

# FLEGGBURGH PARISH COUNCIL

*Serving Fleggburgh, Billockby and Clippesby*

Tel: 07502 735991; Email: fleggburghpc@gmail.com

Chairman: Mr Ricky Doyle

Parish Clerk: C Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Fleggburgh Parish Council on **Wednesday 13<sup>th</sup> March 2024, 7.30pm at Fleggburgh Village Hall** for the purpose of transacting the following business:

*C Moore*

**Parish Clerk 7<sup>th</sup> March 2024**

- 1. To ratify permanent appointment of Parish Clerk and Responsible Financial Officer**
- 2. To consider apologies for absence**
- 3. Declaration of interest for items on the agenda and applications for dispensation**
- 4. Co-option of Parish Councillors (5 vacancies)**
- 5. Public Forum**
  - a. Public
  - b. County / Borough Councillors & Police
- 6. To approve the minutes of the meeting held on Wednesday 10<sup>th</sup> January 2024**
- 7. Matters arising from the minutes not elsewhere on the agenda**
  - a. Discussions with PCCs regarding future maintenance of churchyards if concurrent functions are removed
- 8. Correspondence**
  - a. Email from resident regarding pond at Pipistrelle Close; and overhanging hedge opposite Rollesby Road / Tower Road junction
  - b. Email from Stokesby Parish Council regarding junction of New Road / A1064
- 9. Planning**
  - a. New Applications
    - i. None
  - b. Applications considered between meetings
    - i. None
  - c. Decisions

BA/2023/0348/FUL Broad Farming Camping and Caravan Park, Main Road: Replacement of touring caravan pitches for 10no. concrete pads and static caravans. **APPROVED**

BA/2023/0441/FUL The Bungalow, Broad Road: Reduction to existing approved two storey dwelling to a single storey dwelling utilising the same footprint as previously approved, including demolition of existing bungalow / surrounding ancillary buildings and the realignment of existing footpath. **APPROVED**

BA/2023/0460/FUL Electrical Testing, Main Road A1064 Acle Bridge: Replacement of existing temporary facilities, with a permanent and functional facility for storage and on-site training. Installation of PV Array on proposed roof. **APPROVED**
- 10. Finance**
  - a. Financial update 2023/24; bank reconciliation; and to note receipts since last meeting
  - b. To agree opening of a Deposit Account with Unity Trust Bank
  - c. To agree payment of Clerk's salary by Standing Order; and HMRC by Direct Debit
  - d. To agree to add Cllr Keith Osborne as a signatory to Unity Trust Bank
  - e. To consider/note payment of the following:

i. C Moore	Salary January 2024 (BACS 31.01.24)	£485.27
ii. HMRC	PAYE January 2024 (BACS 31.01.24)	£121.40
iii. C Moore	Salary & WFH Feb 2024 (SO 29.02.24)	£491.15
iv. HMRC	PAYE February 2024 (BACS 29.02.24)	£121.60

v. Payne's Horticultural	Gates at Leased Land	£1,922.35
vi. URM	Recycling to 31 <sup>st</sup> December 2023	£47.52
vii. C Moore	Expenses & WFH Feb 2024	£5.00

#### **11. Highways**

- a. Potholes
- b. Update on Pedestrian Crossing Installation
- c. Improvements to Footpath 6
- d. To receive SAM2 report

#### **12. Other Matters**

- a. Fallen tree at rented land – offer to clear up
- b. Application for Tree Preservation Order land south of Mill Lane
- c. Tree Preservation Order No. 10 1991 – Former Bygone Village

#### **13. Items for Next Agenda**

- 14. Date of Next Meetings: Wednesday 17<sup>th</sup> April 2024 7.30pm – Annual Parish Meeting;  
Tuesday 7<sup>th</sup> May 2024 7.30pm, both at Fleggburgh Village Hall**