible Financial Officer
2. To consider apologies for absence
3. Declaration of interest for items on the agenda and applications for dispensation
4. Co-option of Parish Councillors (5 vacancies)
5. Public Forum
  - a. Public
  - b. County / Borough Councillors & Police
6. To approve the minutes of the meeting held on Wednesday 8<sup>th</sup> November 2023
7. Matters arising from the minutes not elsewhere on the agenda
  - a. Parish Partnership Application
8. Planning
  - a. New Applications
    - i. 06/21/0698/F The King's Arms, Main Road: Conversion of storage building to bar / function room in association with The Kings Arms Public House and Restaurant and erection of lean-to canopy over outdoor seating area (Retrospective) (Revised description of development).
    - ii. 06/23/0776/TRE The Rectory, Main Road: Proposed works to trees (TPO No. 20 2023).
    - iii. BA/2023/0441/FUL The Bungalow, Broad Road: Reduction to existing approved two storey dwelling to a single storey dwelling utilising the same building footprint as previously approved, including demolition of existing bungalow/surrounding ancillary buildings and the realignment of existing footpath.
    - iv. BA/2023/0460/FUL Electrical Testing, Main Road A1064, Acle Bridge: Replacement of existing temporary facilities with a permanent and functional facility for storage and on-site training. Installation of PV array on proposed roof.
    - v. 06/23/0848/HH Whitethorn Farm, Town Road: Demolition of existing utility buildings and conservatory; Construction of single storey, flat roof rear extension.
  - b. Applications considered between meetings
    - i. BA/2023/0449/AGR Willow Farm, Marsh Road: Grain store and machinery store.

**NO VIEWS OR COMMENTS**
    - ii. 06/23/0778/TRE 6 Trust Close: Removal of sycamore tree (T1) from area-wide Tree Preservation Order TPO No. 10 1991 – Fell to ground level due to partial collapse and exposure of roots causing instability.

**COMMENTS SUBMITTED**
  - c. Decisions
    - BA/2023/0389/FUL Electrical Testing, Main Road A1064, Acle Bridge, Fleggburgh: Proposed emergency escape stair from first floor front elevation – means of escape for gallery level.

**APPROVED**
    - BA/2023/0407/HOUSEH Marshlands, Main Road, Billockby: Replacement grain store.

**APPROVED**

BA/2023/0449/AGR Land adjacent to West View, Marsh Road, Fleggburgh: Grain store and machinery store.  
**PRIOR APPROVAL NOT REQUIRED**

**9. Finance**

- a. Financial update 2023/24; bank reconciliation; and to note receipts since last meeting
- b. To consider payment of the following:
  - i. L Dawson                      Salary November 2023 & Uplift                      £407.82
  - ii. HMRC                      PAYE November 2023                      £102.00
  - iii. Locum Clerk                      Salary December 2023                      £485.47
  - iv. HMRC                      PAYE December 2023                      £121.20
  - v. Garden Guardian                      Grounds Maintenance 2023                      £6,573.60
  - vi. P May                      Grass Cutting – St Peters Clippesby                      £850.00
  - vii. Broads Society                      Subscription                      £16.00

**10. Highways**

- a. To receive SAM2 report

**11. Administration**

- a. Review Planning Policy
- b. Village Events 2024
- c. Grounds Maintenance Quotes 2024
- d. Tree Surveys and Maintenance
- e. Final Budget and Precept 2024/25

**12. Items for Next Agenda**

**13. Date of Next Meeting – Wednesday 13<sup>th</sup> March 2024 7.30pm at Fleggburgh Village Hall**

**14. To consider a resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following confidential matters:**

- a. Recruitment of Parish Clerk